

College of Arts, Humanities and Social Sciences

Minutes of the CAHSS Council of Chairs Meeting

April 30, 2009

For approval on May 14

Attending: Ken Ayoob/Interim Dean; Harry Wells/Associate Dean; Victor Golla, JoAnne Berke, Zo Devine, Laura Hahn, Susan Bennett, Joe Leeper, Thomas Mays, Mark Larson, John Meyer, Mary Virnoche, Bernadette Cheyne, Kim Berry, Rosamel Benavides-Garb, Ann Moore/CAHSS Budget Analyst, Judith Wyland, recorder.

Guest Presenter: Bob Zoellner, Chair of Chemistry and Physics spoke about his experiences as permanent Chair of two departments simultaneously. He said that while there probably is not actual dollar savings, it does free up faculty to teach classes as needed during rotation cycles, which makes scheduling easier. Classes can be offered in better cycles, shortening time to graduation. He feels the same efficiencies about advising. He stressed that to be effective in a duo role, the Chair must be able to delegate work appropriately and with confidence. The close proximity of departments is essential, he said. People who assume this role should be chosen carefully. It won't work for every personality. He told the Chairs that he was not trying to advocate for this arrangement, but rather to explain the pros and cons from his viewpoint.

Minutes: The minutes of April 30 were approved unanimously.

ANNOUNCEMENTS:

Interim Dean:

1. Chairs were reminded of the barbecue Ken is hosting May 10 at his home.
2. Outstanding Students were named at an awards ceremony; coincidentally this year one was named from each College
3. The Chairs' retreat is set for Monday, August 17 at Humboldt Area Foundation.
4. The President is looking into forming a steering group advisory on environmental sustainability on campus with a preliminary report due next January (2010).
5. Ken is meeting next week with CAHSS support staff to discuss streamlining workload and processes.
6. An advisory is out regarding the swine flu.
7. HOOP registration will be for transfer students 95% online.
8. Because registration for our current students is completed, Chairs were asked to look at classes that may be low enrolled for fall in order to cancel or make adjustments.

Associate Dean:

1. Director of Learning Assessment search is on time with its schedule. The plan is for candidates to be on campus the two weeks subsequent to finals.

Other:

1. The Committee for Institutional Change (CIC) met. John Meyer noted that there were significantly more staff than faculty in attendance. Another meeting is set for Friday.

2. The Music Department has set a memorial gathering for Deborah Clasquin at 2 p.m. tomorrow. Other departmental events are also slated for next week, including the symphonic orchestra, Calypso and chorale.
3. The English Department is hosting a surprise retirement lunch for Russ McGaughey and Chairs are invited. The department is setting up an essay contest in Russ' honor. The winner will be published in the *Toyon*.
4. Jesse Urban, Women's Studies, will be speaking on "Energy, Environment and Society."
5. Joe Leeper and Chris Haynes will be honored for their retirements at an event next Thursday.

REPORTS:

Interim Dean:

1. Mary Ann Creadon, incoming chair of English, was unanimously chosen to be the CAHSS Council of Chairs representative on the ICC next year.
2. State trustees are proposing a 10% fee increase. (*This has since been accepted.*)

Technology Committee:

1. Forwarded a recommendation to Ken regarding a technology proposal from Anthropology for one-time program review money.

Budget Committee:

1. Temp Help requests will be a May 14 agenda item. Shop cards have been moved by the Budget Office to being a class fee. (*This was later rescinded and Shop Cards will return for next year.*)

Academic Senate:

1. Voted to recommend an immediate national search for provost.

Meeting adjourned 11:45 a.m.