

UNIVERSITY SPACE AND FACILITIES COMMITTEE

MINUTES #3 April 7, 2006

The second meeting of the University Space and Facilities Committee was held on Friday, April 7, 2006, in the Corbett Conference Room at 10:00 a.m.

MEMBERS PRESENT: Bob Schulz, Nicole Alvarado, Ann Burroughs, Beth Burroughs, Edie Butler, Carl Coffey, Gary Krietsch, Burt Nordstrom, Noah Schillo, Sheila Steinberg, Joan Tyson, Michael Machi

OTHERS PRESENT: Andrea Allen & Jeff Steuben of HSU Green Campus Program

CALL TO ORDER

The meeting was convened at 10:00 a.m. Bob asked all those present to introduce themselves, in recognition of those visiting the committee.

APPROVAL OF MEETING MINUTES

The Minutes for Meeting #2 (November 4, 2005) were approved, with one vote of absentia.

CAMPUS PROJECT UPDATES

Bob provided a brief update on the projects occurring on campus. The University currently has over \$75 million dollars in active classroom improvement projects. The Behavioral & Social Sciences Building is 45% complete, with an expected March completion. Occupancy will begin in Fall 2007. The Forbes Physical Education Building was \$4.6 million over budget at the time of the award. It has been reconfigured by Kiewit and YGH Architects to fit within the original budgeted amount. Kiewit has asked to begin construction early, which Bob has explored with campus administrators. They may begin a week before commencement, as early as May 5th.

Construction has begun on the Science B Capital Renewal Project. Electrical work is occurring now, with major construction work to follow through the summer. The end result will be a new, "refreshed" Science B building. Design has been completed on the Van Duzer Theatre Barrier Removal Project. This has come as a result of auditor findings of inadequate accessible access in the theatre. The money for this project was received last summer but because of numerous programs in the theatre, it was unable to start.

Over \$166,000 is being spent on accessibility wayfinding maps. Elements of the kiosks on campus will also contain regular signage information, which will be aided by signage money already approved by this committee. Vehicular, parking and entryway signage will be completed this summer as part of the Signage & Wayfinding Project.

**UNIVERSITY
MEMORIAL POLICY**

A question was raised by Beth Burroughs regarding the planters and bollards that were discussed at the last meeting. Bob explained this is the Pedestrian Safety Project, which will limit vehicular access to the University Center Quad area. Bollards and heavy concrete planters will be placed at strategic points around the Quad area to reduce vehicular traffic. Access will still be available for emergency vehicles and electrical carts. This project was approved by the committee at the November 4th meeting.

Noah Schillo asked how the May 5th beginning construction date for the Forbes Building will interfere with graduation. Bob said they have been working with Romi Hitchcock Tinseth from Public Affairs and Tom Dewey from UPD on the details for allowing early construction. Union Street parking for the platform party will still be available, and the plan was already in place not to allow private vehicle access past Union and 17th Street. Emergency access during construction will be maintained to both the Fieldhouse and Redwood Bowl. The parking lot on the south side of Forbes will remain open for use. It is to the University's benefit to allow the contractor to proceed quickly with construction.

Burt Nordstrom provided a brief background on the creation of a University Memorial Policy. The policy specifically addresses minor gifts, i.e. furnishings and campus amenities. The renaming of buildings and large areas on campus is governed by the CSU Trustees. Nicole A. asked why there was not a governing body for these donations to go before, in order to obtain staff and faculty input. Burt said this is because most requests come quickly, and he would like to reply quickly without having to wait for a meeting. Also, as the items being given are minor gifts or furnishings, there is no need for the approval of design or art standards. Edie Butler asked if the University will continue to honor those people where no money has been donated. Burt replied this would still occur. Controversial issues arising from this policy will be handled by the VP of University Advancement, while issues with major spaces will be directed to the President. The motion was moved for approval by Burt N. and seconded by Joan Tyson. The motion carried for approval of the University Memorial Policy.

**CAPITAL OUTLAY
REQUEST- HARRY
GRIFFITH HALL
CAPITAL RENEWAL**

Gary Krietsch provided a brief summary of the current Capital Outlay Request. HSU is in the midst of spending the second highest amount of Capital Outlay money within the CSU. The Educational Services Building has been split into two phases in order to increase the likelihood of funding. This project was not likely to receive funding because of HSU's diminishing enrollment and recent large capital allocations. It was suggested by the Chancellor's Office that the project be split into two phases. A feasibility study is currently being conducted for this project. There are currently three non-state funded projects on the Outlay Request. These include Replacement Housing, a newly located Transit Mall, and a Library Parking Structure.

**GREEN CAMPUS
PROGRAM-ENERGY
SIGNAGE**

Harry Griffith Hall will be a project similar to the Science B project. It will enable the building to be more functional and provide contemporary teaching methods. Rick Vrem is working on the backfill issues. A motion was made to approve the Harry Griffith Hall request by Sheila Steinberg and seconded by Nicole Alvarado. The motion carried.

Andrea Allen and Jeff Steuben from the Green Campus Program provided a summarization of a project they are working on. The Green Campus Program has been working with George Wright to obtain the kilowatt hours being used by particular buildings and the costs, spanning several years back. They would like approval from the Committee to put up displays of these statistics. The boards they are proposing are 3' x 4' standard bulletin boards that will be updated monthly. The boards, as well as the costs of managing them, will be covered by the Green Campus Program funds. Carl Coffey said he would prefer that enclosed bulletin boards be used in order to decrease the chance of vandalism and to keep the interior design consistent. The Program has funding through this next year for this project. They have already spoken with the building coordinators in SBS, the Forbes Complex, Harry Griffith Hall and Founders Hall to obtain permission to display this information. The Committee agreed that the issue should be one that goes back to Bob Schulz for final approval of location.

**WEBSITE ACCESS
TO AGENDAS**

Noah Schillo asked about making the agendas for this committee available online. There was prior discussion of this at the November 4th meeting and it was provided that the step would be looked into. Bob said that these items will be posted on the Facilities Management website in the future.

NEXT MEETING

There was discussion also of the next meeting. The meeting will be moved from the original schedule of May 5th into the following week in order to accommodate Minor Capital Outlay requests. A final meeting time will be provided within the next two weeks.

ADJOURNMENT

The meeting adjourned at 10:50am.