

HUMBOLDT STATE UNIVERSITY

College of Arts, Humanities & Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

Meeting of September 26, 2006

Approved October 10, 2006

Present: Ayoob, Benavides-Garb, Bennett, Berry, Brennehan, Cheyne, Crawford, Goodman, Hall-Martin (recorder), Larson, Leeper, Little, Meyer, Paulet, Paynton, Smith, Snyder, Vellanoweth and Wells

Guest: Mary Fischer

MINUTES

The Minutes of September 12, 2006, were approved as submitted.

COMMITTEE REPORTS

Budget

No report.

Computing & Technology

Wayne Knight has been elected as Chair of the Computing & Technology Committee which will meet every two weeks. The Committee continues to work on revising the Computer Lab Policy and issues such as computer refreshment, departmental representatives/contact persons for labs, equipment and a lab deconstruction policy. The committee will also be meeting with the new CIO, Anna Kircher.

Curriculum

Philosophy 351, 20th Century Philosophy: Selected Topics

New course proposal for a special topics course. The Committee recommends approval. **M/S:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed.

Philosophy 371, Contemporary Social and Political Philosophy

Addition of this course to the major requirements. The Committee recommends approval. **M/S:** To accept the recommendation of the CAHSS Curriculum Committee. The motion passed.

MARY FISCHER, HUMAN RESOURCES DIRECTOR

Mary Fischer, the new Director of Human Resources, joined the Chairs to introduce herself and explain the new structure of her office which recently took on responsibility for compliance issues. She wants to make customer service a priority in the office and asked Chairs what they felt HR was doing well and what areas needed improvement. In general it was felt the office was very helpful in the search process and paperwork related to searches. Some Chairs whose staff members had put in for In Range

Progressions were very frustrated with the process and felt their staff qualified for and should have been awarded IRP but were not. Another area needing improvement is the perception by many staff that faculty are treated well by HR staff while staff members are not. Chairs wanted more help in getting more diverse applicants for search pools and the development of a spouse/partner policy for faculty hires. Many people are confused about who does what between HR and Academic Personnel Services and suggested a hand out sheet or something on the website addressing this issue.

BUDGET

The Dean distributed updated information on the proposed cuts to GE classes for Spring 07 and asked Chairs to review the document and send him any changes, corrections, etc. It will be necessary to combine some classes and cut others to reduce expenses. To that end, the Dean distributed a list of Draft Budget Cuts which included a 10 percent OE reduction and proposals to cut several other areas such as travel, computer refresh and special budgets. A discussion ensued as to whether to cut travel totally or only fund trips for faculty going through the RTP process or to cut the entire computer refreshment allocation or a part thereof. It was decided to let the Budget Committee make a recommendation on how to balance the monies allocated for equipment and travel and bring that to the Chairs.

ANNOUNCEMENTS AND ISSUES

Nominees for Academic Senate, AY 07-08

We still need 3 more nominees for the Academic Senate. Ayoob has put his name forward and Goodman announced he was willing to run. That leaves 2 more faculty needed to run. The Dean asked Chairs to notify their faculty of these vacancies and send any names of candidates to Hall-Martin.

The meeting adjourned at 3:43 pm.

RAS:lh