



- M E M O R A N D U M -

DATE: March 7, 2007
TO: All Employees
FROM: Tom Manoli, Environmental Health & Safety Coordinator
SUBJECT: Asbestos Notification

Each year HSU employees are notified of the presence of asbestos-containing materials (ACM) in campus buildings pursuant to the requirements of the California Health and Safety Code Section 25915. The University continues to survey locations for the presence of asbestos-containing material as the need arises and known locations of asbestos-containing materials are routinely inspected to ensure the integrity of the material. Asbestos fibers are commonly found in thermal system insulation, fireproofing and fire doors, roofing materials, floor tiles, laboratory benches, spray-on acoustic insulation, and mastics.

The Environmental Protection Agency also has established a designation for presumed asbestos-containing materials (PACM). All floor tile, mastic, thermal system insulation and surfacing materials in buildings constructed prior to 1981 are presumed to contain asbestos unless sampling and analysis refutes the classification. HSU presumes that all these materials are PACM.

Asbestos fibers are only a health hazard if they become airborne in sufficient numbers. Since asbestos is only a hazard if airborne, it is important for employees to follow proper work practices to minimize the potential for disturbing the materials and releasing fibers. In particular, avoid touching asbestos materials on walls, ceilings, pipes or in equipment. Do not break, drill or remove floor tiles. Do not place holes or hang plants or other objects from walls or ceilings containing or presumed to contain asbestos. If you observe any asbestos materials that have been damaged, report the condition immediately to your supervisor or EH&S. Do not disturb damaged asbestos debris or materials. Only persons who have been trained are authorized to perform work that may disturb asbestos fibers.

Asbestos survey data showing specific locations known to contain asbestos is located in the EH&S office. Any employee may review this survey data by contacting EH&S. Data are available Monday through Friday during normal business hours. If you would like to request additional information, contact Environmental Health and Safety at 5711.