

Campus Solutions Kick-Off

Enjoy some refreshments!





**Common
Management
Systems**

INFORMATION

EMPOWERS
DRIVES PERFORMANCE
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Campus Solutions Kick-Off

September 8, 2006

Agenda

- Introductions
- What's the background?
- What will the university gain by implementing?
- Who will be doing this?
- What's my role and responsibility as a team member?
- What is the approach?
- Are we ready?
- How will we be kept informed?
- Is there a plan for training?
- What if we have questions?

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- What's the background?

History & Current Status

- Began in 1998 with 11 first wave campuses
- As of August 2006
 - CMS HR Baseline – 23 Live
 - CMS FIS Baseline – 21 Live
 - CMS SA Baseline – 10 Live
- HSU
 - Human Resources 8.0 live November 2003 with upgrade to HCM 8.9 by May 2007
 - Finance 8.4 in July 2004
 - Campus Solutions (Student) by October 2008.

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- What will the university gain from implementing CMS Baseline?

Project Goals & Objectives

- Replace Banner in a manner consistent with campus mission and current objectives
- Maximize the value of our investment
- Partner with other CSUs
- Ensure uninterrupted business operations
- Ensure current functionality is replaced
- Exploit opportunities for improving business processes and customer service on campus

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- Who will be doing this?

Implementation Partners



ciber[®]

MORAN TECHNOLOGY
CONSULTING

Student Administration Collaborative



California State University, Bakersfield



Cal State San Marcos



HUMBOLDT
STATE UNIVERSITY



CSU Stanislaus



CALIFORNIA STATE UNIVERSITY
Monterey Bay

Core Module Leads

- Academic Advisement & Transfer Credit
Grace Dempsey
- Admissions and Recruitment
Rebecca Kalal
- Campus Community
To be named
- Campus Solutions Technical Lead
Mike Bradley
- Extended Education
Carl Hansen
- Financial Aid
Greg Moloney
Janice Bresee
- Financial Aid
Mary Ann McCulloch
Allison Freeman
- Student Records
Hillary Dashiell
- Catalog
John Filce

CMS Steering Committee

- Carl Coffey, CMS Executive Sponsor and VP of Administrative Affairs
- Mary Fischer, Director, Human Resources
- Anna Kircher, Chief Information Officer, Academic Affairs
- Colleen Mullery, Associate Vice President, Academic Personnel Services
- Paul Picciotta, Project Director, Common Management Systems
- Michael Reilly, Associate Vice President, Enrollment Management
- Carol Terry, Associate Vice President, University Financial Services

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What is my role and responsibility as a member of the implementation team?

Roles and Responsibilities

- **CMS Project Management Team**
 - Project Scope
 - Detailed Implementation and Roll Out Planning
 - Project Resources
 - Communications

Roles and Responsibilities

■ **Module Leads**

- Business Process Review
- Fit/Gap Sessions
- Prototype and Configuration
- System/Acceptance Testing

