

Humboldt State University
Women's Resource Center
Matrix Co-Editor Application

Name:

Home Phone:

Mailing Address:

Major/Minor:

Class Standing:

Relevant Employment Experience:

Relevant Academic Experience:

Relevant Volunteer Experience:

Thank you for your interest in the Women's Resource Center! The Matrix Editors receives a \$550 stipend per year. If hired, you will be expected to fulfill the agreed upon responsibilities outlined in the Matrix Editor Job Description.

We are looking for employees who are open-minded, proactive, organized, self-motivated, and responsible. All applicants must also be comfortable dealing with issues concerning feminism, multiculturalism, and queer related topics.

If you have further questions, please call us at 707.826.4216 or e-mail us at matrix@humboldt.edu

Please return this application to the Women's Resource Center in House 55 Room 105.

Please type short answers (about 3-5 sentences each) for the following questions on a separate sheet of paper. Please include questions with answers.

Why are you interested in working at the Women's Center?

What women's issues are you interested in addressing through The Matrix?

What role do you envision The Matrix playing on campus and within the feminist community?

If you are familiar with how the Women's Resource Center operates, what concrete steps do you think our organization should take to become more inclusive, ant-racist, and multicultural?

Please describe your knowledge and experience in feminist issues.

Do you work better in a group setting or individually? Please explain.

Do you feel comfortable giving and receiving constructive criticism? Please explain.

Please briefly describe your level of experience in the following areas:

Word Processing (Mac and PC):

Mac computer knowledge:

Writing:

Editing:

Supervising a staff:

Graphic Design:

Adobe Photoshop:

Adobe InDesign:

Website maintenance:

Publicity:

Please list the name and phone number of three references (other than relatives). At least one must be a professional reference.

- 1.
- 2.
- 3.

(Revised May, 2005)