

ARTICLE I (Name)

Section 1. The name of this organization shall be **Aviation Club**

ARTICLE II (Purpose)

Section 1. The Aviation club's mission is to reduce some of the barriers for students who are interested in aviation. We strive to create a fun and inviting experience to all. Aviation club will provide students with the fundamental training on how to use the Humboldt State flight simulator, and training on how to obtain a drone pilot license.

ARTICLE III (Affiliation)

Section 1. No affiliation with a local, state or national organization.

ARTICLE IV (Membership)

Section 1. HSU students with an interest in Aviation.

Section 2. **Voting membership is restricted to matriculated, currently enrolled students at Humboldt State University.** (Note: You may be more restrictive in determining voting membership.)

Section 3. **At least eighty percent (80%) of all members of the organization must be matriculated, currently enrolled students at Humboldt State University.**

Section 4. **Membership in the organization will not be denied to anyone on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, or disability. The prohibition on discrimination on the basis of gender does not apply to social fraternities or sororities or to other university living groups. (Title 5, California Code of Regulations, Section 41500).**

Section 5. **No member of this organization shall engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending this institution (California Code of Regulations, Title 5, Article 2, *Standards for Student Conduct*, Section 41301(b)(8). Individual students may be disciplined for hazing under Section 41301(b)(8).**

ARTICLE V (Officers)

Section 1. The officers of this organization will be a President, a Vice-President, and a Treasurer.

Section 2. The term of office shall be from the time of election until new officers take office immediately following the next election.

Section 3. The organization will fill the vacancies that occur in any of the offices by election.

Section 4. All officers of this organization must be matriculated, currently enrolled students at Humboldt State University. The President and Treasurer of this organization must maintain a minimum overall 2.0 grade point average, must be enrolled in at least 6 units (graduate/post-baccalaureate students must be enrolled in 3 units with a minimum GPA of 3.0), must be in good standing with Humboldt State University during their term of office, and must not be on any type of probation. Cumulative semester units cannot exceed 150 units for undergraduates and 50 units for graduate/post-baccalaureate students.

Section 5. At least two officers [preferably the President and Treasurer] and advisor of this organization are required to complete Alcohol, & Other Drugs Education Training, Anti-Hazing and Title IX [Sexual Violence] Training.

ARTICLE VI (Duties of Officers)

In separate sections, describe the duties of each officer. *This is a very important article and should be written with great care.*

Here are some examples:

Section 1. The President shall preside at all meetings, name all special committees, appoint all committee chairs.

Section 2. The Vice-President shall assume the duties of the President in his/her absence.

Section 3. The Secretary shall record minutes of each meeting, maintain accurate records of all business pertaining to the organization, receive and respond to all official correspondence.

Section 4. The Treasurer shall collect and disburse funds as directed by the organization, make monthly financial reports to the general memberships.

ARTICLE VII (Nominations and Elections)

Section 1. Elections will be held with all members present via zoom.

Section 2. Elections will take place at the beginning of each semester.

Section 3. A candidate must receive one more than half (50% + 1) of all votes cast in order to be elected.

ARTICLE VIII (Advisors)

Section 1. The organization must have a University advisor. This person must be an on-campus faculty or staff. Advisors must be .5 time base or above and employees of HSU. Auxiliary staff and student assistants are not eligible to serve as advisors.

Section 2. The advisor shall be a non-voting member of the organization.

Section 3. The duties of the advisor shall be to:

- a. Assist the organization in fulfilling their mission and purpose
- b. Be knowledgeable of the organization's constitution and bylaws and assist the organization's members in interpreting them
- c. Be knowledgeable of University policies and procedures regarding student organizations and ensure organization compliance to the best of their ability
- d. Be aware of the organization's activities
- e. Be aware of the organization's financial standing and all financial transactions using the organization's funds
- f. Attend organization meetings."

ARTICLE IX (Meetings)

Section 1. The club meetings will be Wednesday on zoom at 2pm. Flight simulator training will take place in the HSU library to be determined once the library opens next semester.

Section 2. The President, Vice President, and or Treasurer has the authority to call special meetings.

Section 3. 50% of members must be present at a meeting in order for business to be conducted.

Section 4. The parliamentary authority of this organization shall be Robert's Rules of Order, Revised.

ARTICLE X (Committees)

Section 1. The President has the authority to name committees and committee chairpersons.

ARTICLE XI (Dues, fees)

Section 1. There are no dues or fees

ARTICLE XII (Amendments)

Section 1. The President can originate an amendment.

Section 2. The amendment must be read in one or two meetings preceding the vote or posted for one or two weeks for all to read.

Section 3. The number of votes needed to adopt the amendment is two-thirds of the total membership of the organization.

Section 4. The amendment becomes effective Immediately.

ARTICLE XIII (Designated Beneficiary) N/A

ARTICLE XIV (Enabling clause)

This constitution shall become the official governing document of the "Aviation Club" of Humboldt State University, upon ratification by two-thirds majority vote of the membership, approval and acceptance by the Coordinator of the Office of Student Life and Clubs Coordinating Council of Humboldt State University.

***Adopted on 10/02/2021**

(Record the date the constitution/ bylaws were adopted by the membership)