■ **Subject Matter Experts** - *(Guest Stars)*

- Business Process Review
- Fit/Gap Sessions
- Acceptance Testing

Roles and Responsibilities

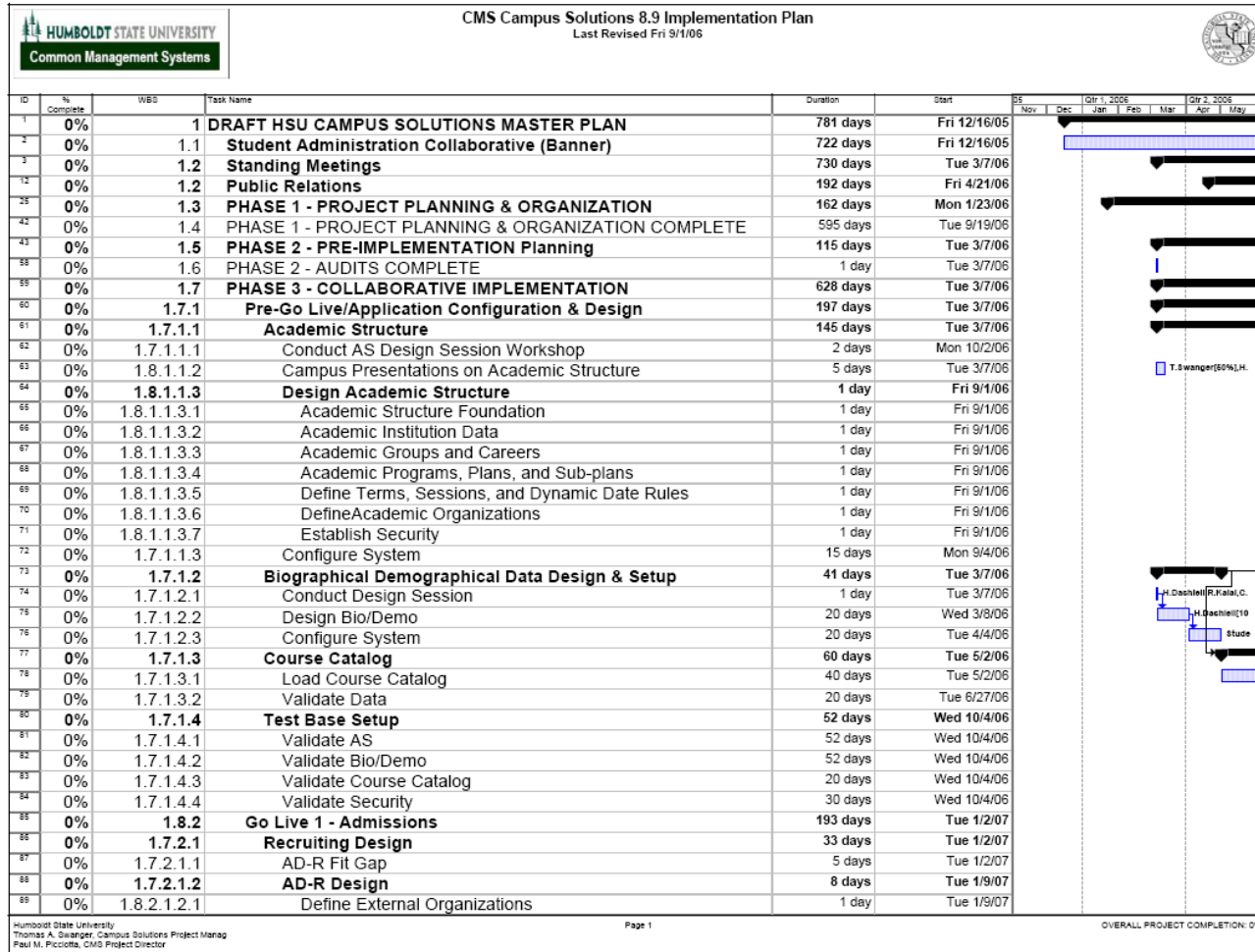
■ Analysts

- Interface Design & Development
- Conversion & Development
- Report Design
- Security Administration
- System Maintenance

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- What is the approach?

Campus Solutions Project Plan



Implementation Timeline

The implementation work is to be executed over approximately twenty-four (24) calendar months beginning October 2006 and completed in the fall semester 2008.

