

STANDING COMMITTEE ON INFORMATION TECHNOLOGY

The Standing Committee on Information Technology (SCIT) is a standing committee of the University Resource Planning and Budget Committee.

Mandate

The general mandate of the Standing Committee on Information Technology is to recommend short- and long-term human and material resource priorities for the institution concerning campus computing and telecommunications activities. The Committee is authorized to:

1. Develop a process for assembling and maintaining a strategic technology plan for Humboldt State University to meet the educational and support needs of its students and provide the underlying infrastructure for faculty, staff, and administrators to ensure its successful implementation and operation. The SCIT will review the plan and submit it to the University Resource Planning and Budget Committee for approval.
2. Advise and recommend to the University Resource Planning and Budget Committee the formulation of resources directed toward implementing the strategic technology plan.
3. Review short- and long-term operational plans for all University units for adherence to the strategic technology plan and advise the University Resource Planning and Budget Committee on opportunities for integration and resource sharing.
4. Advise and recommend to the Director of Information Technology Services short- and long-term policies and procedures concerning campus information technology activities, including the establishment of standards.

Structure

The Standing Committee on Information Technology shall utilize its members, *ad hoc* committees and groups, and consultants, as needed, to obtain data, conduct studies, and develop recommendations.

The Committee shall invite the Coordinator, Faculty Development, and the Chair, University Curriculum Committee, to each of its meetings.

Membership

SCIT shall be comprised of the following membership:

Standing Committee on Information Technology

Chair (non-voting) - Director, Information Technology Services

University Librarian (or designee)

Admissions and Records Representative

Director, Academic Resources (or designee)

One representative appointed by the Academic Senate (three-year term, must be a member of the URPBC)

One representative chosen by each college's computing committee (staggered three-year terms)

Two representatives appointed by the Vice President, Development and Administrative Services (staggered three-year terms)

Two representatives appointed by the Vice President, Student Affairs (staggered three-year terms)

One student representative appointed by the Associated Student Government (one-year term, must be a member of the URPBC)

All members of the Committee are expected to submit agenda items.

The Committee shall serve as a clearinghouse for information technology related issues and initiatives at Humboldt State University. At a minimum, the Committee shall maintain and monitor three Users Groups, the membership of which shall be open to the entire campus community:

Educational Support and Enhancement

Infrastructure Development

Operational Support

Approved by the University Resource Planning and Budget Committee, October 18, 1996

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