

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of February 22, 2005
Approved March 8, 2005

Present: Ayoob, Benavides-Garb, Bennett, Boone, Derden, Hall-Martin (recorder), Larson, Leeper, Little, Paulet, Sievers, Smith, Snyder, Urban, and Wells.
Absent: Paynton, Sonntag

MINUTES

Under the section "GE Steering Committee" the name "Betsy Watson" should be replaced with "Betsy Boone." **MSP:** The Minutes of February 8, 2005, were approved as corrected.

COMMITTEE REPORTS

Budget

A call will be issuing shortly for special budget items.

Computing & Technology

No report.

Curriculum

Theatre, Film & Dance 109C - Film Comedy Around the World

This course has previously been offered as a special topics course. The course will fulfill lower division Area C requirements. The Committee recommends approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed unanimously.

Sociology 350 - Social Movements and Sociology 411 - Popular Culture

These courses have been offered in the past as special topics and received good enrollment numbers. The Committee recommends approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed unanimously.

The suspension of the MFA Program in Theatre, Film & Dance has been officially approved.

Chairs were given copies of the Curriculum Change Form and asked to make sure to note on the right side of the form the page number or numbers in the catalog which will need to be updated because of this change.

Leeper reported that feedback to the GE Study Steering Committee is needed by March 4 and urged Chairs to get their comments and concerns into a committee member as soon as possible.

ANNOUNCEMENTS

TELE STUDENT

Some departments reported that faculty were not interested in participating in Tele Student, while others found the program valuable. Those departments who do not wish to participate were urged to send written letters to potential students in lieu of calling them.

ENVIRONMENTAL SCIENCE MAJOR

The Environmental Science Major is being revised and the Dean has been asked to provide names of CAHSS Faculty who would be willing to serve on the faculty workgroup who will be reviewing the major. Chairs were asked to forward names of faculty directly to the Dean.

GUEST LECTURER

The Dean discussed his meeting with Ralph Faust, who has served as the council to the California Coastal Commission for several years. He is relocating to this area and is willing to do guest lectures. Interested departments will receive copies of his vita for their review.

RTP FORUM

On Friday, February 25, from 1:30 to 3:30 pm in the Green and Gold Room, the Academic Senate will be hosting a forum on the revision of the RTP process. Chairs were asked to get the information about this forum to their faculty.

AREA D GE EVALUATION

Wells discussed the revised Area D GE Evaluation with the Chairs, who received it electronically prior to the meeting. He discussed how the study was done and why it was sent back by the UCC for greater analysis. The Dean thanked Wells for his work on this report and the revisions. **MSP:** To accept the Area D GE Evaluation Report and forward it on to the UCC. The motion passed unanimously.

The discussion moved to the area of Area D upper and lower division requirements. It was decided that it would be wise to review and revise the requirements within CAHSS rather than waiting for an outside group to do so. **MSP:** To act on the recommendation of the CAHSS Curriculum Committee to create an ad hoc committee to review Area D GE. Wells will convene the committee through the Dean's Office. The motion passed unanimously.

ASSOCIATE DEAN

The Dean reported that he has requested permission to begin the search for a two year MPP Interim Associate Dean and is waiting for a response. The Screening Committee will be Derden, Paulet and Sievers from the Chairs, Jody Garoutte from the Dean's Office as the staff representative and Cole Newton as the student representative. A call will go out over the listserve for applications or nominations shortly. The committee will review the letters of application and vitae and send to the Dean a list of 3-5 names for consideration.

NEPOTISM POLICY

A draft policy was distributed regarding nepotism in the College as well as the relevant Policy information pursuant to HR 2004-18. Departments must have a written policy on file if they have persons who are related as defined by the Nepotism Policy. Departments would be wise to have this on file before issues arise which need to be handled.

ELECTIONS

A listing of University and College Committees and pending vacancies from CAHSS on same was distributed to the Chairs. There are a great many vacancies this year on all the committees and Chairs were asked to share the information with their faculty and recruiting nominees to run for these slots.

The meeting adjourned at 3:36 pm

RAS:lhv