

**IFB #PW25-3, EXHIBIT A  
NOTICE TO CONTRACTORS**

**Harry Griffith Hall & Siemens Hall Roof Replacement, Project XPL310/XPL311**

**Cal Poly Humboldt  
1 Harpst Street, Arcata, CA 95521-8299**

The Trustees of the California State University will receive bid proposals by email only to [Addie.Dunaway@humboldt.edu](mailto:Addie.Dunaway@humboldt.edu) and [procure@humboldt.edu](mailto:procure@humboldt.edu) for furnishing all labor and materials for Invitation for Bids (IFB) No. PW25-3, at the above-named campus.

Bid Proposal Packages will be received by email until 3:00 p.m. on Thursday, June 5th, 2025, in accordance with the contract documents, at which time the bid proposals will be publicly opened and read.

This project proposes to replace roofing and roof insulation systems on Siemens Hall and Harry Griffith Hall located on the California State Polytechnic University Humboldt (the University) campus located in Arcata, California. The Work shall consist of all labor, materials, equipment, and services necessary to complete the work described by the project plans, specifications, and general conditions and associated work per the plans and specifications prepared by LPAS Architects.; 723 S Street, St 150, Sacramento, CA 95811; Tracy Hart, Project Manager; telephone: 916-443-0335.

The IFB documents are posted and can be viewed at <https://procurement.humboldt.edu/bids/construction>. Any questions should be made in writing to Addie Dunaway at [Addie.Dunaway@humboldt.edu](mailto:Addie.Dunaway@humboldt.edu) before 5:00 p.m. on Thursday, May 15, 2025.

A Pre-Bid Walkthrough meeting has been scheduled for Tuesday, May 13, 2025, at 10:00 a.m (optional). Walkthrough location is Cal Poly Humboldt Facilities Management Conference Room located at the corner of 14<sup>th</sup> and B Streets, Arcata, CA. It is strongly recommended that contractors attend this Meeting , as it may be the only time bidders can walk through the project.

All the IFB documents can be viewed on the Contracts and Procurement website located at <https://procurement.humboldt.edu/bids/construction>. All IFB documents can be viewed, printed and/or downloaded.

Each bidder offering a proposal must comply with Bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions. **Bidders must be prequalified with the Trustees and submit their prequalification applications no less than ten (10) business days prior to the bid due date of June 5, 2025.** To apply, Bidders shall go to the following "PlanetBids" website, register, log in and then select the Prequalification tab. "California State University, Office of the Chancellor, Vendor Portal" (<https://www.planetbids.com/portal/portal.cfm?CompanyID=15331>)

Direct any prequalification questions to the Trustees' Prequalification Administrator at [cocm.prequal@calstate.edu](mailto:cocm.prequal@calstate.edu).

The Trustees require the successful bidder to achieve three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents, and bidders shall identify the DVBEs to be used to satisfy this requirement in their bids. For bid evaluation purposes only, the Trustees is granting a DVBE bid incentive as described in Exhibit C, Contract General Conditions for Design-Bid-Build Major Projects, Section 2.13.g. Bidders shall contact the Trustees' DVBE Coordinator at [Addie.Dunaway@humboldt.edu](mailto:Addie.Dunaway@humboldt.edu) or 707-826-3304.

Each bidder shall be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions, especially the Insurance Requirements for the CSU Builders Risk Insurance Program (BRIP) and for the CSU Owner-Controlled Insurance Program (OCIP). This project will be enrolled into the BRIP, and may be enrolled into the OCIP, if so specified in the Supplementary General Conditions. If OCIP is applicable to this project, Bidders may review OCIP documents online at <http://www.calstate.edu/cpdc/CM/OCIP.shtml>.

This project is a public works project and is subject to prevailing wage rate laws (Contract General Conditions, Article 4.02). All contractors and all tiers of subcontractors who will work on this project shall register to bid and work on public works projects with the Dept. of Industrial Relations, and maintain current this registration pursuant to Labor Code section 1725.5. For more information, go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a B, General

Building Contractor license, and registered with the DIR to bid public works projects. The bid packages must be requested from the Trustees, located at Humboldt State University, 1 Harpst Street, Arcata, CA 95521; Attn: Addie Dunaway, 707-826-3304, [Addie.Dunaway@humboldt.edu](mailto:Addie.Dunaway@humboldt.edu).