

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of September 20, 2005

Approved October 4, 2005

Present: Ayoob, Benavides-Garb, Brenneman, Bennett, Berry, Boone, Goodman, Hall-Martin (recorder), Larson, Leeper, Little, Paulet, Paynton, Sievers, Snyder, Sonntag, Vellanoweth and Wells.

MINUTES

The Minutes of September 6, 2005, were amended to reflect the date of the Victor Schaub Memorial Lecture as September 7, 2005. The minutes were approved as corrected.

COMMITTEE REPORTS

Budget

The Budget Committee will meet next Tuesday, September 27, to begin reviewing equipment requests. Today is the deadline for receipt of those requests to the Dean's Office. Deadline for sending department copier information to Ayoob is September 30.

Curriculum

Degree Requirement Change - Art History Concentration

Allows art history majors to direct their introductory studio art course requirement to the media of their choice. Committee recommends approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion was approved unanimously.

Degree Requirement Change, Language Requirement - Art History Concentration

Changes the foreign language requirement for the major from one semester to one year to meet accreditation standards. Committee recommends approval. **MSP:** To accept the recommendation of the CAHSS Curriculum Committee. The motion was approved unanimously.

GE Rigor Survey

The Provost has mandated that the UCC create an evaluative instrument to determine students' perceptions of the rigor of HSU's GE offerings. The survey will be conducted this academic year and all GE courses will be surveyed - there are no exceptions. As soon as the questionnaire has been developed, Chairs will be given copies.

NATIONAL SURVEY OF STUDENT ENGAGEMENT

Copies of the National Survey of Student Engagement report on HSU were distributed to the Chairs and briefly discussed. The Dean asked everyone to share the document with their faculty and the report will be discussed at a Chairs meeting later in the year.

SEARCH EXPENSE POLICY

The Draft Policy on Faculty/Staff Search Expenses was reviewed by the Chairs who had several changes, deletions and suggestions for the document. The Dean indicated that this year it was hoped that \$3,000 per search would be allocated. Changes will be incorporated and the draft policy will be returned to the Chairs at the next meeting for review and approval.

ADDENDUM TO AREA D PROGRAM REVIEW REPORT

The Associate Dean reviewed an Addendum to the Area D Program Review Report with the Chairs for their approval. The document addresses concerns of the UCC regarding the Area D Program Review and issues the CAHSS Curriculum Committee raised with the UCC. **MSP:** To approve the Addendum to the Area D Program Review Report. The motion passed unanimously.

STAFF REPRESENTATION ON THE CAHSS BUDGET COMMITTEE

One staff member ran for the vacancy on the CAHSS Budget Committee and Chairs were asked to affirm Cher Martini of Music as the staff representative to the Committee. The motion passed unanimously.

MICHAEL POLLAN

Larson announced that Michael Pollan will be presenting the Hadley Distinguished Lecture in Journalism on Wednesday, September 28, 5:00 pm in the Kate Buchanan Room. Larson distributed posters and invited Chairs to attend and notify their faculty, students and staff of the opportunity.

FREDERICK HALE

Paulet announced that Frederick Hale of Cambridge University will be returning to HSU and presenting a lecture on September 29 at 6:00 pm in FH 118 on "South Africa after Apartheid."

FALL ENGLISH STUDIES CONFERENCE

Bennett announced that the English Department and the Redwood Writing Project are sponsoring the Fall English Studies Conference at HSU on Friday, September 30 and Saturday, October 1. There will be teaching workshops, panel discussions, lectures and symposia. All are encouraged to participate.

ALUMNI MAGAZINE

The Dean distributed the latest HSU Alumni publication to the Chairs for their review. The publication will be discussed at the next Chairs meeting.

The meeting adjourned at 4:00 pm.

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