“Major” GO-LIVE Dates

Admissions – October 2007

Financial Aid – February 2008

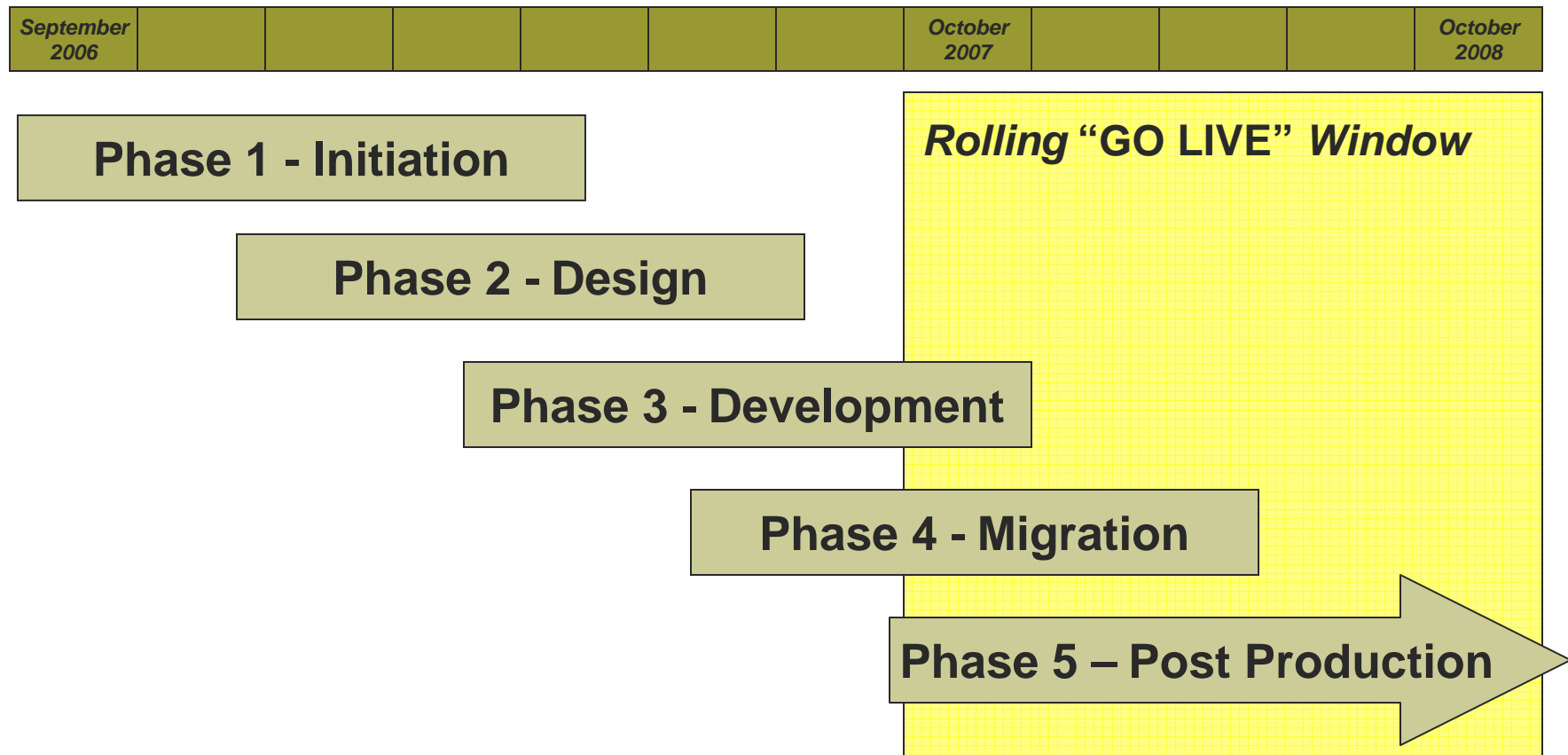
Student Enrollment – April 2008

Student Financials – April 2008

Academic Advising and Transfer Credit – October 2008

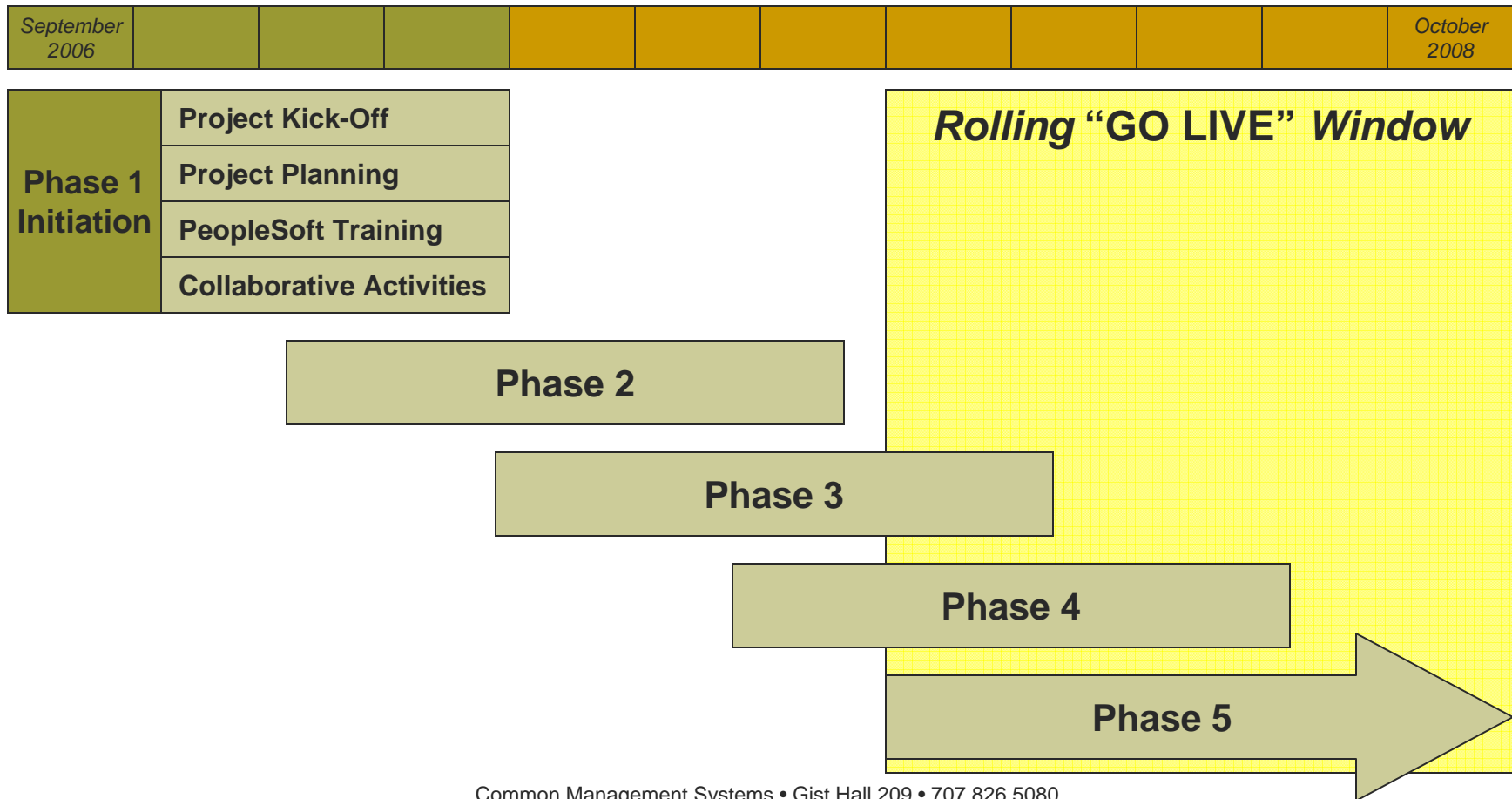
Implementation Approach

Five-Phased Implementation Approach



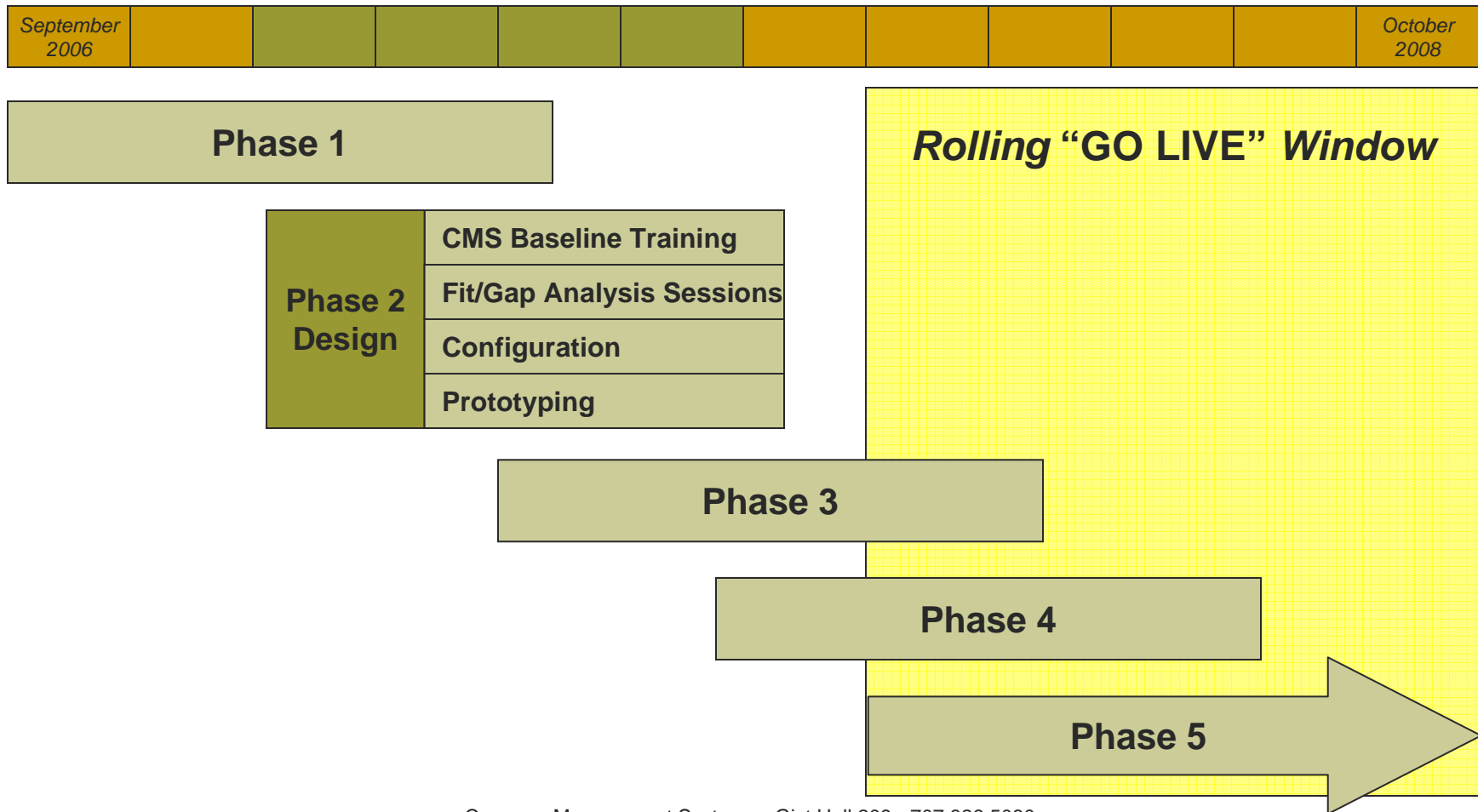
Implementation Approach

Phase 1 – Initiation



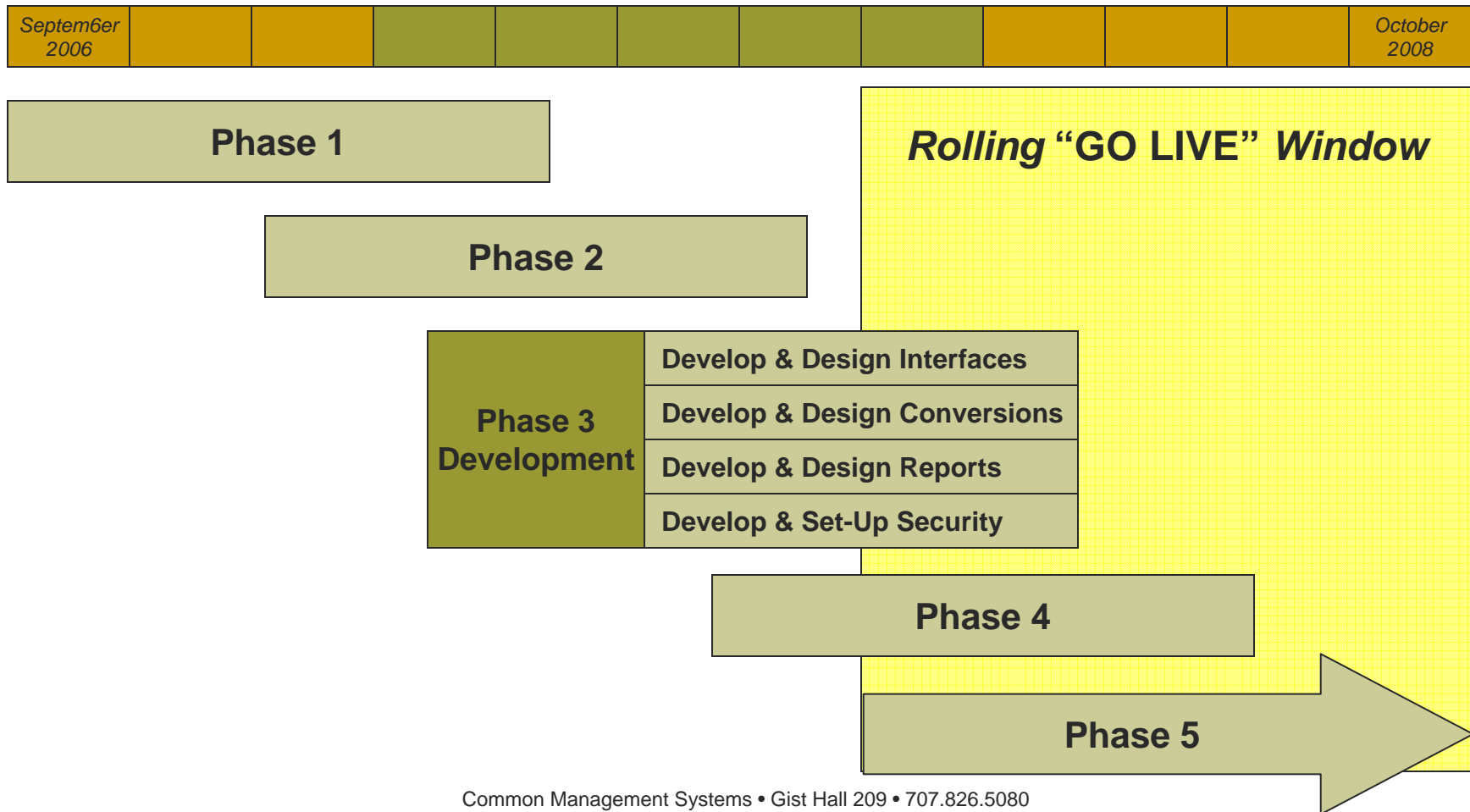
Implementation Approach

Phase 2 - Design



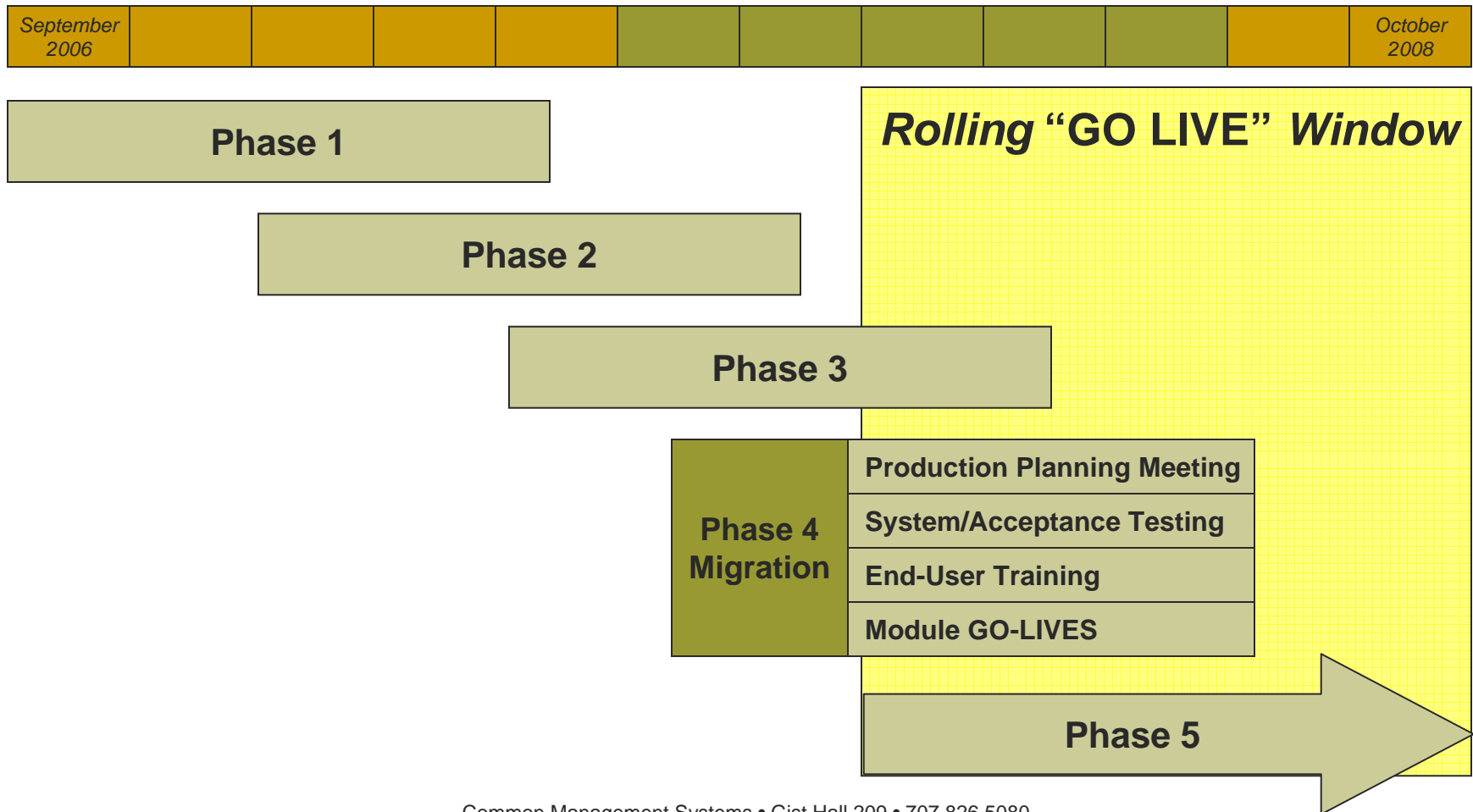
Implementation Approach

Phase 3 - Development



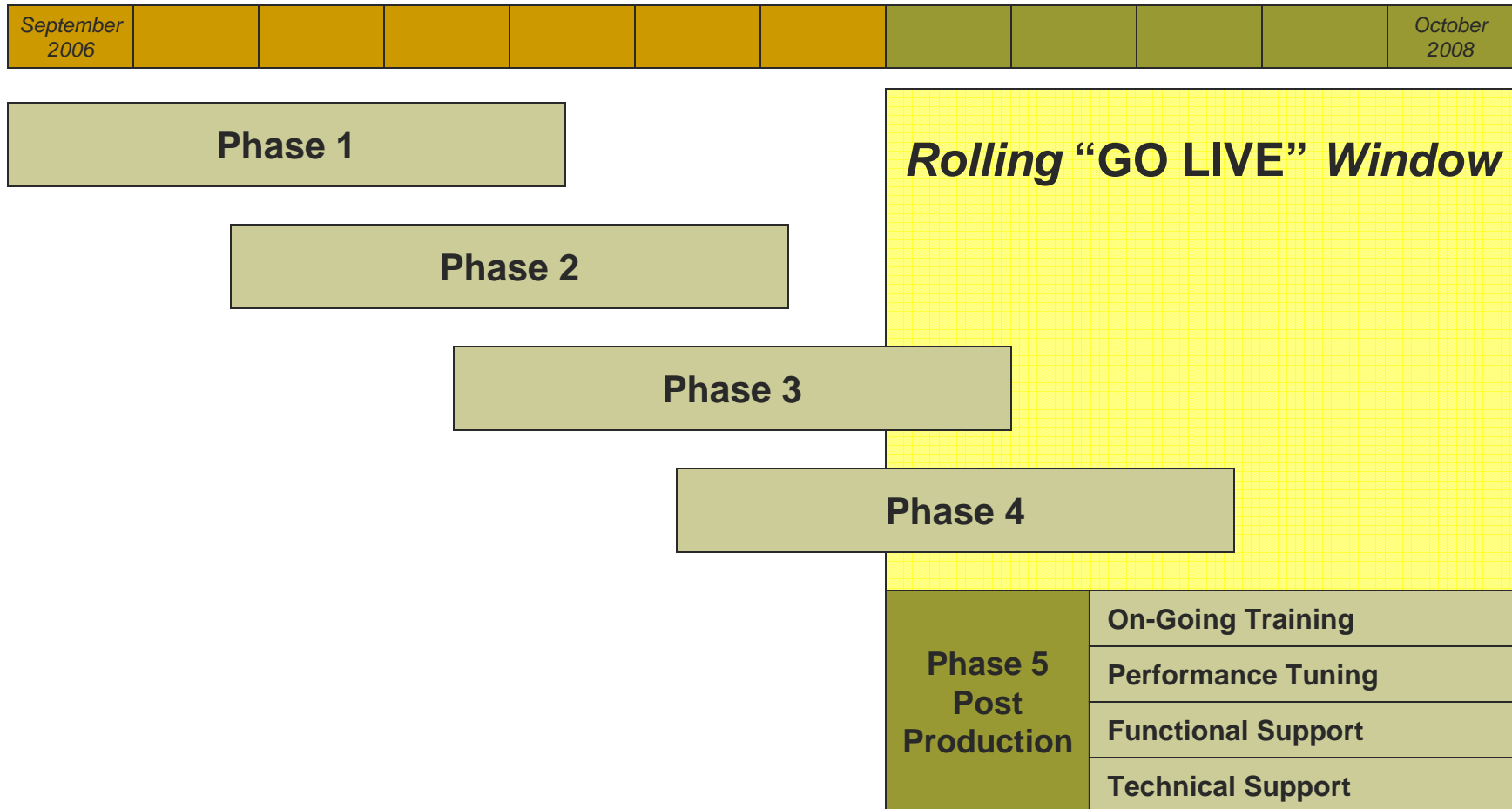
