

# HUMBOLDT STATE UNIVERSITY

## College of Arts, Humanities & Social Sciences

### Minutes of the CAHSS Council of Chairs Meeting

Meeting of March 23, 2004

*Approved April 6, 2004*

---

**Present:** Ayoob, Benavides-Garb, Boone, Carlton, Chew, Derden, Doty, Hall-Martin (recorder), Jenkins, Larson, Leeper, Paulet, Sievers, Smith, Snyder, Sonntag, VerLinden and Yingling.

**Absent:** Budig-Markin, Giovannetti

**Guests:** Bennett, Little

---

#### MINUTES

**MSP:** To approve the Minutes of March 9, 2004, as submitted. The motion was approved.

#### COMMITTEE REPORTS

##### CURRICULUM

###### *Program Reviews*

Boone reported that the Women's Studies Program Review has been sent back to the department with questions from the Committee and they will begin working on the Geography Program review on Friday. Both departments were commended for turning in great reviews.

###### *Art History Minor*

This proposal would bring the Art History minor in line with the Studio Art minor by increasing the units required from 6 lower division and 9 upper division units to 9 units each in both upper and lower division. Classes are already a part of the department's offerings. The Committee recommends approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed unanimously.

###### *Art 103, Introduction to Art History*

This course is an introductory Art History survey that is required for all art majors and fulfills Area C GE requirements. The Committee recommends approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed unanimously.

###### *AH/BSS Courses*

VerLinden asked for Chairs' input on changing the course designations for AH and BSS courses currently listed in the catalog to AHSS to unify the offerings under this college. Chairs should send VerLinden any comments regarding these changes via email.

## *EOP*

It was reported that EOP has responded favorably to Ayoob's recommendation to allow students to meet with major advisors as well as EOP advisors during HOP sessions.

## **COMPUTING AND TECHNOLOGY**

Leeper made a suggestion regarding support for department computer labs. Departments kick in monies to fund a lab manager who is responsible for the larger teaching labs. Chairs with labs would meet to discuss the situation. Many felt the involvement of the Provost was needed in this matter. The Dean also reminded Chairs that there is an outstanding report from consultants who have recently paid HSU a visit to review HSU computing and perhaps it would be wise to wait until the report has been issued. It was decided that Chairs would discuss the matter with their faculty and this matter will be on the agenda for the April 6 meeting.

## **BUDGET**

Little, who is a member of the University Budget Committee, was asked to report to the Chairs on the work of the Committee. The Committee has met only once this semester and is meeting this Friday. At the first meeting the President and Vice Presidents made presentations to the Committee as to what funds they needed to maintain their programs. She will report to the Chairs on future meetings.

Snyder reported that there will be a state-wide deficit between \$5-7 billion dollars for several years. It is anticipated that we will have no additional monies for the next 3-5 years. It is expected that there will be a general fee increase. There is a possibility that the lower division curriculum will be standardized by major and that policies will be implemented to reduce the number of units students take.

The Dean indicated there may be a call for position requests this spring so any departments wishing to apply should start compiling the paperwork.

## **SUMMER 2004**

The Dean has been assured that summer money will be returned to the colleges, though it will be less than what we had hoped for. Final figures are being compiled and the Chairs will be notified when the numbers are in. Snyder is requesting revised templates from all departments. All Summer 2004 courses will go through Extended Ed. The Dean thanked the Chairs and their ASA/ASCs for their patience and understanding during this difficult process.

The meeting adjourned at 3:14.  
KAC:lh