

Selected Items From The Directors' Meeting
Administrative Affairs
December 11, 2006

Attending: Carl Coffey, Dave Bugbee, Paul Picciotta, Mary Fischer, Tim Moxon, Gary Krietsch, Rees Hughes (guest), Phil Rouse (guest)

Absent: Carol Terry

Recorder: Susan Dodson

- Rees Hughes, Director of the Career Center and Student Life, gave a presentation on student retention. Administrative Affairs can help through customer service and policies and procedures changes.
- Phillip Rouse, Quality Improvement Coordinator, gave a presentation on Balanced Scorecard. There will be an Administrative Affairs retreat in Spring 2007.