

Information Technology Council
Humboldt State University

Meeting Notes for: October 13, 2009 from 2:00 to 4:00 P.M., NHE 106

Members Present: Mark Hendricks (Chair), Jeremy, Greg Osburn proxy for Dale Sanford (EM), Megan McKenzie (CAHSS), Cassandra Tex (SDRC), Rick Garcia (CITSS), Jeanne Wielgus (DITSS), Dave Marshall (CNRS), Charles Klein (MARCOM), Dave Pearson (CPS), Drew Meyer (HSNG), Steve Mottaz – proxy for Jeremy Shellhase (Library), Sandra Joubert-Amiel (UA)

Others Present: Bethany Rizzardi (DITSS), Chris Hansen (CAHSS), Shawn Kohrman (DITSS), Anna Kircher (CIO), Molly Simpson (Recorder)

I. Approval of the Minutes:

September 8, 2009 minutes were approved as distributed (Tex/Pearson).

II. Report Items:

Encryption Working Group (EWG): Hansen reviewed notes from the last EWG meeting and posed the following three questions to the Council:

- Which HSU-owned and Auxiliary portable devices should be subject to an encryption policy that requires supported encryption? The Council indicated that only portable devices that contain Level 1 data should require encryption, however this could be extended to include more in the future.
- Is it okay to say, “Systems must utilize encryption configured by campus IT Support unit.” Yes, the Council indicated that department ITCs should support encryption.
- When does DSWAG foresee a supported move to Windows 7? DSWAG will consider Win7.

Private and Protected Data Inventory: Marshall reviewed the use of Cornell Spider to detect protected data noting that there is a high false positive rate. Discussion ensued. The group will work on improving configurations for Spider and test to see if false positives can be reduced. Filters to search for common HSU protected data types must be developed.

III. Discussion Items

ITRP2 Wireless Update: Garcia told the Council that the AT&T has scheduled the Data Center server farm phase of ITRP2 to be completed by December 1, 2009. Equipment

orders, purchase plan, and timeline are still in the works. Campus and Data Center outages will occur. TNS will keep the Council informed on any impact to campus services.

Central IT Task Force: Kircher reviewed the membership breakdown for the task force. Committee membership will be announced next week. She noted that many other campuses are looking at this as well. The primary goal of the task force is to make sure we are not wasting resources, or duplicating efforts. Budget being what it is, we need to look at working with fewer resources and providing better service to campus.

Central Web Deployment: Rizzardi reminded the Council that beginning Monday, October 19th central web migration will begin. Re-directs for ~ sites will be in place for two years and the campus has 9 months to migrate off of sorrel, the old web server.

SMTPS Migration: Rizzardi told the Council that port 465 will now required instead of 587. Off campus users may be affected. If clients experience issues with sending mail they should be referred to the Help Desk. Instructions will also be posted if ITCs prefer to help their clients directly.

IT Council Changes: The Council discussed possibly re-evaluating the roster however; it was determined that the task force will have comments and changes should be discussed after that time.

IV. New Business:

Password Aging: Hendricks provided a draft for default password aging. It was determined that when the CSU security policy is released, it would most likely have a mandate. It was determined that an exceptions process would be needed. Additionally ITS will need to develop a campaign to notify campus. Hendricks will submit an updated procedure to the council for 30 day review.

V. Announcements:

Monthly Maintenance Window: Hendricks: October's service window will include firewall system upgrades, Web services will be unavailable at this time.

Network Troubleshooting Training: Training will be available to interested ITCs the last week of October. Garcia will be sending out more information soon.

VI. Adjournment: 3:25 P.M. (Marshall/Tex)