

HUMBOLDT STATE UNIVERSITY

WHO TO CONTACT

Office of Enrollment Management, et al.

AREA	INDIVIDUAL TO CONTACT	PHONE
OEM	Associate Vice President, Enrollment Management, Michael Reilly	(707) 826 - 6239
ADMISSIONS	Director of Admissions & Recruitment, Scott Hagg	6215
	Associate Director, Rebecca Kalal	6221
	Assistant Director, Rhonda Geldin	6213
ADVISING CENTER	Director of Advising Center, Ginny Kelly	6204
AIR CENTER	Registrar, Hillary Dashiell	6203
	Associate Registrar, Grace Dempsey	6195
	Assistant Registrar, Thomas Swanger	4971
FINANCIAL AID	Director of Financial Aid, Kim Coughlin-Lamphear	5381
	Associate Director of Financial Aid – Systems, Janice Bresee	5363
	Associate Director of Financial Aid – Operations, Peggy Metzger	5377
REGISTRAR	Registrar, Hillary Dashiell	6203
	Associate Registrar, Grace Dempsey	6195
AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Academic Information & Referral Center (AIR)	Main Line	(707) 826 - 4101
	Direct Line	4103
	Travis Brunner	6245
	Hillary Dashiell, Registrar	6203
	Grace Dempsey, Associate Registrar	6195
Academic Standing (Reinstatement Committee)	Hillary Dashiell	6203
Admission Application Processing	Rebecca Kalal	6221
Freshman Evaluations	Vicki Kauffman	6188
Transfer Processing (also see Transfer and Graduation Counselors)	Emily Kirsch	6270
	Beni Bennett (Post-baccalaureate)	6211
Admissions Center	Emily Kirsch	6270

(cont')

AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Admissions Communications Coordinator	Andrea Martin	(707) 826 - 6243
Admissions Counselors/Recruitment	Rhonda Geldin	6213
	Stephanie Lane	6200
	Stacie Lyans	6256
	Romi Hitchcock Tinseth	6224
	Maria Elena Whaples	6209
Ambassadors Programs		
Alumni	Rhonda Geldin	6213
Student / Hometown Recruiters	Maria Elena Whaples	6209
Advising Center	Ginny Kelly, Director	6204
Athletic Eligibility	See NCAA/Athletic Eligibility	
Banner Training for Departments	Jane Fusek	6187
BIA Grants	Janina Shayne	5362
Cal Grant Programs	Janina Shayne, Coordinator	5362
	Miriam Miner	5385
Campus Events		
Counselor Conference (Sept)	Romi Hitchcock Tinseth	6224
Fall Admission Day (October)	Stephanie Lane	6200
Higher Education Day (March)	Romi Hitchcock Tinseth	6224
Spring Preview (April)	Stacie Lyans	6256
Summer Preview (July)	Stacie Lyans	6256
Campus Visits	Romi Hitchcock Tinseth	6224
	Emily Kirsch	6270
Catalog Production	Kris Bush	6214
College of the Redwoods Liaison	Rhonda Geldin	6213
Credential Analyst (K-12 Teachers) [outgoing]	Marilynn Claypool	6222

(cont')

AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Credential Application Processing [incoming]		
A - G	Megan Mefford	(707) 826 - 6220
H - O	Charlotte August	6207
P - Z	Clint Rebik	6205
DARS (Degree Audit Reporting for Students)		
	Lianne Montaño	6201
	Grace Dempsey	6195
Diploma Processing		
	Adam Dunkin	6242
Early Outreach		
	Adrienne Colegrove-Raymond	5216
Federal Workstudy Timesheets		
	Laura Weare	5367
Fee Waiver - Faculty/Staff/Dependent (processing)		
	Lydia Frick	6198
Financial Aid Counseling Staff		
	Patti Carlson, Supervisor	5361
	Ann Plantin	5364
	Barbara Keating	5370
	Peter Gonsalves	5382
	Jay Schock	5376
	Linda Byrne	5373
	Carol Garcia	5372
	Laura Weare	5367
Financial Aid Off-Campus Programs		
	Peggy Metzger	5377
Financial Aid Outreach		
	Kim Coughlin-Lamphear	5381
Financial Aid Satisfactory Academic Progress		
	Greg Moloney	5374
Financial Aid Specialists		
	Ann Plantin, Supervisor	5364
	Amber Kees	5379
	Katie Kitchen	5369
	Karen Schaal	5378
	Ashton Schoenhair	5366
General Education Questions		
	Ginny Kelly, Advising Center	6204

