

California State University, Northridge
ACADEMIC AFFAIRS

College Planning Initiatives Request Form

INTRODUCTION

This form, which is one of two that Academic Affairs units will complete, consists of a series of questions that you complete for the whole college. It is not necessary to mention all that you are doing; rather, give an overview of major (or groups of) initiatives you propose to achieve during the next year. Indicate, too, partnerships with other colleges/divisions. ***Limit your responses on each page to ONE page; 10 pt. type is recommended.***

The second form that Academic Affairs units should complete asks you to specify the proposed costs of your initiative(s), with shared values (AQ, SE, SV) and priorities (high, middle, low) indicated for each cost category. In *Total Cost* include the complete cost of the item; under *College* put the costs that your unit will pick up. Your General Fund “guess-timated” allocations are at the very top. Be reasonable; and include under *Total Cost* and then *College* items that, individually or grouped, make up initiatives that the College is funding entirely. Use the *Comments* box sparingly; but, where relevant, use it to explain who is sharing the *Total Cost* of particular items/initiatives.

Both forms are due in the Provost’s Office by **Monday, December 10, 2007.**

College Planning Initiatives Request Form

College:

Planning Coordinator:

1. Briefly explain how your plans relate to your college's mission/vision.

2. ACADEMIC QUALITY

a) **Assessment**

Explain how the college intends to assess the outcomes of the planning initiatives: setting benchmarks, assessing against them, using results, etc.

2. ACADEMIC QUALITY *(continued)*

b) The Learning-Centered University

CSUN faculty and staff have developed pedagogies and learning objectives that take into account the different ways and paces by which students learn, as well as the different media and formats that suit different disciplines and levels of instruction. Recently, we have especially encouraged the replacement of seat time—hours as a measure of learning—with indices and supplementary experiences which allow students to proceed faster, if they can. Record the major ways in which the college has implemented—and will implement—several principles of a learning-centered and/or innovative university. Indicate, too, the extent to which funds have been redeployed to these ends.

2. **ACADEMIC QUALITY** *(continued)*

c) **Research and Creative Activity**

Colleges and other units should report initiatives that will: (1) “incentivize” research, (2) require matches, in-kind support, or enhancements to facilities, (3) respond to regional needs, (4) revamp the delivery of the curriculum and/or the involvement of students as research/creative apprentices, and (5) or require reforms in RPT that, for instance, clarify the standards for early promotion and specify how alternatives to publication will be appraised. (6) Pay special attention to opportunities, through grants and contracts, to enhance the General Fund support of units and the total compensation of faculty.

2. ACADEMIC QUALITY *(continued)*

d) On-Going Programs

What changes do you anticipate? In particular, how will change to existing programs support growth and quality improvement? How will the proposed change be supported: with new and/or repurposed resources? Will it entail experiential learning, reduce seat time, reinforce GE, and/or respond to regional needs or accreditation reviews? Will it reflect an entrepreneurial direction to enhance General Fund and total compensation?

3. STUDENT ENGAGEMENT

Describe how your unit will contribute to the CSUN effort to engage, retain, stimulate, and graduate its students. Specifically, concentrate on plans to improve first to second year retention, reach out to K-12 pupils and teachers, make advising more consistent in practice and policy, and improve the support structures for students in courses with high failure rates. Finally, if pertinent, describe plans to mentor and channel undergraduates into post-baccalaureate study.

4. SHARED VALUES

Discuss how proposed initiatives reflect the shared values of the university and your college's core values. What philosophy—what thread—ties together these efforts? Indicate how they respond to assessment reports.

