



Osher Lifelong Learning Institute  
Office of Extended Education  
Humboldt State University  
One Harpst Street  
Arcata, CA 95521  
707-826-5880

Extended Education/OLLI use only:

M fees \_\_\_\_\_ CRN \_\_\_\_\_  
NM fees \_\_\_\_\_ CRN \_\_\_\_\_

Room \_\_\_\_\_ New proposal \_\_\_\_\_ Request \_\_\_\_\_

## Osher Lifelong Learning Institute: Course Proposal Form

Please check the proposed semester:  Fall  Spring  Summer Year \_\_\_\_\_

Instructor Name: \_\_\_\_\_

Course Title \_\_\_\_\_

Course description:  
\_\_\_\_\_

Syllabus (attach additional sheet if necessary):  
\_\_\_\_\_

Can you suggest additional topics related to this class that could be offered in the future?  
\_\_\_\_\_

What is the course methodology? Check any that apply:

Discussion  Hands-on  Lecture  PowerPoint Presentation  Other

Do you have digital graphics to include with a course description?  Yes

Course Title \_\_\_\_\_ Instructor \_\_\_\_\_

Number of participants: Minimum \_\_\_\_\_ Maximum \_\_\_\_\_ (can range from 6 to 45 students.)

Preferred meeting times (place an "X" in the appropriate space):

	10 am to 12 pm	1 to 3 pm	3:30 to 5:30 pm	6 to 8 pm
Tuesday				
Wednesday				
Thursday				
Saturday				
Sunday				

Total number of weeks: \_\_\_\_\_ Preferred dates: \_\_\_\_\_

Materials needed for class (please keep costs to a minimum):

Stipend (select one):

- I'd like to receive 50% of total fees after expenses.
- I am able to donate my stipend to the OLLI program (Instructors who choose this option will be noted in the course bulletin for their generosity!)
- Other fee arrangement (specify:)

Check equipment needs:  Projector  Laptop  Other \_\_\_\_\_

Instructor E-mail: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone:  Home: \_\_\_\_\_  Work: \_\_\_\_\_  Cell: \_\_\_\_\_

(Check the best number to reach you Mon.-Fri., 8 a.m.-5 p.m.)

What instructor contact information may be released to students? Indicate any that apply:

Phone:  Home  Work  Cell  Email  Mailing Address

Write a brief biography describing your background and interest in the subject of your proposal for OLLI's bulletin. If you have not taught for HSU OLLI/Extended Education, attach a resume or curriculum vitae.

You will be contacted after the curriculum committee reviews your proposal.  
Thank you for your interest in the Osher Lifelong Learning Institute.