(cont')

AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Graduate Admissions	Carla Douglas, Research & Graduate Studies	(707) 826 - 3949
Grade Processing	Adam Dunkin	6242
	Travis Brunner	6245
High School Concurrent Program	Maria Elena Whaples	6209
International Program (Outgoing - Financial Aid)	Peggy Metzger	5377
International Recruitment	Guy-Alain Amoussou	3380
International Students Evaluations/Immigration	See Transfer & Graduation Counselors	
Intrasystem Visitor (Incoming)	Andrea Martin	6243
Intrasystem Visitor (Outgoing)	Adam Dunkin	6242
Intrasystem Visitor - Financial Aid	Peggy Metzger	5377
Local High School Liaison	Romi Hitchcock Tinseth	6224
NCAA/Athletic Eligibility & Academic Compliance		
Basketball	Clint Rebik	6205
Football	Megan Mefford	6220
Rowing	Clint Rebik	6205
Soccer	Charlotte August	6207
Softball	Charlotte August	6207
Track & Cross Country (Men's)	Charlotte August	6207
Track & Cross Country (Women's)	Clint Rebik	6205
Volleyball	Megan Mefford	6220
NCAA/Grant Eligibility	Jay Schock	5376
National Student Clearinghouse Verification	Christian Guillen	6231
	Adam Dunkin	6242
NSE (National Student Exchange)	Dana Deason	6229
NSE (Financial Aid)	Peggy Metzger	5377

(cont')

AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Over-60 Program	Rhonda Geldin	(707) 826 - 6213
	Emily Kirsch	6270
Production Schedule on Meeting Maker	Jane Fusek	6187
Records/Registration	Adam Dunkin	6242
	Travis Brunner	6245
	Hillary Dashiell, Registrar	6203
Recruiting Materials	Andrea Martin	6243
Recruitment Travel Coordinator	Rhonda Geldin	6213
Residency Status for Tuition Purposes	Beni Bennett	6211
Schedule of Classes, Schedule 25, Computer Lab Requests	Jane Fusek	6187
Schedule of Classes/Registration Guide	Kris Bush	6214
Scholarships - Financial Aid	Janice Bresee	5363
Study Abroad Programs/Advising	Penelope Shaw, Research & Graduate Studies	3949
Study Abroad/Off-Campus Programs - Financial Aid	Peggy Metzger	5377
Surveys/Questionnaires	Linda Rutenbeck, Budget & Institutional Data	3635
Transcripts	(Incoming)	Emily Kirsch 6270
	(Outgoing)	Message Line 6185 Adam Dunkin 6242
Transfer Articulation	Valerie Green	6210

AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Transfer & Graduation Counselors		
A - B	Megan Mefford	(707) 826 - 6220
A - L (Transfer Admissions)	Amy Lennox	6217
C	Clint Rebik	6205
D	Lydia Frick	6198
E	Megan Mefford	6220
F	Charlotte August	6207
G	Marilynn Claypool	6222
H	Kim Hall	6197
I - L	Charlotte August	6207
M - O	Debbie Alexander	6216
M - Z (Transfer Admissions)	Christian Guillen	6231
P	Megan Mefford	6220
Q - S	Lydia Frick	6198
T - Z	Clint Rebik	6205
Veterans Enrollment & Transition Services	Kim Hall	6197
Web for Faculty	Jane Fusek	6187
	Grace Dempsey	6195
Web Updating		
Admissions	Stacie Lyans	6256
Financial Aid	Peggy Metzger	5377
Office of the Registrar	Kris Bush	6214
Western Undergraduate Exchange (WUE)	Beni Bennett	6211