



IMPORTANT



Winter Break Information

December 17, 2011 – January 16, 2011

- ❖ PLEASE NOTE: Residence life staff will conduct safety inspections of all residence hall rooms December 17, 2011. This is to ensure that all necessary items have been unplugged and to check for potential fire dangers. Policy violations in plain view will be documented. If you have questions or concerns, please contact your RLC. For increased security over break and emergency purposes, all residents staying in the halls at any time during the break are required to inform their CA of the dates they will be present by **Tuesday, December 13th**.

Leaving for break?

- ❖ turn off all lights and turn heater down to 55 degrees
- ❖ **make sure window(s) & door(s) are closed & locked**
- ❖ shut drapes &/or blinds
- ❖ unplug items that do not need to be plugged-in (e.g., lamps, radios, alarm clocks)
- ❖ prevent mold growth (see below)



Be Advised!

Cars in our parking lots are not immune to burglary. If you leave your car over break, park it under the lights and remove your valuables.

If you are vacating the residence halls you must have completed a Request to Vacate form with the Housing office and be checked out by 10AM on Saturday, December 17. During business hours you can check out at the Housing Office, after hours please check out at the Information Desk. You will need to bring your mailroom keys, ID card and mattress pad when you check out.

Cleaning Reminders:

With the start of a new semester, new residents will be checking into rooms, apartments and suites. It is expected that both your bedroom and your common areas are clean and presentable for new residents. Failure to do so can result in damage charges. As per the Reslife and You Handbook, the cleaning responsibility policy is as follows:

“To ensure a safe and healthy environment, a reasonable level of cleanliness is expected in individual resident rooms. Your assistance in keeping bathrooms, kitchens and lounges clean will be greatly appreciated by both residents and staff. Personal trash, bottles, magazines, newspapers and other such items should be deposited in the outside dumpsters and recycling bins and not in bathroom or lounge trashcans. Staff will regularly check kitchen areas to ensure the health and safety of residents. Failure to maintain a reasonable level of cleanliness in any common area (e.g. Cypress kitchen, Hill TV lounge, etc.) may result in a loss of access to that area and/or charges for excessive custodial time.”

General:

- Clean out the refrigerator and throw away any food that will go bad during the break
- Dispose of perishable items and trash (Do not put room trash in bathroom trash cans, lounge trashcans or courtyard trashcans – take it outside to the dumpster and recycling areas.)
- Make sure that all your belongings are on your side of the room and that the room is presentable in the event that you may receive a new roommate over break.



Mold

Because humidity sets up prime growing conditions for mold, buildings in Humboldt County experience more mold problems than those in drier climates. Mold growth can also occur when excessive moisture is present such as from condensation, leaking plumbing, poor ventilation, overwatered houseplants, and poor housekeeping. **Residents should promptly report any maintenance conditions that may lead to mold to the Housing Front Desk or Information Desk.**

As you prepare to leave for winter break, please prevent mold growth in your room through the following ways:

- Keep an air space between furniture, bedding, and other items and the walls/floors to allow air movement.
- Hang wet articles such as towels and clothing.
- Keep all areas (bedrooms, kitchens, bathrooms, living rooms, common areas) clean and uncluttered. This includes routinely emptying trash and recycling, vacuuming, dusting, cleaning floors, showers, sinks, and toilets, not letting food items sit in the room more than 24 hours, reduce room clutter by keeping clothing put away and not allowing piles of clothes to accumulate.
- Routinely wipe condensation off windows and other surfaces.
- Avoid creating areas of standing water, routinely emptying saucers under houseplants, and not letting dishes sit with water for extended periods.
- Use cleaning solutions that will discourage the growth of mold. Cleaning products are supplied and included in each apartment or available by contacting your CA.
- Use moisture absorbing products such as Damp Rid®.

Mold in your room or apartment common areas that result from poor housekeeping is your responsibility to clean. Cleaning supplies are available in your custodial closet or may be obtained from your CA. Failure to address significant mold issues may result in additional cleaning charges or administrative action.

Free E-Waste Recycling Event!

E-Waste is the name given to computers, televisions, stereos, copiers, cell phones and other electronics nearing the end of their "lifecycles." Many of these products can be reused, refurbished, or recycled. Unfortunately, discarded electronics is one of the fastest growing segments of our nation's waste stream. Throwing electronics away can have serious environmental and health consequences, because many of the materials used to make electronics are either toxic or hazardous. In California, it is actually illegal to throw electronics into the landfill!

HSU students, faculty and staff will have the opportunity to drop off their e-waste on campus for recycling. This FREE e-waste drive will be held on Saturday December 10th, between 9am and 12pm in the Student Business Services Building parking lot. The event is only open to HSU students, staff, and faculty and an HSU ID will be required for drop off. Please do not bring any hazardous waste items, paint, batteries, or items that would normally go through the campus operations collection process (i.e., items with HSU property ID tags). This FREE event is brought to you by the HSU Waste Reduction and Resource Awareness Program (WRRAP), Environmental Health & Safety, and Plant Operations.

