



HUMBOLDT STATE UNIVERSITY



Dean, College of Professional Studies

(Administrator IV)

Review: November 2, 2009

Humboldt State University (HSU) invites applications for the position of Dean of the College of Professional Studies. The Dean is the chief academic officer for the college and reports directly to the Provost. The Dean provides academic, administrative, and fiscal leadership for the college, promotes departmental success, and works with the rest of the HSU community to further the University's vision. We are seeking candidates whose experience and capacity to foster innovation will assure superior leadership for the College.

The College and the Institution

The College of Professional Studies (CPS) includes the departments of Applied Technology, Child Development, Economics, Kinesiology and Recreation Administration, Nursing, Psychology, Social Work, the School of Business, and the School of Education. CPS offers the degrees of Bachelor of Arts, Bachelor of Science, Master of Business Administration, Master of Arts (Education and Psychology), Master of Science (Kinesiology), Master of Social Work, and various post-graduate teacher Credentials. CPS educates individuals to be outstanding leaders in their fields, who share a powerful commitment to lifelong learning and to promoting equity of opportunity in a diverse society.

HSU is a primarily residential campus located 280 miles north of San Francisco in the rural redwood coast region of California. HSU is the northernmost of the 23-campus California State University (CSU) system. Our faculty of 521 serves 7,800 students. HSU has 47 baccalaureate programs, 89 minors, 12 graduate programs, and 21 credential programs. Excellence in undergraduate education is HSU's foremost goal, and the campus community is committed to environmental responsibility and social justice. The university also strives to sustain and improve its community, such as through responsible economic development. HSU's hometown of Arcata is a vibrant and welcoming community filled with music, art and festivals. It has been called one of the top college towns by Outside magazine.

Responsibilities

The Dean of CPS is responsible for helping foster success among the various CPS faculty, programs, and departments as they contribute to the larger university vision. Duties and responsibilities include:

- Attracting and retaining excellent and diverse faculty and staff
- Collaborative short-term and long-term strategic planning
- Staffing and physical resources
- Providing leadership in policy formation and planning
- Administration and allocation of instructional resources
- Fiscal and personnel management
- Community and university relations
- Supporting faculty in securing external funding and engaging in research

Minimum Qualifications

- Terminal degree (PhD, EdD, DSW, PsyD) in one of the academic disciplines within CPS
- At least three years academic administrative experience (at program leader or department chair level or above)
- Academic experience as a tenured (or equivalent) professor at an accredited higher education institution

Preferred Qualifications

- An academic record consistent with tenure at full professor rank in an academic unit within CPS

- Evidence of excellence in academic administration, including at least three years experience with personnel supervision, budgeting, curriculum, and strategic planning
- Evidence of effectively working in academic settings in which the scope of work is shaped by collective bargaining agreements, shared governance, and fostering trust and communication with faculty, staff, administrators, and students
- Evidence of successfully contributing to program, major, or university-wide accreditation
- Experience in promoting diversity and inclusive excellence in an academic setting
- A record of success in gaining extramural funding (e.g., research or program development grants, contracts, or advancement campaigns), or in supporting those who do
- An understanding of and appreciation for all the academic units in CPS

Compensation

The salary for this position lies within the Administrator IV range, and comes with an excellent benefits package. This is a CSU Management Personnel Plan (MPP) position. Under this plan, incumbents are subject to normal management reviews and serve at the pleasure of the University President. Additional Management Personnel Plan information can be found at the following website: www.calstate.edu/HRAdm/policies/mpp.shtml.

Application

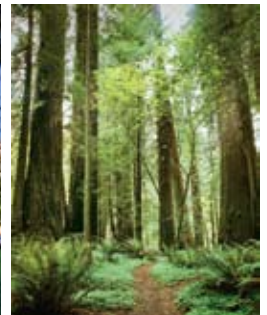
For full consideration, application materials must be received by November 2nd, 2009. Applicants are asked to submit a letter of interest with a summary of qualifications, a curriculum vitae, and names, addresses, telephone numbers, and e-mail addresses for at least four references. All materials should be sent to:

Dr. Steven Hackett, Chair
Search Committee for Dean of the College of Professional Studies
c/o Human Resources
Humboldt State University
1 Harpst Street
Arcata, CA 95521-8299
Email: hsuhr@humboldt.edu

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Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at www.humboldt.edu.

Humboldt State University is an Equal Opportunity/Title IX/ADA Employer. Applications from and nominations of qualified women, persons of color, veterans and persons with disabilities are particularly encouraged. Humboldt State University hires only individuals authorized to work in the United States.



Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier, public institutions in the western United States; it is a rural and residential campus with an enrollment of approximately 7,800 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, and situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state.