

4. Description of Conference:

5. What are the primary objectives/purposes of the conference?

6. How will your club's participation in this conference benefit other students at HSU?

Approval: _____ **Date:** _____
(Clubs Coordinator)

TRAVEL FUNDING BUDGET

ESTIMATED EXPENSES

Travel

Airfare (# _____ passengers @ \$ _____) \$ _____

Fuel (# _____ Vehicles @ # _____ miles) \$ _____

Lodging (# _____ people/per room @ \$ _____ Per night for # _____ nights) \$ _____

Conference Fees:

(# _____ people at \$ _____ per person) \$ _____

Other Expenses (*Food, Rental Fees, etc.*)

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL ESTIMATED EXPENSES \$ _____

TOTAL ESTIMATED REVENUES (*funding from all sources*): \$ _____

Clubs Coordinating Council (*total amount you are requesting*): \$ _____

Funding from other sources (*fundraising, out of pocket, donations, etc.*): \$ _____

List sources: _____

TOTAL AMOUNT REQUESTED \$ _____

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Total Amount Requested: \$ _____ **Total Amount Received** \$ _____