

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of May 2, 2006
Approved August 29, 2006

Present: Ayoob, Benavides-Garb, Bennett, Berry, Boone, Brenneman, Goodman, Hall-Martin (recorder), Larson, Leeper, Little, Paulet, Paynton, Sievers, Snyder, Sonntag, Vellanoweth and Wells

The Dean thanked departing Chairs Boone, Sievers and Sonntag for their service.

MINUTES

The Minutes of April 18, 2006, were approved as submitted.

COMMITTEE REPORTS

Budget

No report.

Computing & Technology

The Committee will be revising the CAHSS Computer Lab Policy and it will come back to the Chairs next year.

Curriculum

No report.

ANNOUNCEMENTS

Space

Any requests for space allocations or changes in space usage must come through the Dean's Office. The Dean advised Chairs to keep their faculty together in planning for the move to the BSS building. Either all faculty from the department move to the new building or none of them do.

Budget

Still no definitive information on next year's budget. If something comes in over the summer, Chairs will be notified via email.

GE PILOT PROGRAM

Wells reviewed the questions and concerns of the Chairs related to the GE Pilot Program. Chairs felt it was important to have CAHSS Curriculum Committee representatives on an Ad Hoc Committee to review proposals for the pilot program.

M/S: To have two members of the CAHSS Curriculum Committee, one familiar with Area C GE and one familiar with Area D GE, serve on the Ad Hoc Committee for the GE Pilot Program. The motion passed.

RETREAT

The Dean asked the Chairs if they would like to have a one day retreat prior to the beginning of Fall 2006 semester. Chairs agreed a one day local retreat would be beneficial. The retreat will be set for Tuesday, August 15 at the Humboldt Area Foundation offices if a room is available.

FALL 2006

The Dean will be watching enrollments and Chairs should be ready to prioritize classes to be cut if enrollments are low. Efficiency is crucial. The Dean will be using the University minimums for enrollments of 13 for lower division classes, 10 for upper division and 5 for graduate.

ELECTIONS

A draft ballot was presented to the Chairs for approval for the Spring elections. **M/S:** To approve the slate of candidates on the ballot. The motion passed. As there are not enough candidates for the vacancies on the CAHSS Personnel Committee, the Dean asked the Chairs permission to solicit candidates to run for these vacancies and the Chairs agreed. If such candidates are found, Chairs will be asked to approve the membership of the committees via an email.

The meeting adjourned at 3:00 pm.

RAS:lh