



HUMBOLDT STATE UNIVERSITY



Dean, College of Arts, Humanities & Social Sciences (Administrator IV)

Review: October 26, 2009

Humboldt State University seeks a creative and inspiring Dean of the College of Arts, Humanities and Social Sciences with the energy and experience to motivate and lead change. Candidates should demonstrate an active and collaborative working style; a commitment to rigorous, innovative and effective undergraduate teaching; and dedication to diverse cultural perspectives and multiple learning styles. The candidate must have a proven record of building partnerships and nurturing relationships that generate extramural support for the mission and vision of the University.

The College

The College of Arts, Humanities and Social Sciences offers study in the humanities, visual and performing arts, and the social sciences. The College is home to 115 tenure line faculty members and 91 lecturers in sixteen departments and represented in collective bargaining by the California Faculty Association. Our community includes award winning film makers, nationally and internationally exhibited visual artists, internationally recognized environmental social scientists, world class musicians, and active scholars and organizational leaders in their disciplines. The College is a campus hub for national and international field and study abroad programs. In addition we emphasize service learning and faculty-student research projects. Our faculty and students also lead annual social justice and diversity conferences on campus that complement classroom learning experiences. The college hosts an International Faculty in Residence Program, one of two Native American Studies majors in the California State University and the only multicultural queer studies minor in the system. The College community is dedicated to sustaining a learning environment that encourages intellectual growth, recognizes the value of diversity, personal expression, mutual respect and social responsibility. Through the General Education program and elective courses, it contributes to a liberal arts base for all Humboldt State University students, as well as more than 20 undergraduate and 4 graduate programs. Detailed information about the College, its mission, and its programs can be found at <http://www.humboldt.edu/~ah>.

The Institution

The campus community prides itself on a commitment to environmental responsibility and social justice. In 1987 students created the Graduation Pledge to inspire graduates to consider the social and environmental impact of their careers. This, along with programs like Youth Educational Services and a student-run eco-demonstration house, contribute to Princeton Review consistently calling HSU a "College with a Conscience." HSU is also noted for close faculty mentorship of students.

Responsibilities of the Dean

- Personnel Management (e.g. attract and retain excellent and diverse faculty and staff; support faculty development and teaching excellence; review faculty and staff for retention and promotion)
- Academic and Curricular Planning (e.g. support curriculum and program development; participate in campus-wide planning, policy design and implementation; provide leadership in assessment)
- Resource Management (e.g. administer financial, human and physical resources, including those for instruction and research)
- Advancement (e.g. develop and promote community and university relations; facilitate external funding and grants)
- Enrollment Management (e.g. support student recruitment and retention; actively engage faculty and staff in identifying best practices; analyze and develop strategies to diversify campus)

Qualifications: Minimum qualifications include:

- An earned doctorate or other terminal degree appropriate for tenure at the rank of professor in one of the departments in the College
- At least three years of successful academic administrative experience at or above the program or department chair level, including strategic planning, managing complex budgets and personnel supervision

Strongest candidates will have a record demonstrating:

- Excellence in teaching, service and scholarship consistent with the mission of the California State University system

- Success in strategic planning, budget responsibility, and management of faculty, staff and facilities
- An administrative style that demonstrates commitment to shared governance, consultation, and the ability to earn the trust of faculty, students, staff and administrators
- Strong verbal and written communication skills, including the ability to resolve conflicts effectively, as well as familiarity with information technology innovations for higher education
- Support for an inclusive university curriculum that embraces multicultural, international and interdisciplinary perspectives and experiences
- Participation in efforts to recruit and retain a diverse population of students, and staff and faculty members
- Success in creating community support for academic programs, and skills and desire to lead fundraising efforts
- Commitment to the ideals of a liberal arts education and to academic freedom

Compensation

The salary for this position lies within the Administrator IV range, and comes with an excellent benefits package. This is a CSU Management Personnel Plan (MPP) position. Under this plan, incumbents are subject to normal management reviews and serve at the pleasure of the University President. Additional Management Personnel Plan information can be found at the following website: www.calstate.edu/HRAdm/policies/mpp.shtml.

Application

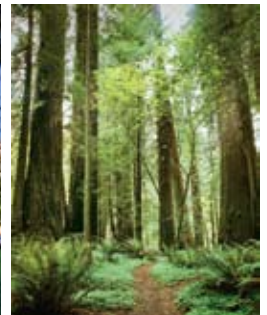
For full consideration, application materials must be received by October 26th, 2009. Applicants are asked to submit a letter of interest with a summary of qualifications, a curriculum vitae, and names, addresses, telephone numbers, and e-mail addresses for at least four references. All materials should be sent to:

Dr. Mary Virnoche, Chair
Search Committee for Dean of the College of Arts, Humanities & Social Sciences
c/o Human Resources
Humboldt State University
1 Harpst Street
Arcata, CA 95521-8299
Email: hsuhr@humboldt.edu

Publication Date: September 21, 2009

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at www.humboldt.edu.

Humboldt State University is an Equal Opportunity/Title IX/ADA Employer. Applications from and nominations of qualified women, persons of color, veterans and persons with disabilities are particularly encouraged. Humboldt State University hires only individuals authorized to work in the United States.



Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier, public institutions in the western United States; it is a rural and residential campus with an enrollment of approximately 7,800 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, and situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state.