

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of February 21, 2006

Approved March 7, 2006

Present: Ayoob, Berry, Brenneman, Benavides-Garb, Bennett, Goodman, Hall-Martin (recorder), Larson, Leeper, Little, Paulet, Sievers, Snyder, Sonntag, Vellanoweth and Wells.

Absent: Boone, Paynton.

Guest: Gwen Robertson.

MINUTES

The Minutes of February 7, 2006, were approved as submitted.

COMMITTEE REPORTS

Budget

No report.

Computing & Technology

The Committee meets Thursday to finalize a Computer Lab Policy and a policy for the Decommissioning of a Computer Lab. Leeper will likely present these two policies to the Chairs at the next meeting for their consideration.

Curriculum

Political Science 354, Media and Public Opinion

Request for title change. **MSP:** To accept the recommendation of the College Curriculum Committee to approve the change. The motion passed.

Wells advised that there are four additional change forms for Political Science courses that will be coming forward to the Chairs shortly once a full syllabus has been received from the department.

ANNOUNCEMENTS

Benavides-Garb distributed posters and information on three upcoming events: the Latino Film Festival, the Von Humboldt Conference this summer in China and a Von Humboldt Lecturer who will be doing a lecture on campus this semester. He also distributed a call for papers for the Von Humboldt Conference. All faculty are encouraged to consider attending this conference in China. Special travel rates have been secured and interested persons should contact Benavides-Garb for detailed information about the conference.

Women's Studies is presenting a talk by Jane Midgley on Monday, February 27, 7:00 pm in the Kate Buchanan Room. The talk is entitled "Sex, Budget and Politics."

SEARCHES

The Dean briefly discussed procedures for the many faculty searches which are occurring this semester.

HSU SUMMER POLICY

The YRO Summer Course Schedule and Employment Guidelines sent out by Provost Vrem were discussed with the Chairs.

LARGE BUDGET ITEMS

The Dean distributed a proposal for funding high-cost equipment, improvements or initiatives with year end monies (typically monies held back for emergencies, benefits, etc.). Requests should be for big ticket items, improvements or initiatives at a minimum amount of \$8,000-\$10,000. They are due to the College Office by March 6 and will be reviewed by the Budget Committee who will make their recommendations to the Chairs at the March 21 meeting. **MSP:** To approve the proposal for implementation this year only. The motion passed.

POSITION REQUESTS

The discussion of position requests continued from the last meeting. The Dean indicated that he would prefer a summary of the department plan rather than a full program review. The department should submit a brief statement outlining plans for the next 5 years that addresses the program as it currently exists and the need for new faculty with a vision for where the program is going, unless their program review is current and then that portion of the review can be submitted. Position requests should not be too narrow or specialized resulting in faculty who can teach only in a narrow part of the curriculum. They should be able to teach more broadly in the program. Our budget situation, while always tentative, has enough flexibility to allow the college to recruit new positions for 07/08. Chairs are encouraged to get working on the requests and vet the proposals with other Chairs prior to submission. Position requests will be reviewed at the March 7 and 21 meetings and 18 copies of each request must be provided.

CAHSS DEAN SEARCH

When candidates for the permanent deanship come to campus, individual meetings with the CAHSS Chairs will be scheduled.

WORLD LANGUAGES AND CULTURES PROGRAM REVIEW

Benavides-Garb discussed the Program Review with the Chairs and gave them an overview of the creation of the World Languages and Cultures Department and each of the programs contained therein. Chairs began their questioning of the review and some of their concerns were enrollments in the French and German programs and lack of growth of the Spanish program. Due to time constraints, this item will go back on the agenda for the next Chairs meeting.

The meeting adjourned at 4:00 pm.
RAS:lh