

# HUMBOLDT STATE UNIVERSITY

## WHO TO CONTACT

Office of Enrollment Management, et al.

AREA	INDIVIDUAL TO CONTACT	PHONE
OEM	Associate Vice President, Enrollment Management, Michael Reilly	(707) 826 - 6239
ADMISSIONS	Director of Admissions & Recruitment, Scott Hagg	6215
	Associate Director, Rebecca Kalal	6221
	Assistant Director, Rhonda Geldin	6213
ADVISING CENTER	Director of Advising Center, Ginny Kelly	6204
AIR CENTER	Registrar, Hillary Dashiell	6203
	Associate Registrar, Grace Dempsey	6195
FINANCIAL AID	Director of Financial Aid, Kim Coughlin-Lamphear	5381
	Associate Director of Financial Aid – Systems, Janice Bresee	5363
	Associate Director of Financial Aid – Operations, Peggy Metzger	5377
REGISTRAR	Registrar, Hillary Dashiell	6203
	Associate Registrar, Grace Dempsey	6195

AREA OF RESPONSIBILITY	INDIVIDUAL TO CONTACT	PHONE
Academic Information & Referral Center (AIR)	Main Line	(707) 826 - 4101
	Direct Line	4103
	Travis Brunner	6245
	Hillary Dashiell, Registrar	6203
	Grace Dempsey, Associate Registrar	6195
Academic Standing (Reinstatement Committee)	Hillary Dashiell	6203
Admission Application Processing	Rebecca Kalal	6221
	Freshman Evaluations Vicki Kauffman	6188
	Transfer Processing (also see Evaluators) Chryste Johnson	6192
	Beni Bennett (Post-baccalaureate)	6211
Admissions Center	Emily Kirsch	6270

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<b>AREA OF RESPONSIBILITY</b>	<b>INDIVIDUAL TO CONTACT</b>	<b>PHONE</b>
<b>Admissions Communications Coordinator</b>	Andrea Martin	<b>(707) 826 - 6243</b>
<b>Admissions Counselors/Recruitment</b>	Rhonda Geldin	6213
	Stephanie Lane	6200
	Stacie Lyans	6256
	Romi Hitchcock Tinseth	6224
	Maria Elena Whaples	6209
<b>Ambassadors Programs</b>		
Alumni	Rhonda Geldin	6213
Student / Hometown Recruiters	Maria Elena Whaples	6209
<b>Advising Center</b>	Ginny Kelly, Director	6204
<b>Athletic Eligibility</b>	See NCAA/Athletic Eligibility	
<b>Banner Training for Departments</b>	Jane Fusek	6187
<b>BIA Grants</b>	Janina Shayne	5362
<b>Cal Grant Programs</b>	Janina Shayne, Coordinator	5362
	Miriam Miner	5385
<b>Campus Events</b>		
Counselor Conference (Sept)	Romi Hitchcock Tinseth	6224
Fall Admission Day (October)	Stephanie Lane	6200
Higher Education Day (March)	Romi Hitchcock Tinseth	6224
Spring Preview (April)	Stacie Lyans	6256
Summer Preview (July)	Stacie Lyans	6256
<b>Campus Visits</b>	Romi Hitchcock Tinseth	6224
	Emily Kirsch	6270
<b>Catalog Production</b>	Kris Bush	6214
<b>College of the Redwoods Liaison</b>	Rhonda Geldin	6213
<b>Credential Analyst (K-12 Teachers) [outgoing]</b>	Marilynn Claypool	6222

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<b>AREA OF RESPONSIBILITY</b>	<b>INDIVIDUAL TO CONTACT</b>	<b>PHONE</b>
<b>Credential Application Processing [incoming]</b>		
A - G	Megan Mefford	<b>(707) 826 - 6220</b>
H - O	Charlotte August	6207
P - Z	Clint Rebik	6205
<b>DARS (Degree Audit Reporting for Students)</b>	Lianne Montaño	6201
<b>Diploma Processing</b>	Liz Crowell	6242
<b>Early Outreach</b>	Adrienne Colegrove-Raymond	5216
<b>Federal Workstudy Timesheets</b>	Laura Weare	5367
<b>Fee Waiver - Faculty/Staff/Dependent (processing)</b>	Lydia Frick	6198
<b>Financial Aid Counseling Staff</b>		
	Patti Carlson, Supervisor	5361
	Ann Plantin	5364
	Barbara Keating	5370
	Peter Gonsalves	5382
	Jay Schock	5376
	Linda Byrne	5373
	Carol Garcia	5372
	Laura Weare	5367
<b>Financial Aid Off-Campus Programs</b>	Peggy Metzger	5377
<b>Financial Aid Outreach</b>	Kim Coughlin-Lamphear	5381
<b>Financial Aid Satisfactory Academic Progress</b>	Greg Moloney	5374
<b>Financial Aid Specialists</b>		
	Ann Plantin, Supervisor	5364
	Amber Kees	5379
	Katie Kitchen	5369
	Karen Schaal	5378
	Ashton Schoenhair	5366
<b>General Education Questions</b>	Ginny Kelly, Advising Center	6204

