

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of December 9, 2003

Approved January 27, 2004

Present: Ayoob, Benavides-Garb, Berry, Boone, Brown, Carlton, Chew, Doty, Giovannetti, Hall-Martin (recorder), Jenkins, Larson, Leeper, Paulet, Snyder, Sonntag, VerLinden and Yingling

Absent: Sievers, Smith

Guests: Richard Vrem, Delores Montana, Pat Wenger

PROVOST VREM

Provost Vrem joined the Chairs to report on the latest meetings of the CSU Provosts' Council. At this time, it is anticipated that there will be mid-year cuts of approximately \$23-24 million with next year's cuts at approximately \$76.6 million. The Chancellor's office will not be identifying the areas to be cut, that will be the decision of the individual campuses. Due to the many unknowns facing HSU and the fact that we do not know what the final cuts to the budget will be, the Provost has reconsidered the several MPP position searches which are starting their work at this time, including the CAHSS Dean search. He asked the Chairs' for input regarding stopping the current search for a new Dean for this college and either having Dean Carlton stay for another year or appoint another interim person to lead the college through these very difficult budget times. Chairs were concerned about having an inexperienced person at the helm during the budget crises ahead. Some felt having anyone but Dean Carlton leading the college was not acceptable and many wanted assurances the search would go forward once the budget situation was stabilized. One scenario would have a faculty member selected by the Chairs or a screening committee to serve as interim associate dean for a training period during which the Dean would mentor them to become the interim dean after she departs for one semester, at the end of which a search would begin. Vrem will discuss options with the Dean and invited chairs to send him their thoughts/comments/concerns via email.

SUMMER 2004

VerLinden distributed a draft listing of proposed courses for Summer 2004. This draft gives preliminary information on which classes have a probability of going forward this summer but should not be seen as definite. There are lots of unknowns to be factored into the equation at this point. Chairs were asked to begin to discuss time slots with potential faculty for the summer schedule. More information will be forthcoming after the break.

BUDGET STRATEGIES

Chairs were asked to break into three groups to begin developing strategies and principles with which to make the difficult decisions ahead regarding pending budget cuts for this year and next year. Minutes were not taken during these discussions. Each group was asked to forward a report from their discussions to Hall-Martin by Monday, December 15.

EDUCATIONAL OPPORTUNITIES PROGRAM

Randi Darnall-Burke and Dan Saveliff from the Educational Opportunities Program (EOP) joined the Chairs. At a meeting with the HOP Directors, several Chairs had mentioned problems with not being able to advise EOP students until one full year of their course work had already been done. In programs with cohorts or performance components, this is causing some problems. When the EOP Directors heard about the Chairs' concerns, they requested a meeting. The Directors reviewed the program with the Chairs and asked for input, which they received in great detail. The EOP Directors agreed that it was important to allow EOP students to participate in the HOP programs of the Departments in which they will be majoring and found much of the Chairs input helpful. Both Darnall-Burke and Saveliff asked Chairs to contact them any time with suggestions, problems or advice regarding this program.

The meeting adjourned at 4:00 pm
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