

## STUDENT AUTHORIZATION

I authorize Humboldt State University to withhold from my financial aid funds current institutional charges for educationally related activities and prior year charges of less than \$200 (see the explanation below). This authorization remains in effect for future disbursements as long as I am enrolled, unless cancelled.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_ HSU ID #: \_\_\_\_\_

Financial Aid funds, when finalized and ready to pay, are disbursed by crediting your student account (*exceptions are Federal Work Study, non-HSU loans and certain non-HSU scholarships*). Current academic year charges for fees and on-campus room and board will automatically be paid by your financial aid if all disbursement requirements have been met.

Other current year charges which you have incurred at Humboldt State for educationally related activities, such as library fines, course fees, Short Term Loan obligations and prior year charges of less than \$200 may be withheld only *with your authorization by your signature above*. This authorization will remain in effect as long as you are enrolled at Humboldt. You may cancel this authorization by notifying us in writing.

Any remaining amount will be disbursed to you as a "refund." If you are not enrolled in direct deposit (Electronic Funds Transfer), refund checks must be picked up from Student Financial Services. Checks are no longer mailed.

*Debts and charges of \$200 or more remaining from a prior year will stop disbursement and no financial aid will be available.*

If you choose not to sign the above, your financial aid funds cannot be disbursed automatically. You will need to arrange to have all current and prior charges paid in full on your account in advance of disbursement, **and you will need to arrange MANUAL disbursement with the Financial Aid Office.**

**If you are a Cal Grant B recipient**, you may request that your Access Funds (Cal Grant B Subsistence/Access Award) be paid in a separate check, not subject to crediting your account as discussed above. Manual preparation could delay payment by several weeks at the beginning of the academic year. If you have any questions about this authorization, contact the Financial Aid Office.