

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of December 5, 2006

Approved January 25, 2007

Present: Ayoob, Benavides-Garb, Bennett, Berry, Brenneman, Cheyne, Crawford, Goodman, Hall-Martin (recorder), Larson, Leeper, Little, Meyer, Paulet, Paynton, Smith, Snyder, Vellanoweth and Wells

MINUTES

The Minutes of November 7, 2006, were approved as submitted.

The Minutes of November 14, 2006, were approved as submitted.

COMMITTEE REPORTS

CURRICULUM

No Report

BUDGET

The Committee met last week. They are inclined to propose that the current OE formula continue to be used but that clear guidelines be drawn up on what expenses are to come from OE. In the spring they will ask departments to present to the Budget Committee their Temporary Help and Special Funding requests. It is hoped that they will be able to identify some regular expenses or costs that should become permanent allocations to the departments. In that way, Special Funding requests will only be for one time needs or special events. The Committee recommends the return of departments' unused funds to the College for reallocation to year end needs.

COMPUTING & TECHNOLOGY

In the Spring semester, the Committee will present a revised equipment policy to the Chairs.

ANNOUNCEMENTS

RTP Issues

The Dean advised Chairs that classroom visits and letters of recommendation should not be geared to the PDP cycle, they should be conducted throughout the entire review cycle.

Elections

The Dean again asked Chairs to find faculty to run for Academic Senate vacancies. We were supposed to have elections finished by now but only have two candidates so far. Little and Paulet agreed to run and with Ayoob and Goodman form a full slate of

candidates. The Chairs approved the slate and an election will be conducted the first week of Spring semester.

Distinguished Alumni

A call was issued for nominations for Distinguished Alumni awards. Please get names of your alumni in for consideration.

Holiday Gathering

The Dean reminded Chairs that the CAHSS Winterfest holiday party will be held this Thursday from 4-7 at the First Street Gallery. Please make sure your faculty and staff are aware of the event.

French Position

The Dean reported that the Provost received the request regarding the French position and opted to allow Professor Dieme to apply for an H1 visa which would allow him to stay in the US another year while WLC puts forward a position request for the AY 08/09 process.

BUDGET

The Dean reported that OAA continues to work on plans to deal with budget deficits for AY 07/08. Spring 2007 costs will be covered by the President. Next year OAA will give the colleges SFR and FTES targets to meet and a 5 percent across the board base budget reduction is forecast. In the department scheduling meetings, the Dean will be asking departments to push for all possible efficiencies in setting up their courses for AY 07/08. When a budget is announced, he will go back to the schedules and do analyses and return to departments for more cuts. Many rumors are circulating about the AY 07/08 budget situation and the Dean responded to one, indicating it is false that all lecturers and FERP faculty are set to be cut.

SOCIOLOGY PROGRAM REVIEW

Little finished discussing the Sociology Program Review with the Chairs and focused on the Graduate Program. Chairs then had an opportunity to address their questions to Little for her responses. It was suggested that the position request area of the review be clarified as to what kind of position the department is requesting. **M/S:** To accept the recommendation of the CAHSS Curriculum Committee to move the review forward to the UCC and Provost's Council. The motion passed with one abstention.

WASC THEME I

An exercise with the Chairs related to WASC Theme I was conducted for the rest of the meeting. Minutes were not taken.

The meeting adjourned at 4:00 pm.

RAS:lhmm