If you miss this event, ResNet on the second floor of the JGC also collects "e-waste" during ResNet's open hours all year long.

For more information, contact Morgan King at mpkg@humboldt.edu

Staying for break?

- ❖ Please note, there will be limited food service available during the break, and most University offices will be closed. We will still have Residence Life Staff members on duty and available to assist with any issues that may occur. University Police continues to operate 24 hours per day, 7 days per week during the break.
- ❖ The Weekend Shuttle will be running on weekends over the break with the following exceptions: December 18-19, December 25-26 and January 1-2.

If you are staying over the break, *be extra aware in your community*: make sure building entries are locked, know who is staying on your floor, don't allow strangers into your living areas.

If you need staff assistance, please refer to the "Hours of Operation" below for information on when offices are open. When offices are closed, the residence life staff on duty can be reached via cell phone:

(707) 845-6027 The Hill, Canyon
 (707) 845-6028 Cypress, Creekview
 707) 845-6029 College Creek, Campus Apts

Enjoy The Break!!

If this is an emergency, please call University Police:

911 From any campus phone
 707-826-5023 If you are dialing from a cell phone

Hours of Operation:

Housing Office Hours: *(Housing Cashier has break hours from 9am-Noon and 1pm-4pm when the Housing office is open.)*

Friday, December 23 – Monday, January 2	Closed
Tuesday, January 3	Regular hours resume
Monday, January 16– Martin Luther King Jr. Day	Closed

Rec. Room and Information Desk Hours:

Saturday, December 17 <i>(open for Check-Out only)</i>	7AM – 10AM
Sunday, December 18 – Monday, January 9	Closed
Tuesday, January 10	Regular hours resume
Monday, January 16- Martin Luther King Jr. Day	10am-1am

JGC Mailroom Hours:

Sunday, December 18	Closed
Monday, December 19 – Thursday, December 22	8AM – 5PM
Friday, December 23	10AM-3PM
Saturday, December 24– Monday, December 26	Closed
Tuesday, December 27 –Friday, December 30	11AM-1PM
Saturday, December 31– Monday, January 2	Closed
Tuesday, January 3 – Friday, January 6	8AM-5PM
Saturday, January 7-Sunday, January 8	Closed
Monday, January 9-Friday, January 13	8AM-5PM
Saturday, January 14	Regular hours resume

College Creek Mailroom Hours:

Sunday, December 18 – Thursday, January 12	Closed
**Mail will be distributed as usual, and any packages for College Creek residents will be available for pick-up at the JGC mailroom during the hours above. **	
Friday, January 13	Regular hours resume

Dining Hours: *(unless noted, regular business hours for all operations will resume Tuesday, January 17, 2012)*

The "J"

Friday, December 16	Closes at 6PM
Saturday, December 17– Monday, January 9	Closed
Tuesday, January 10– Sunday, January 15	Regular Hours
Monday, January 16- Martin Luther King Jr. Day	Weekend Hours

The "J" Grill

Thursday, December 15– Saturday, January 14	Closed
Monday, January 17	Regular hours resume

The Cupboard

Monday, December 12 – Wednesday, December 14	6PM – 12 MIDNIGHT
Thursday, December 15 – Tuesday, January 10	Closed
Wednesday, January 11	Regular hours resume
Monday, January 16	Weekend Hours

The Depot

Monday, December 12 – Wednesday, December 14	7:30AM – 8PM
Thursday, December 15	7:30AM – 4:30PM
Friday, December 16	7:30AM – 1:30PM*

*Club Car in the Depot (Coffee Bar/Muddy Waters) open until 2:30PM

Saturday, December 17– Monday, January 16	Closed
Hilltop Market	
Monday, December 12 – Wednesday, December 14	7:30AM – 4:30PM
Thursday, December 15	7:30AM – 4PM
Friday, December 16– Monday, January 16	Closed
Windows Café	
Monday, December 12 – Tuesday, December 13	11AM to 2PM
Wednesday, December 14 – Monday, January 16	Closed
College Creek Marketplace	
Monday, December 12 – Thursday, December 15	Regular hours
Friday, December 16	Close at 5:00 PM
Saturday, December 17 – Sunday, December 18	Closed
Monday, December 19 – Wednesday, December 21	7:45 AM to 2:30 PM
Thursday, December 22 – Monday, January 2	Closed
Tuesday, January 3 – Friday, January 13 (weekdays only)	7:45AM – 2:30PM
Saturday, January 14 – Monday, January 16	12PM – 12AM
Library Cafe	
Friday, December 16	Closes at 2:00PM
Saturday, December 17 – Monday, January 18	Closed
Tuesday, January 19	Regular hours