

# Student Center and DARS.



# ➤ Introductions and Check-in

- Name/Pronouns
- Position/Department
- What are you hoping to learn today?



# Agenda

- Peoplesoft aka Student Center/Faculty Center
- DARS
  - Math and English Placement
  - GEAR (General Education and All University Requirements)
  - DARS Planning
  - MAPS (Major Academic Plan) - Review
- Review Q & A



# Math Placement

Enrollment Category and Required Math Course	Category 1	Category 2	Category 3	Category 4
<b>Group A:</b> Biology; Botany; Chemistry; Computer Science; Environmental Resource Engineering; Environmental Science and Management; Fisheries Biology; Geology; Mathematics; Oceanography; Physics; Rangeland Resource Science; Wildlife; Zoology	<b>Area B satisfied;</b> Check major requirements and take placement test to enroll in appropriate course for major	<b>Area B GE ready; Take MATH 101</b> (first of a 2 semester sequence) <b>OR MATH 102</b> (1 semester, intensive course) <b>OR an optional placement test</b>	<b>Take MATH 101</b> (regular GE course) <b>OR MATH 101i &amp; 1</b> (supported GE) <b>to satisfy Area B GE.</b> Take more math courses as required for major.	<b>Take MATH 101i &amp; 1</b> (supported GE course) <b>to satisfy Area B GE.</b> Take more math courses as needed for major.
<b>Group B:</b> Business Administration	<b>Area B satisfied;</b> Check with academic advisor whether to take MATH 104: Finite Mathematics	<b>Area B GE ready; Take MATH 104</b> Finite Mathematics <b>to satisfy Area B GE and major requirement</b>	<b>Take MATH 104</b> (regular GE course) <b>OR MATH 104i &amp; 4</b> (supported GE course) <b>to satisfy Area B GE and major requirement</b>	<b>Take MATH 104i &amp; MATH 4</b> (supported GE course) <b>to satisfy Area B GE and major requirement</b>
<b>Group C:</b> <i>Criminology and Justice Studies; Economics; Environmental Studies; Forestry; Geography; Kinesiology; Political Science; Social Work; Sociology</i>	<b>Area B satisfied;</b> Check with academic advisor whether to take STAT 108: Elementary Statistics	<b>Area B GE ready; Take STAT 108</b> Elementary Statistics <b>to satisfy Area B GE and major requirement</b>	<b>Take STAT 108</b> (regular GE course) <b>OR STAT 108i &amp; 8</b> (supported GE course) <b>to satisfy Area B GE and major requirement</b>	<b>Take STAT 108i &amp; 8</b> (supported GE course) <b>to satisfy Area B GE and major requirement</b>
<b>Group D:</b> Anthropology; Art; Child Development; Communications; Critical Race, Gender, and Sexuality Studies; Dance Studies; Liberal Studies; English; Film; French and Francophone Studies; History; International Studies; Journalism; Music; Native American Studies; Philosophy; Religious Studies; Spanish; Theater Arts	<b>Area B satisfied;</b> No further mathematics or statistics coursework is required by major	<b>Area B GE ready; Take MATH 103</b> Mathematics as a Liberal Art <b>to satisfy Area B GE and major requirement</b>	<b>Take MATH 103</b> (regular GE course) <b>OR MATH 103i &amp; 3</b> (supported GE course) <b>to satisfy Area B GE requirement</b>	<b>Take MATH 103i &amp; 3</b> (supported GE course) <b>to satisfy Area B GE requirement</b>
<b>Group E:</b> Criminology and Justice Studies; Economics; Environmental Studies; Geography; Kinesiology; Political Science; Psychology; Social Work; Sociology	<b>Area B satisfied;</b> Check with academic advisor whether to take PSYC 109: Intro to Psychological Statistics	<b>Area B GE ready; Take PSYC 109</b> Intro to Psychological Statistics <b>to satisfy Area B GE and major requirement</b>	<b>Take PSYC 109</b> (regular GE course) <b>OR PSYC 109 &amp; PSYC 198</b> (GE course with SI) <b>to satisfy Area B GE and major requirement</b>	<b>Take PSYC 109 &amp; PSYC 198</b> (GE class with SI) <b>to satisfy Area B GE requirement</b>

# ➤ Peoplesoft aka Student Center

- Faculty Center - List of Advisees
- Holds
- To Do List
- Academics Tab
- Transcripts
- DARS





# ➤ Accessing your advisees' DARS

- [acac.humboldt.edu/stafffaculty/degree-audit-reports](https://acac.humboldt.edu/stafffaculty/degree-audit-reports)

The screenshot displays the Humboldt Faculty Center website interface. The top navigation bar includes the site name and icons for home, search, and user settings. The left sidebar contains a list of links: 'My Advisees', 'EO1037 Student Inquiry', 'Manage Service Indicators', 'HUM On Demand Data Request', and 'Faculty Center Help'. A yellow arrow points to the 'DARS' link in the 'My Advisees' section. The main content area shows the 'Advisor Center' for Alison Hodges, with tabs for 'My Advisees', 'Student Center', 'General Info', 'Transfer Credit', 'Academics', and 'DARS'. The 'Academics' section is expanded, showing 'My Class Schedule', 'DARS', 'DARS', and 'Order Textbooks Online'. A message box states 'You are not enrolled in classes.' The right sidebar contains sections for 'Holds', 'To Do List', and 'Advisor', all showing 'None Assigned' or 'No Holds'.

