

\*Deadlines on calendar are only a partial listing. Refer to the Calendar of Activities & Deadlines on back for a complete listing.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>January 15</b>	<b>16 Martin Luther King Jr. Day – Campus Closed</b> <b>Deadline:</b> WITHDRAW and receive full refund, less \$27 charge	17 Instruction begins	18	19	20	21
22	<b>23 Registration</b> <b>Deadline:</b> ADD open courses w/o instructor approval	24	25	26	27	28
29	30	<b>31 Deadline 5 PM:</b> Financial Aid "Freeze Date"	<b>February 1</b>	2	3	4
5	6	7	8	<b>9 Deadline: GWPE</b> (Feb. 25) Registration	10	11
12	<b>13 Deadlines :</b> Last day to <b>ADD</b> courses; last day to <b>DROP</b> w/o instr & chair sig/\$20 fee/"W" grade	14	15	16	17	18
19	20	21	22	23	24	25 GWPE Administration
26	27	28	29	<b>March 1</b>	2	3
4	5	6	7	8	9	10
11	<b>12 SPRING BREAK</b> <b>Deadline:</b> CR/NC option	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	<b>29 Deadlines: GWPE</b> (April 14) Registration; <b>Withdraw</b> w/ prorated refund, less \$27 charge	<b>30 Cesar Chavez Day – Campus Closed</b>	31
<b>April 1</b>	2 Fall 2012 Registration begins (tentative)	<b>3 Deadlines: DROP</b> w/ serious & compel reason & fee; <b>WITHDRAW</b> from Spring	4	5	6	7
8	9	10	11	12	13	14 GWPE Administration
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	<b>May 1</b>	2	3	4	5
6	<b>7 FINAL</b>	<b>8 EXAM</b>	<b>9 WEEK</b>	10	11	12 COMMENCEMENT

## CALENDAR OF ACTIVITIES & DEADLINES SPRING 2012

MONTH	DATE	ACTIVITY
JANUARY	16	MARTIN LUTHER KING, JR HOLIDAY — Campus Closed
		Deadline – <b>WITHDRAW</b> & receive full refund of fees, less a \$27 administrative charge
	17	SPRING INSTRUCTION BEGINS
	23	<b>REGISTRATION DEADLINE – ADD</b> open courses without instructor approval (i.e. permission numbers)
		Register without \$25 late registration fee
	30	Deadline – File Petition for Credit by Exam
31	File application for Spring, Summer, or Fall 2012 graduation to be listed in the Commencement Program. (Students who have filed an Application for Graduation BEFORE the deadlines published for the terms: Summer 2011, Fall 2011, Spring 2012, Summer 2012, and Fall 2012, will be included in the 2012 commencement ceremonies and will have their name included in the Commencement Program. Students filing after the deadlines are not guaranteed inclusion in the program.)	
	<b>FINANCIAL AID DEADLINE</b> – Final date to set your enrollment for financial aid disbursement. See “ <b>Freeze Date</b> ,” in the Financial Aid Award Guide.	
	<b>FEE DEADLINE</b> – Pay Spring 2012 registration & tuition fees if registered after Jan. 5. If fees are not received by 5:00 p.m., January 31, 2012, a \$30.00 non-refundable late payment fee will be assessed and a service hold will be placed on the student’s account. <b>NOTE:</b> Students who registered on or before Jan. 5 and missed the first payment deadline will be assessed an additional \$30.00 non-refundable late payment fee if fees are still outstanding on this date.	
FEBRUARY	9	Last day to register at Testing Center for FEB 19 Graduation Writing Proficiency Exam ( <b>GWPE</b> ).
	13	CENSUS
		<b>REGISTRATION DEADLINE</b> – 5 pm. Last day to <b>ADD</b> courses
		<b>REGISTRATION DEADLINE</b> – 5 pm. Last day to <b>DROP</b> courses without instructor’s & department chair’s signatures, and serious & compelling reason. After this date, a \$20 fee required and a “W” grade will be recorded. Also, last day to drop to lower fee level & receive refund of fees, less a \$27 administrative charge.
		Deadline – Last day to <b>WITHDRAW</b> from spring semester & receive pro-rated refund less a \$27 administrative charge without approval of serious & compelling reason. After this date, a “W” grade will be recorded and permission to withdraw will be required.
		Deadline – Last day to file <b>Educational Leave</b> for Spring 2012
		Deadline – 5pm. Last day to change registered class grade option to <b>AUDIT</b>
		Deadline – File application for <b>Spring 2013 Graduation</b> in order to receive degree check before early registration. An additional \$10.00 late fee will be assessed after this date.
25	Graduate Writing Proficiency Exam ( <b>GWPE</b> )	
MARCH	12-16	SPRING BREAK
	12	Deadline – Last day to change registered class grade option to <b>CREDIT / NO CREDIT</b>
	29	Last day to register at Testing Center for APR 14 Graduation Writing Proficiency Exam (GWPE)
		Deadline – Last day to <b>WITHDRAW</b> from spring semester & receive pro-rated refund less a \$27 administrative charge with an approved serious & compelling reason. Permission to <b>WITHDRAW</b> is required.
30	CESAR CHAVEZ HOLIDAY — Campus Closed	
APRIL	2-13	Summer and Fall 2012 early web <b>registration</b> (tentative dates)
	3	Deadline – Last day to <b>WITHDRAW from a class</b> with an approved serious & compelling reason (not eligible for fee refund); need documentation and approval from instructor, department chair, and associate dean.
		Deadline – Last day to <b>WITHDRAW from spring semester</b> with an approved serious & compelling reason (not eligible for fee refund); need documentation and approval from instructor, department chair, and associate dean.
14	Graduation Writing Proficiency Exam ( <b>GWPE</b> )	
MAY	7-11	FINAL EXAMS
	9	Deadline – Last day to return Spring Rental Textbooks to the Bookstore
	12	COMMENCEMENT