

University Supervisor Mid-Semester Evaluation

Secondary Education Credential Program
Humboldt State University

University Supervisor (US) _____ Date _____
 Student Teacher (ST) _____ School _____
 Mentor Teacher (MT) _____ Grade _____

Directions: The student teacher, mentor teacher, and university supervisor should conduct a three-way communication to evaluate the effectiveness and quality of guidance provided by the university supervisor. They should then complete the rating portion of this form. Individual ratings may differ; however, all three parties need to reach consensus on their recommendation below.

Performance Criteria	Rating*		
	ST	MT	US
1. Maintains clear and open communication with mentor teacher and student teacher about roles and responsibilities _____			
2. Maintains clear and open communication with mentor teacher and student teacher about program requirements, procedures, & timelines _____			
3. Visits and observes student teacher in the classroom on a regular basis _____			
4. Provides effective feedback, support, and encouragement to student teacher on successes and on areas for improvement _____			
5. Offers constructive suggestions which are appropriate, relevant, and useful _____			
6. Provides copies of completed contact forms for mentor teacher and student teacher following each observation _____			
7. Collaborates effectively with mentor teacher in guiding and evaluating student teacher's performance _____			
8. Shows respect and sensitivity for concerns and feelings expressed by the mentor teacher and student teacher _____			
9. Demonstrates professional competence, effective organization, and integrity _____			
10. Is readily available for conferencing _____			

***Rating Code: M = Met, PM = Partially Met, NM = Not Met, NO = Not Observed**
Recommended changes/improvements:

Signatures:

Student Teacher

Mentor Teacher

University Supervisor