

Building/Facility Coordinators for 2009/10

Building/Facility Name	Bldg. #	Building/Facility Coordinator #1	Ext.	Building/Facility Coordinator #2	Ext.
<i>Art Complex:</i>					
Art Areas	2	J. Berke	3630	K. Ayoob	4491
Child Dev. Areas	2	J. Berke	3630	K. Ayoob	4491
Baiocchi House	37	T. Walker	3838	S. Butler	3361
Beard and Cables House	87	J. Berke	3630	K. Ayoob	4491
<i>Behavioral & Social Sciences Building:</i>					
First Floor	89	K. Ayoob	4491		
Second Floor	89	M. Rizzardi	4951	J. Howard	3256
Third Floor	89	M. Rizzardi	4951	J. Howard	3256
Fourth Floor	89	B. Duncan	3755	N. Hurlbut	3961
Fifth Floor	89	M. Glenn	3126	K. Ayoob	4491
Bleachers	79	K. Munoz	3840	N. Hurlbut	3961
Boat Facility	105	D. Hankin	3447	J. Howard	3256
Brero House	93	P. Zastrow	5197		
Bret Harte House	52	M. Larson	5925	K. Ayoob	4491
Brookins House	18	R. Paselk	5719	N. Hurlbut	3961
Buck House (CCAT)	97	J. Meyer	4497	S. Butler	3361
Campus Apartments	162	J. Capaccio	3451	R. Carlson	5536
Cell Tower Facility	149	G. Krietsch	4111		
Ceramics Laboratory	74	J. Berke	3630	K. Ayoob	4491
Child Development Lab, Swetman	31	C. Knox	5854	N. Hurlbut	3961
Corporation Yard	175	C. Coffey	825-0146		
Events Area	103	K. Munoz	3840	N. Hurlbut	3961
Fern Lake	19	T. Moxon	3646		
Feuerwerker House	13	M. Miller	4111		
First Street Gallery	16	J. Bentley	3753		
Fish Hatchery	35	E. Loudenslager	3445	J. Howard	3256
<i>Forbes Physical Education Complex (Joseph M.):</i>					
East Gym (A)	24	K. Munoz	3840	N. Hurlbut	3961
Field House - Student Recreation Center (C)	24	D. Nakamura	6016	R. Sturtevant	4196
Natorium (B)	24	K. Munoz	3840	N. Hurlbut	3961
West Gym (D)	24	K. Munoz	3840	N. Hurlbut	3961
Forestry Building	5	K. Fulgham	3935	J. Howard	3256
<i>Founders Hall:</i>					
Basement	6	L. Dengler	3931	J. Howard	3256
First Floor	6	J. Meyer	4497	K. Ayoob	4491
Green and Gold Room	6	J. Erickson	3417	D. Nakamura	6016
Second Floor	6	M.A. Creadon	3160	K. Ayoob	4491
Freshwater Forest	84	K. Fulgham	3935	J. Howard	3256
<i>Gist Hall:</i>					
Basement	23	B. Cheyne	5492	K. Ayoob	4491
First Floor	23	N. Hurlbut	3961	K. Ayoob	4491
Second Floor	23	N. Hurlbut	3961	K. Ayoob	4491

Graphic Services	88	A. Petroske	4186		
Greenhouse	29	C.Lu	3245	J. Howard	3256
<i>Griffith Hall, Harry E:</i>					
First Floor	4	M. Lang	3619	J. Howard	3256
Second Floor	4	L. Rice	3734	N. Hurlbut	3961
Hadley House	56	D. Saveliff	4781	R. Darnall-Burke	3361
Hagopian House	91	M. Stuart	4965	A. Bolick-Floss	4965
Hazardous Waste Handling Facility	48	T. Manoli	5711	T.Comet	5920
<i>Health Center, Student:</i>					
Health Center Areas	42	R. Stauffer	5029	M.VanCott	5019
Counseling & Psychological Services	42	R. Stauffer	5029	D. Hampton	3236
Humboldt Bay Aquatic Center (HBAC)	163	D. Nakamura	6016	B. Duhem	443-2133
Jenkins Hall	7	N. Hurlbut	3961	S. Mortazavi	3846
Jenkins House	99	M. Rizzardi	4951	J. Howard	3256
Jensen House	94	T. Walker	3838	S. Butler	3361
Jolly Giant Commons	62	J. Capaccio	3451	R. Carlson	5536
Kinesiology Building (F)	24	K. Munoz	3840		
<i>Library:</i>					
Library Faculty Offices-Basement	41	W. Perryman	3441	Kellee Johnson	3441
	41	K. O'Brien	4678	J. Rawal	4502
Little Apartments	71	J. Selden	3919	K. Bollmann	3400
Marine Laboratory	27	D. Hoskins	3691		
Marine Wildlife Care Center	17	R. Golightly	3952	J. Howard	3256
Mary Warren House	36	T. Walker	3838	S. Butler	3361
Multicultural Center	55	M. Paik-Nicely	3364	R. Darnall-Burke	3361
Music Complex	8	A. Reitzel	3779	K. Ayoob	4491
Natural Resources Sciences Building	40	S. Martin	5637	J. Howard	3256
<i>Nelson Hall, East Wing:</i>					
First Floor	44	J. Erickson	3417	D. Nakamura	6016
Second Floor	44	S. Butler	3361	R. Darnall-Burke	5694
<i>Nelson Hall, West Wing:</i>					
Career Center & All Floors	14	J. Burges	3511	C. Ouellette	3341
Parking Authorization Referral Center (PARC)	82	L. Johnson	3842		
Physical Sciences Field/Study Lab (Observatory)	12	D. Kornreich	4884	J. Howard	3256
Plant Operations	46	T. Moxon	3646		
<i>Playfield:</i>					
Lower	102	K. Munoz	3840	N. Hurlbut	3961
Upper	98	K. Munoz	3840	N. Hurlbut	3961
Receiving and Mail Room	96	E. Goodeyon	3646		
Redwood Bowl	49	K. Munoz	3840	N. Hurlbut	3961
<i>Redwood Manor:</i>					
Residential Units	22	J. Capaccio	3451	R. Carlson	5536
Southwest Unit	21	J. Capaccio	3451	R. Carlson	5536

