

**University Budget Committee (UBC) Notes
Thursday, February 19, 2004**

Steve Butler	Judith Little	Laurie Sheppard
Carl Coffey	Sue MacConnie	Donna Sorensen
Karen Earls	Saeed Mortazavi	Carol Terry
Nancy Kelly	Wayne Perryman	Rick Vrem
Gretchen Kinney Newsom	Robert Read	
Thomas (TK) Koesterer	Rollin Richmond	Shawn MacDuff, note taker

Agenda:

1. Welcome and introductions – Richmond
2. Expectations for this meeting and future
3. Review of Budget Review Process- Richmond, MacConnie, Vrem
 - a. Staggered terms decisions
4. Overview of 2004/05 CSU budget – Richmond
5. Current expectations for 2004/05 HSU budget – Terry
 - a. Summary of expected reductions
6. Next steps
 - a. Review of differential reduction percentages
 - b. Review of reductions proposed by vice-presidential units
 - c. Proposals for reallocation of funds for special needs
7. Timing for next meeting

Welcome and introductions—Richmond

- President Richmond opened meeting with welcome and thanks to committee
- All in attendance introduced themselves; see alphabetical list above

Expectations

- President Richmond stressed not his intention to impose on the meeting, but would be pleased to attend whenever asked
- Committee's task will be difficult, but all will work together effectively for sake of health and welfare of the institution as a whole

Budget Review Process—Richmond, MacConnie, Vrem

- UBC grew out of work of ad hoc Budget Process committee
- Budget Process modeled after Long Beach process
 - Significant faculty representation
 - Process to be revisited in 3 years
- UBC molded by external forces
 - CSU and HSU mission
 - Budget and political climate of California
- Brief review of budget process and policies
 - Available online
 - [http://www.humboldt.edu/~budget/Archives/HSU Budget Policies1.pdf](http://www.humboldt.edu/~budget/Archives/HSU_Budget_Policies1.pdf)

- http://www.humboldt.edu/~budget/Archives/HSU_Budget2_Process.pdf
- Timeline
 - Initially established leading to update of Academic Senate before summer break
 - Dependent on legislative budget timeline
- Link to strategic planning process still under development
- Staggered 3-year terms for Faculty and Staff representatives

1-year Initial Term

Judith Little
Laurie Sheppard

2-year Initial Term

Steve Carlson
Susie Dodson
Thomas (TK) Koesterer

3-year Initial Term

Wayne Perryman
Nancy Kelly

- Term to run from Fall to Fall with the initial 1-year term to end in August 2005

Overview of 2004/05 CSU budget—Richmond

- Review of 2004-05 Governor's Budget Summary, including [Summary Charts](#) from the Department of Finance and Figure HIED-2 from the [Higher Ed](#) chapter of the report.
- Review of CSU Budget Fact Sheet.
 - Assumptions:
 - Jan 10 Governor's proposal passes
 - Proposition 57 passes
 - Legislative modifications to Governor's proposed budget minor
 - CSU agrees with proposed cuts to reduce possibility of larger cuts
 - Approximately 9% reduction
- CSU leaves more discretion to campuses on how to take the cuts

Current expectations for 2004/05 HSU budget—Terry

- Stressed that data is preliminary
- State asking for \$5.2 million reduction translates to internal \$8.3 million reduction
 - Mandatory unfunded increases such as SSI, rising utility costs, rural health care stipend, etc.
 - Past underfunding of "All University" costs such as health services commitment, IT services, public safety staffing, alcohol and drug intervention counselors, etc.
- Carol Terry will bring comprehensive list of All University funding items to next meeting

Next steps

- Discussion of how reductions are being taken on other CSU campuses
 - Unknown, still too early to speculate
 - HSU different because of
 - Did not meet enrollment targets in the past
 - High funding per student
 - History
 - Rural location
 - Academic program mix
 - Small campus means higher fixed costs

Next meeting

- Premature to meet before election, March 2
- CSU system Budget Summit March 10
- Trustees meeting March 16
- Summer Term not yet finalized
- Next meeting tentatively scheduled for March 26 from 3:00-5:00
- Initial agenda item

Review of:

- a. **differential reduction percentages**
- b. **budgets for the vice-presidential units**
- c. **special needs reallocations**