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<b>AREA OF RESPONSIBILITY</b>	<b>INDIVIDUAL TO CONTACT</b>	<b>PHONE</b>
<b>Graduate Admissions</b>	Carla Douglas, Research & Graduate Studies	<b>(707) 826 - 3949</b>
<b>Grade Processing</b>	Jane Fusek	6187
	Aleka Mesaros	6247
<b>High School Concurrent Program</b>	Maria Elena Whaples	6209
<b>International Program</b> (Outgoing - Financial Aid)	Peggy Metzger	5377
<b>International Recruitment</b>	Guy-Alain Amoussou	3380
<b>International Students</b> Evaluations/Immigration	See Transfer & Graduation Counselors	
<b>Intrasystem Visitor</b> (Incoming)	Andrea Martin	6243
<b>Intrasystem Visitor</b> (Outgoing)	Liz Crowell	6242
<b>Intrasystem Visitor</b> - Financial Aid	Peggy Metzger	5377
<b>Local High School Liaison</b>	Romi Hitchcock Tinseth	6224
<b>NCAA/Athletic Eligibility &amp; Academic Compliance</b>		
Basketball	Clint Rebik	6205
Football	Megan Mefford	6220
Rowing	Clint Rebik	6205
Soccer	Charlotte August	6207
Softball	Charlotte August	6207
Track & Cross Country (Men's)	Charlotte August	6207
Track & Cross Country (Women's)	Clint Rebik	6205
Volleyball	Megan Mefford	6220
<b>NCAA/Grant Eligibility</b>	Jay Schock	5376
<b>National Student Clearinhouse Verification</b>	Christian Guillen	6231
<b>NSE</b> (National Student Exchange)	Dana Deason	6229
<b>NSE</b> (Financial Aid)	Peggy Metzger	5377

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<b>AREA OF RESPONSIBILITY</b>	<b>INDIVIDUAL TO CONTACT</b>	<b>PHONE</b>	
<b>Over-60 Program</b>	Rhonda Geldin	<b>(707) 826 - 6213</b>	
	Emily Kirsch	6270	
<b>Production Schedule on Meeting Maker</b>	Jane Fusek	6187	
<b>Records/Registration</b>	Hillary Dashiell, Registrar	6203	
<b>Recruiting Materials</b>	Andrea Martin	6243	
<b>Recruitment Travel Coordinator</b>	Rhonda Geldin	6213	
<b>Residency Status for Tuition Purposes</b>	Beni Bennett	6211	
<b>Schedule of Classes, Schedule 25, Computer Lab Requests</b>	Jane Fusek	6187	
<b>Schedule of Classes/Registration Guide</b>	Kris Bush	6214	
<b>Scholarships - Financial Aid</b>	Janice Bresee	5363	
<b>Study Abroad Programs/Advising</b>	Penelope Shaw, Research & Graduate Studies	3949	
<b>Study Abroad/Off-Campus Programs - Financial Aid</b>	Peggy Metzger	5377	
<b>Surveys/Questionnaires</b>	Linda Rutenbeck, Budget & Institutional Data	3635	
<b>Transcripts</b>	(Incoming)	Chryste Johnson	6192
	(Outgoing)	Message Line	6242
	Liz Crowell	6242	
<b>Transfer Articulation</b>	Valerie Green	6210	
<b>Transfer &amp; Graduation Counselors</b>			
A - B	Megan Mefford	6220	
C	Clint Rebik	6205	
D	Lydia Frick	6198	
E	Megan Mefford	6220	
F	Charlotte August	6207	

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<b>AREA OF RESPONSIBILITY</b>	<b>INDIVIDUAL TO CONTACT</b>	<b>PHONE</b>
G	Marilynn Claypool	(707) 826 - 6222
H	Kim Hall	6197
I - L	Charlotte August	6207
M - O	Debbie Alexander	6216
P	Megan Mefford	6220
Q - S	Lydia Frick	6198
T - Z	Clint Rebik	6205
<b>Veterans Enrollment &amp; Transition Services</b>	Kim Hall	6197
<b>Web for Faculty</b>	Jane Fusek	6187
	Grace Dempsey	6195
<b>Web Updating</b>		
<b>Admissions</b>	Stacie Lyans	6256
<b>Financial Aid</b>	Peggy Metzger	5377
<b>Office of the Registrar</b>	Kris Bush	6214
<b>Western Undergraduate Exchange (WUE)</b>	Beni Bennett	6211