

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of February 1, 2007

Approved February 8, 2007

Present: Ayooob, Bennett, Berry, Brenneman, Cheyne, Crawford, Goodman, Hall-Martin (recorder), LaBahn Clark, Larson, Leeper, Meyer, Paulet, Paynton, Smith, Snyder, and Wells

Absent: Little

Guests: Joanne Burke, Dennis Fitzsimons, Wayne Knight, Betsy Watson

MINUTES

The Minutes of January 25, 2007, were approved as submitted.

COMMITTEE REPORTS

Budget

No report.

Computing & Technology

Wayne Knight, Chair of the Computing & Technology Committee, joined the Chairs to discuss the Proposed Technology Policy. The proposal defines what the Committee is and outlines how the various committees work together regarding technology and equipment issues. This document, once passed, will allow the Committee to begin preparing policy documents on computer labs and other areas that the Chairs have requested for approval at upcoming meetings. It was suggested that the Academic Computing should be consulted in the process and perhaps Extended Education as well. **M/S:** To accept the Proposed Technology Plan from the Computing & Technology Committee. The motion passed.

Curriculum

Wells advised Chairs that the documents for the Government & Politics Program Review will be sent to Chairs by the end of the week electronically for their review prior to next week's Chairs meeting when discussion of the program review will begin.

German Studies

The discussion from the last Chairs' meeting continued. LaBahn Clark told Chairs that Darwin & Darwinism had been removed from the proposal and a course from Philosophy has been added. Also, the Philosophy 355 requirement is only fulfilled by the course taught by Alan Fletcher. Chairs still had concerns about the increased unit count and suggested that the courses taken abroad be counted for the interdisciplinary

electives thus saving 9-12 units. The department felt it was important for the major to have requirements out of the department to broaden the students' knowledge. Wells apologized for the College Curriculum Committee having missed the increase in units in and will check with the Committee to see why that point was not addressed in the proposal record. **M/S:** To send the proposal back to the Department to have them address the Chairs' concerns: 1) number of units for the major; 2) core requirements with an eye to clarifying the seven repeatable units; and 3) the 9-12 interdisciplinary unit requirement - should they be recommended rather than required units? The Dean also indicated that the program must be run efficiently and classes must be well enrolled.

Political Science 675, 680

Adding two new courses, PSci 675 Graduate Colloquium and PSci 680 Special Topics, for use in the MASS Environment and the Community Program. The new 680 course will allow the suspension of three currently existing courses: PSci 600, 630 and 640. The Committee recommends approval. **M/S:** To accept the recommendations of the CAHSS Curriculum Committee to approve PSci 675 and 680. The motion passed.

BUDGET

The Dean has arranged for graduate students in a business marketing class to do an analysis of the college to see which areas will be best to grow strategically. The group of students will be coming to next week's Chairs meeting to briefly introduce themselves and outline their project. Then they will meet with individual Chairs who have plans or programs they want to pitch. Once their work is done, a strategic plan for the College's growth can be created.

The Dean distributed a copy of Form 3 - Budget Reduction Impact Statement which was prepared for CAHSS at the direction of OAA and reviewed the form with the Chairs. Chairs were advised to expect more cuts and asked for advice on how best to absorb a 5 to 7 percent cut. Ideas such as running minimum essential programs, streamlining major offerings, reviewing the offerings to catch overlaps and redundancies and program elimination were discussed. It was decided to create two subcommittees, one to review curriculum (Goodman, Payton, Berry) for efficiency and one to develop principles for program elimination (Smith, Cheyne, Bennett). The subcommittees will report to the Chairs in three weeks.

The meeting adjourned at noon.

RAS:lhmm