<i>Residence Halls:</i>					
Alder Hall	69	J. Capaccio	3451	R. Carlson	5536
Cedar Hall	70	J. Capaccio	3451	R. Carlson	5536
Chinquapin Hall	68	J. Capaccio	3451	R. Carlson	5536
Cypress Hall	51	J. Capaccio	3451	R. Carlson	5536
Hemlock Hall	67	J. Capaccio	3451	R. Carlson	5536
Madrone Hall	66	J. Capaccio	3451	R. Carlson	5536
Maple Hall	65	J. Capaccio	3451	R. Carlson	5536
Pepperwood Hall	63	J. Capaccio	3451	R. Carlson	5536
Redwood Hall	60	J. Capaccio	3451	R. Carlson	5536
Sunset Hall	61	J. Capaccio	3451	R. Carlson	5536
Tan Oak Hall	64	J. Capaccio	3451	R. Carlson	5536
<i>Creekview Apartment Complex:</i>					
Creekside	112	J. Capaccio	3451	R. Carlson	5536
Fern Hall	109	J. Capaccio	3451	R. Carlson	5536
Juniper Hall	113	J. Capaccio	3451	R. Carlson	5536
Laurel Hall	111	J. Capaccio	3451	R. Carlson	5536
Willow Hall	110	J. Capaccio	3451	R. Carlson	5536
Schmidt House	90	M. Baker	5714		
<i>Science Complex:</i>					
Biology Area	3	C.Lu	3245	J. Howard	3256
Chemistry Area	3	R. Zoellner	3244	J. Howard	3256
Engineering Area	3	M.Lang	3619	J. Howard	3256
Physics Area	3	R. Zoellner	3244	J. Howard	3256
Sculpture Laboratory	75	J. Dalsant	3624		
<i>Siemens Hall:</i>					
Administrative Areas	1	C.Mullery	5086		
Instructional Areas	1	S. Mortazavi	3846	N. Hurlbut	3961
Student and Business Services Building	100	D. Bushnell	3127	D. Bugbee	5746
<i>Telonicher House:</i>					
First Floor	54	J. Verlinden	3252	K. Ayoob	4491
<i>Theatre Arts Building:</i>					
KHSU	10	B.Cheyne	5492	K. Ayoob	4491
Toddler Annex	39	T. Walker	3838	S. Butler	3361
University Center	45	J. Erickson	3417	D. Nakamura	6016
University Vessels (Woodley Island Marina)		R. Martin	599-2147	D. Hankin	3683
<i>Van Matre Hall:</i>					
First Floor	26	L. Dengler	3931	J. Howard	3256
Second Floor	26	A. Kircher	3815	J. Callahan	3124
Wagner House	73	P. Cleary	6085		
Walter Warren House	38	J. Bolman	4994	J. Howard	3256
Warren House	53	J. Tyson	3771		
<i>Wildlife and Fisheries:</i>					
Fisheries Area	11	G. Hendrickson	4233	J. Howard	3256
Wildlife Area	11	M. Johnson	3953	J. Howard	3256
Wildlife Facilities	34	R. Golightly	3952	J. Howard	3256

Responsibilities of Building/Facility Coordinators include:

- 1-Authorize the University Center to schedule specific rooms within the building/facility for entry and use *outside* of normal hours.
- 2-Authorize the University locksmith to issue keys to interior and exterior doors of the building/facility.
- 3-Notify the University Police Department, consistent with the responsibility of all staff members, of any existing disturbance or conditions that might develop into a disturbance.
- 4-Initiate requests to Plant Operations for services to keep the building/facility in proper state of safety, repair, and cleanliness.
- 5-Initiate requests to Plant Operations to conduct janitorial and maintenance activities so that they cause minimal interference with the educational program in the building/facility.
- 6-Initiate requests and provide information to the Senior Director of Facilities Management relative to proposals for changes in use of and modifications to the building/facility.
- 7-Assure that visual materials (such as art work, posters, bulletin boards, etc.) displayed within the facility are appropriate, in good taste, and consistent with the mission and goals of the University.
- 8-Inform building occupants and constituents of pending events and activities which will affect building schedules and operations.
- 9-Assure that hallways and corridors are kept free of obstruction of any kind which could create a fire hazard or obstruction during emergency evacuation.
- 10-Establish hours the building is scheduled to be open during the academic year.
- 11-Approve building pass applications when needed for access during closed hours.
- 12-Annual review and update of the Building Evacuation Plan(s) as assigned by their School/Department Administrator. (This responsibility is still being reviewed & updated by UPD.)

Please send any changes to the attached list to Melanie Miller <mam112@humboldt.edu>