

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of April 19, 2005
Approved May 3, 2005

Present: Ayoob, Benavides-Garb, Bennett, Boone, Derden, Hall-Martin (recorder), Larson, Leeper, Little, Paulet, Paynton, Sievers, Smith, Snyder, Sonntag, Urban, and Wells.

Guests: Newton, Vellanoweth

The Dean welcomed the incoming Chair of Anthropology, René Vellanoweth, to the meeting.

MINUTES

The Minutes of April 5, 2005, were approved as submitted.

COMMITTEE REPORTS

Budget

The CAHSS Budget Committee had no report. The Dean advised that the Provost made his budget presentation to the University Budget Committee last week and there is no word yet as to what kind of allocation OAA can expect next year. The College budget should be reconciled soon. It does not appear that there will be a lot of money left at year end. The Dean has approved funding the Art Lab computer refresh. It also is possible that benefit costs were underfunded to the colleges who are still required to pay them. The Dean indicated he does not believe colleges should be responsible for underestimates of benefit costs.

Curriculum

Art 524, 525, 529, 539, 546, 547, 559, 572 and 596

Request to suspend the above courses from the catalog as they were part of the MA in Art program which was suspended in 1993. The Committee recommends approval.

MSP: To accept the recommendation of the CAHSS Curriculum Committee to suspend the above referenced courses. The motion passed unanimously.

Business Administration 301 - The Sustainable Enterprise

Request for a new course which would count as an Upper Division Area D GE requirement. The Committee recommends approval. Chairs had many questions and concerns about the course. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. Many Chairs wished to see the proposal and syllabus for this course before approving it. **MSP:** To table the motion until such time as there is enough information to make an informed decision about how it functions as a capstone course. The motion passed.

Computing & Technology

A letter from the Computing & Technology Committee regarding computer hacking was electronically transmitted to the Chairs for review prior to this meeting. The Dean asked Chairs for input on what should be sent forward and to whom the letter should be addressed. **MSP:** Based on input from the Chairs, the Dean will craft a letter to Bill Cannon using information contained in the Computing & Technology letter as well as suggestions made by the Chairs. The motion passed unanimously.

STUDENT RETENTION

Information regarding first time freshmen retention was distributed. In order to retain more students, advising and course availability are extremely important.

STUDENT SATISFACTION INVENTORY

Information on questions contained in the Noel-Levitz Student Satisfaction Questionnaire was distributed to Chairs. Chairs then discussed the Student Satisfaction Inventory: Marketing Research Summary document.

DEPARTMENT STAFFING

A chart providing information on departmental staffing was distributed. The Dean asked that any corrections, updates or changes to the information be sent to Hall-Martin.

GRADUATION

Manolo Platin of the Government & Politics Department will be the CAHSS Graduation Speaker at the May 13th event.

FALL ENROLLMENTS

The Dean reported that enrollments are looking pretty good so far, there may be a few problems with some major courses. He will be talking to each Chair individually about any concerns with specific courses.

SUMMER 2005

No word on Summer funding as of yet, but word is expected any time.

ANNOUNCEMENTS

Ford Foundation Grant Opportunity

Lois Risling is looking for faculty interested in participating in creating a grant proposal for the Ford Foundation. A copy of the call for proposals was distributed. Names of faculty interested in participating should be sent to the Dean or Hall-Martin by Friday at 5:00 pm.

ELECTIONS

The final draft ballot was submitted to the Chairs for their review. **MSP:** To approve the ballot as submitted. The motion passed unanimously.

Associate Dean

The Dean announced that Harry Wells will be serving as the Associate Dean next year and that a formal announcement would be forthcoming.

GE Subcommittee

Leeper reminded Chairs that on May 6 an all University meeting will be held to present three models for GE study during 05-06. Information regarding the meeting will be sent out shortly.

The meeting adjourned at 3:50 pm

RAS:lh