

September 2, 2005

Dear Academic Senators:

The WASC Steering Committee has completed a draft of the [Institutional Proposal](#) for your review and for submission to WASC by **October 15, 2005**. The contents and recommendations in the proposal reflect the [results of the campus survey](#) completed last spring, WASC Standards for re-accreditation, and the required elements for the institutional proposal. To determine the themes for the Educational Effectiveness section of the document, the survey results were considered in conjunction with the university's strategic plan, and current university initiatives. The three themes that emerged were Academic Excellence, Diversity, and Retention and Student Support Services. A summary of the results is attached.

As you review this proposal, keep in mind that the proposal is written to inform the WASC evaluators of Humboldt's goals during the re-accreditation process, in addition to addressing the required elements of the review process itself. For information on the preparation of the proposal, please refer to the [WASC Proposal Guidelines](#) that may be found along with other pertinent documents at the HSU WASC website: <http://www.humboldt.edu/~aavp/wascindex.htm>

The committee used the results of the campus survey to guide its work. As the document was written and rewritten every attempt was made to remain true to those findings while meeting the needs and requirements of the Commission including the WASC standards. For example, while assessment was not a high priority for the campus, it is a requirement of WASC that "evidence" inform decision-making especially as it pertains to academic programs. The Committee welcomes your comments on this draft by **September 15, 2005**. We suggest you focus your attention on the content of the document (especially Section 5 on the Educational Effectiveness Review) since a careful edit and rewrite of the final draft will be performed prior to the **October 15, 2005** submission date.

There are three primary deadlines that will help to drive the WASC process on our campus. They are as follows:

October 15, 2005	Institutional Proposal Submitted to WASC
Spring 2008	WASC Conducts Capacity & Preparatory Review
Fall 2009	WASC Conducts Educational Effectiveness Review

The institutional proposal is the beginning of the process. As the campus moves forward, the intention, as noted in Section 6 of the proposal, is to create working groups relating to each of the areas of review, with a steering committee to guide the process and maximize

campus involvement in the accreditation process. There will be multiple opportunities for input as the process moves forward.

Please refer comments to the members of the WASC Proposal Steering Committee no later than **September 15, 2005**:

Sue MacConnie (co-chair)	sem1@humboldt.edu
Rick Vrem (co-chair)	vrem@humboldt.edu
Jack Bentley	jab9@humboldt.edu
Denice Helwig	dh7003@humboldt.edu
Susan Marshall	sem11@humboldt.edu
Larry Rice	lsr2@humboldt.edu
Dan Saveliff	dls7@humboldt.edu
John Filce	filce@humboldt.edu