**Constitution of**

**Ballet Folklórico de Humboldt**

**PREAMBLE**

We the members of Ballet Folklórico de Humboldt, in order to form a “cooperative” egalitarian government, will provide fair and efficient handling of all activities of the organization. We will ensure a safe environment for learning and the furthering the knowledge of “traditional Mexican Folk Dances.” We will ensure the rights and benefits due to all members who participate in the duly organized government. We the members of The Ballet Folklórico de Humboldt Club do ordain and establish the constitution.

**ARTICLE I (Name)**

The name of this organization shall be known as: “Ballet Folklórico de Humboldt.”

**ARTICLE II (Purpose)**

The club was formed in order to share the practice, history, and cultural significance of traditional Mexican folk dances with Cal Poly Humboldt Students and with the surrounding communities.

**ARTICLE III (Affiliation)**

Ballet Folklórico de Humboldt is an independent student organization and has no existing affiliation with any other organization on the Cal Poly Humboldt campus, local, state, or national level. We do not reserve the right to join with any other organization.

**ARTICLE IV (Membership)**

Section 1:  The membership qualifications are:

* Any person willing to learn traditional Mexican dances.
* Any person willing to promote cultural awareness through traditional Mexican dances.
* Any person willing to demonstrate by performing traditional Mexican dances.
* Any person willing to have fun and enjoy themselves dancing traditional Mexican dances.
* Any person willing to spend the time necessary participating Mexican dances.
* Any person, duly registered as a Cal Poly Humboldt student, fulfills the membership

requirement of Ballet Folklórico de Humboldt as stated in Article IV, Section 1, may be a member of this organization.

* Non students or community members, may be affiliated with the organization but will not the rights and privileges of the student members.

Section 2: Voting membership is restricted to matriculated, currently enrolled students at Cal Poly Humboldt. Voting membership is restricted to all club officers including club advisor(s).

Section 3: At least 80% of all members of the organization must be matriculated, currently enrolled students at Cal Poly Humboldt.

Section 4: Membership in the organization will not be denied to anyone on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, or disability. The prohibition on discrimination on the basis of gender does not apply to social fraternities or sororities or to other university living groups. (Title 5, California Code of Regulations, Section 41500).

Section 5:  No members of this organization shall engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or other personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending this constitution. (California Code of Regulations, Title 5, Article 2, Standards for student conduct, Section 41301(b)(8)).

**ARTICLE V (Officers)**

Section 1: The officers of this organization will be a President, and a Treasurer

Section 2: The term of office President, and Treasurer shall be one year.

Section 3: Vacant officers will be substituted by club member(s) who will be elected during regular meeting hours.

Section 4: All officers of this organization must be matriculated, currently enrolled students at Cal Poly Humboldt. The President and Treasurer of this organization must maintain a minimum overall 2.0 grade point average, must be enrolled in at least 6 units (graduate/post-baccalaureate students must be enrolled in 3 units with a minimum GPA of 3.0), must be in good standing with Cal Poly Humboldt during their term of office, and must not be on any type of probation. Cumulative semester units cannot exceed 150 units for undergraduates and 50 units for graduate/post-baccalaureate students.

Section 5: Include the statement: At least two officers [preferably the President and Treasurer] and advisor of this organization are required to complete Alcohol, & Other Drugs Education Training, Anti-Hazing and Title IX [Sexual Violence] Training.

**ARTICLE VI (Duties of Officers)**

Section 1: The President shall preside at all meetings and delegate tasks to officers or club members. The President should take all responsibility in making sure that tasks are completed and put forward. The President shall do on-going analysis of club meetings always making room for improvement. President shall make clear and attainable goals, making sure that all members are active in all roles. President must make sure they are accessible and supports all members. finally, president must ensure that all members and club activity follow the University’s regulations.

Section 2: The Treasurer shall collect and disburse funds as directed by the organization, make monthly financial reports to the general memberships, and maintain a Financial Records Binder for the use of future officers.

