

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of March 22, 2005
Approved April 5, 2005

Present: Ayoob, Benavides-Garb, Bennett, Boone, Derden, Hall-Martin (recorder), Larson, Leeper, Little, Paulet, Paynton, Sievers, Smith, Sonntag, and Wells.
Absent: Snyder, Urban.
Guests: Susan MacConnie, Larry Rice.

Ayoob will be chairing today's meeting as the Dean is out on jury duty.

MINUTES

The Minutes of March 8, 2005, were unanimously approved as submitted.

WASC ACCREDITATION

Susan MacConnie, co-chair of the Steering Committee on WASC Accreditation, joined the Chairs to discuss preparatory activities for accreditation. She is meeting with each college to seek input on the first stage of the process which is to identify 3-4 themes or issues to be examined by the campus. A form was distributed for discussion purposes within each department. MacConnie indicated that the Steering Committee would like responses back by April 4 however was willing to wait until the next Chairs meeting for the College response to be put together and approved.

COMMITTEE REPORTS

Elections

An updated list of candidates running for the many vacancies was distributed. The list indicated that there are many unfilled vacancies at present and the need for an Election Committee to begin the draft process was discussed. Boone, Little and Paulet agreed to serve on this committee. Chairs were asked to return to their faculty one more time and attempt to get candidates for the vacancies and send names to Hall-Martin.

Budget

The Budget Committee will be meeting next Tuesday to review revised and/or new submissions for lottery funds. They will also be considering making recommendations based on departmental priorities or big ticket items. The spending deadlines for AY 04/05 are April 15 for items over \$1,000 and April 29 for items under \$1,000.

Curriculum

Geography 335, 341, 350, 364, 353, 361, 363

Request to change the above courses to variable units of either 3 or 4 depending on the faculty member teaching the course each semester. The department believes this will give them greater flexibility in staffing the courses. The Committee recommends

approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed unanimously.

Program Reviews

Boone reported that the World Languages & Cultures Program Review had been submitted to the Committee and History's Program Review will be submitted this week. Also, the Area D Curriculum and Resource Reviews have been turned in. Benavides-Garb thanked Wells for his help with the WLC Program Review.

Computing & Technology

Leeper reported that the committee has begun regular meetings and received their charge from the Dean.

GE Survey Subcommittee

The Committee will be meeting on Friday. Very little feedback was received from faculty.

ANNOUNCEMENTS

The deadline for receipt of temporary faculty evaluations in the Dean's Office is April 1. Ranking procedures for temporary faculty requests will be coming out shortly.

The ITC office is very busy getting the new computers out as per the refresh cycle and if there are delays in responding to calls, Chairs were asked to inform their faculty and staff this is the reason.

The Religious Studies Department will be presenting a lecture by Dr. Dewey Weiss Kramer, "Luminous Matter: Hildegard of Bingen's Reflections on the Feminine," April 5th from 7:30 to 9:00 pm in Founders Hall, 118.

Geography is presenting a lecture on Thursday at 3:30 pm in Founders Hall 118 by Stuart Allan and Gene Martin, cartographic editors Atlas of Oregon, "Mapping the Blues and the Reds: Kerry, Bush, Gay Marriage, and the pernicious effects of choroplethic mapping."

WASC THEMES

The Dean has requested input from the Chairs on potential themes for the WASC accreditation for him to take to the Council of Deans. Among the considerations from the Chairs were a recognition of how CAHSS is supporting the university, being a responsible citizen through a commitment to liberal arts education, an internationalization of curriculum by bringing international faculty to campus and supporting the efforts of departments to do so, tying academic recovery and faculty workload, and the conflict between heavy teaching workloads and conducting research, which is being made more difficult for faculty in CAHSS by no library resources.

The meeting adjourned at 3:30 pm

KPA:lh