Implementation Approach

Phase 4 - Migration



Implementation Approach

Phase 5 – Post Production



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- Are we ready?

Summary of Strengths

- Executive leadership of the campus is fully aware and committed to successfully supporting and achieving the goals and objectives of the project.
- The CMS Steering Committee team meets regularly to plan, provide direction, and resolve issues for the project team to be successful.
- The HSU Department level management team is committed to supporting the project goals by freeing up key resources though staffing is limited in some areas. Functional areas have identified the key personnel required to participate in the project.
- A multi-year budget has been developed and funding has been secured.

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- How will we be kept informed?

Communication Plan

A proactive approach to communication will provide consistent information that:

- Secures support and buy-in of the Campus Solutions 8.9 Implementation;
- Secures support and buy-in of the Banner Collaborative and CMS vision of the new administrative systems environment;
- Reduces anxiety and frustration associated with moving to new business processes;
- Maintains productivity during the transition to the new software,
- Overcomes resistance to the implementation; and
- Enables employees to continue focusing on the critical elements of their job during the implementation.

Communication Plan

- Campus Solutions Implementation Team (CSIT) Meetings
- Executive Steering Committee Meetings
- HSU Technology Connections
- Campus Forums
- Q and A Document

Campus Solutions Web Site

HUMBOLDT STATE UNIVERSITY

- Home
- Feedback
- Login to HRMS
- HSU Technology Connections
- Project Documents & Archives
- Quality Improvement
- CRM Project
- CS Project
- HCM Project
- Data Warehouse Project
- About CMS
- Links

CMS Project Office Campus Solutions

Welcome to the Campus Solutions Implementation Project Page!

Content Coming Soon! Look for details about HSU's Campus Solutions project on this page.

The links to the right will take you to documents and web pages that offer extensive details and information to help you as work through this project.

- Project Overview
- Scope Document
- Team Members
- Communication Plan
- Project Plan

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- Is there a training plan?

Training Approach

Training will be grouped into two areas – project team training and end-user training.

- A detailed training plan is being developed for the Campus project team members. The curriculum will be based on the team member's role on the project.
- A comprehensive training strategy and training plan will be developed for end users. The training plan will include activities required for tailoring the training material to the needs of the Collaborative and our own campus.

IBM's Training Methodology

“Tell me and I will forget.
Show me and I may remember.
Involve me and I will
understand.”

Confucius

Next Steps

- Project Plan – Identify tasks & resources
- CMS Web site
<http://cms.calstate.edu/>
- Configuration and Business Process Guides

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- Questions
- Comments
- Answers

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