**ARTICLE VII (Nominations and Elections)**

Section 1: Nominations will be made from the floor. Nominees will explain why they want to be elected as an officer. Nominations will take place two weeks before the end of the term of office. In the first week, nominees will perform a 1-2 minute speech explaining why they want that specific position. New officers will be chosen that same meeting by plurality vote. In the week following elections, new officers will arise and will receive training from the previous officers.

Section 2: Elections will be made during the last three weeks prior to the conclusion of the Spring term.

Section 3: Officers will be elected by plurality; meaning that one candidate must get more votes than anyone else.

**ARTICLE VIII (Advisors)**

Section 1: The organization must have a University advisor. This person must be an on-campus faculty or staff. Advisors must be .5 time base or above and employees of Cal Poly Humboldt. Auxiliary staff and student assistants are not eligible to serve as advisors.

Section 2: The advisor shall be a non-voting member of the organization.

Section 3: The duties of the advisor shall be to:

* Assist the organization in fulfilling their mission and purpose.
* Be knowledgeable of the organization constitution and bylaws and assist the organization’s members in interpreting them
* Be knowledgeable of university policies and procedures regarding student organizations and ensure organizational compliance to the best of their ability.
* Be aware of the organization’s activities.
* Be aware of the organization’s financial standing and all financial transactions using the organization’s funds.
* Be aware of the organizations costume inventory
* Attend organization meetings.

**ARTICLE IX (Meetings)**

Section 1: Meetings will occur every week as needed except when school is out of session, during which time the group will decide where and when meetings will be held. Meeting times may vary each semester and will be determined within the first two weeks of each semester.

Section 2: The President, Treasurer, and club advisor have authority to call special meetings and to cancel meetings with a notice of two days.

Section 3: Ballet Folklórico de Humboldt quorum will be determined by the number of members on the current organization roll, for a meeting to be effective. This will insure that the meeting will be representative of the whole organization.

Section 4: The parliamentary authority of this organization shall be, “Robert’s Rules of Order Newly Revised.”

**ARTICLE X (Committees)**

Section 1: The officers as a whole have the authority to name committees and committee chairpersons; who must volunteer for the position.

**ARTICLE XI (Dues, fees)**

Section 1: There are no dues or fees that are collected by this organization. We do, however, reserve the right to amend.

**ARTICLE XII (Amendments)**

Section 1: Any member of Ballet Folklórico de Humboldt may originate an amendment to this constitution.

Section 2: An amendment to this constitution shall be presented in the form of a petition signed by 12% of the membership and submitted to the officers at any meeting. All members will receive an email with the mentioned amendment. It will then be voted by a majority vote.

Section 3: The amendment is then voted on and adopted by a majority vote.

Section 4: If passed, amendments will become effective the next meeting.

**ARTICLE XIII (Designated Beneficiary)**

In the event that Ballet Folklórico de Humboldt dissolves purposely or is inactive for more than two years in succession you have an option to transfer any remaining funds to another fully activated Cal Poly Humboldt RSO if and only if your most recent ratified club constitution [one that has been approved by the Office of Student Life] includes the following section.

NOTE: If no RSO is designated, all remaining funds will be transferred to the “Discontinued Clubs” account. At that point, the RSO will lose all rights and jurisdiction over said funds.

The designated RSO can be updated at any time but requires re-submittal and approval by the Office of Student Life. If uncertain about the status of another RSO [beneficiary], please contact our office.

 Ballet Folklórico de Humboldt hereby names Danza Azteca

 [Current] RSO Name [Designated] RSO Name

to receive remaining student organization funds should our club dissolve or become inactive.”

**ARTICLE XIV (Enabling clause)**

**This constitution shall become the official governing document of the “**Ballet Folklórico de Humboldt**” of Cal Poly Humboldt, upon ratification by two-thirds majority vote of the membership, approval and acceptance by the Coordinator of the Office of Student Life and Clubs Coordinating Council of Cal Poly Humboldt.**

**\*Adopted on**  May 1, 2022

(Record the date the constitution/ bylaws were adopted by the membership)