

CAHSS PRINCIPLES ON DEPARTMENTAL FTES TARGETS

Departments in the College of Arts, Humanities, and Social Sciences (CAHSS) shall be expected to produce FTES according to targets established by the Dean of the College in consultation with individual Departments. FTES targets for Departments shall be established so as to produce total FTES within the College sufficient to meet FTES quotas established for CAHSS by the Office of Academic Affairs. Departmental "FTES Targets" shall be understood to be approximations of expected FTES production in a semester, and reasonable latitude regarding actual FTES totals will be allowed to Departments, who will be expected to achieve these targets in good faith. Such targets shall be established according to an FTES/FTEF figure that is reached on the basis of traditional FTES production by the Department. It is understood that FTES targets will be established with consideration to the nature of the program(s) administered within the Department. Accordingly, a loss of FTEF by a Department shall require a downward revision of total FTES production, but not of the FTES/FTEF ratio. Downward revision of the FTES/FTEF target shall be considered only after a Department has made a compelling case for this reduction. The management of course offerings that produce the required FTES for a Department shall be the responsibility of the Department, not the Dean, so long as the department meets programmatic needs and assures program quality through the Program Review procedures of the College. Departments required to produce higher FTES targets shall have primary access to large enrollment classrooms available to the College.

Approved by the CAHSS Council of Chairs, April 18, 2000