Humboldt Faculty Center

My Advisees

EO1037 Student Inquiry

Manage Service Indicators

HUM On Demand Data Request

Faculty Center Help

Alison Hodges

Advisor Center Search

My Advisees | Student Center | General Info | Transfer Credit | Academics | DARS

Advisee Student Center

Alison Hodges

Academics

My Class Schedule

DARS

DARS

Order Textbooks Online

You are not enrolled in classes.

Other Academic Information

Personal Information

Demographic Data

Emergency Contact

Contact Information

Current (Mailing)

Permanent (Home)

Holds

No Holds.

To Do List

No To Do's.

Advisor

Program Advisor

None Assigned

# ➤ Run your audit!

- Audit includes every requirement for graduation
  - *Color coding is used to indicate:*
    - Completed requirements
    - In progress courses
    - Incomplete requirements
- Explore other majors or minors using the “Select a Different Program” menu to run a “what-if” audit and see how courses already taken might apply to a different program.

# › GEAR- Quick Review

## (General Education and All University Requirements)

### Lower Division GE

Take GE Area A and B: Math before you earn 60 units

GE Area
A: Oral Communication (A1)
A: Written Communication (A2)
A: Critical Thinking (A3)
B: Mathematics (B4)
B: Physical Science (B1)
B: Life Science (B2)
B: Laboratory Activity (B3)
C: Arts (C1)
C: Humanities (C2)
C: Arts (C1) or Humanities (C2)
D: Social Science Discipline 1
D: Social Science Discipline 2
E: Lifelong Learning and Self-Development
Area F: Ethnic Studies

### Upper Division GE

Take Upper Division GE after earning 60 units

GE Area
B: Math and Science
C: Arts and Humanities
D: Social Sciences

### All-University Requirements

One American Institutions course will also count for the other. One course must be domestic in focus. The other may be international.

Requirement
American Institutions: U.S. History
American Institutions: U.S. Government
CA State & Local (part of in U.S. Gov. at HSU)
DCG Domestic
DCG Domestic or Non-Domestic

General Education &  
All-University  
Requirements - Cal Poly  
Humboldt - Acalog  
ACMS™



# ➤ Math and English Placement

- All incoming students are assigned a Math/English enrollment category
- The category determines the Math/English classes the student can or should take.
- For math placement:
  - Category 1 - GE math fulfilled
  - Category 2 - GE math ready
  - Category 3 - GE math ready with the option of taking a support class
  - Category 4 - GE math ready with required support class

(STEM students are encouraged to take a math Placement Test (ALEKS))

# ➤ **English Placement**

After completing the Choose a Writing Course survey as part of their onboarding through canvas, the student will receive a recommendation for which class to enroll. The final decision for which course to take is up to the student.

## **English 102 + 103 - Stretch English**

- A normal paced two-semester sequence for satisfying Area A

## **English 104 - Accelerated English**

- The content and curriculum are identical to English 102+103 but condensed into one semester.

# ➤ Identifying Placement Categories on DARS

Open your student's DARS in Audits or Plans and view their enrollment category towards the top of the report.

- Refer to your Major Academic Plan (MAP) for math course options specific to major.
- After completing the Choose a Writing Course survey the student will receive a recommendation for an English course, but selection is up to the student.

**\*\*\*ENGLISH PLACEMENT: READY FOR GE (Category IV)\*\*\***  
Complete GE area A Written Communication (ENGL 104 or ENGL 102+103) within your first academic year at Humboldt. Use the Directed Self Placement Survey located at [www.humboldt.edu/english/node/48](http://www.humboldt.edu/english/node/48) to select and enroll in either English 102 or English 104. See your academic advisor if you are not certain which course to take.

**\*\*\*MATH PLACEMENT: READY FOR GE (Category II)\*\*\***  
Complete a GE Area B Mathematical Concepts course recommended for your major within your first academic year at Humboldt. See your academic advisor if you are not certain which course to take.



## ➤ Build your plan!

- Advisors can work with students to utilize the MAP and build a DARS plan.
  - For GEs, show them where to find course titles and descriptions (on DARS or in the online catalog)
- The registrar's office website has a helpful guide that students can utilize in creating their plans:  
[registrar.humboldt.edu/dars-degree-planner-guide](https://registrar.humboldt.edu/dars-degree-planner-guide)
- The university standard is to require three semesters planned ahead
  - Courses in the “starred” or preferred plans are used by the college to predict course demand.

# ➤ Major Academic Plans (MAPS)

- Each major/concentration has their own MAP
- A MAP outlines what courses are required to graduate
- The MAP lists the preferred sequence for course completion, identifying prerequisite courses, and building a foundation of skills

## Let's take a look at MAPS:

- Visit [humboldt.edu](http://humboldt.edu)
- Click on “quicklinks”
- Scroll down to “Major Academic Plans”

## ➤ **Create your schedule (optional)**

- DARS schedule can be used to explore possible schedule combinations (once the schedule is available)
  - Based on the “starred” degree plan or use the “Create Your Own” option to build your schedule.
- Students can add their preferred schedule to their Student Center shopping cart to register.



# ➤ Searching the Class Schedule

- <https://registrar.humboldt.edu/class-schedule>
- Search filters allow students to specify class format, GE area, etc.

**Search for Classes**

Institution

Term

Select at least 2 search criteria. Select Search to view your search results.

▼ Class Search

Subject

Course Number

Course Keyword

Class Nbr  ?

Mode of Instruction

☒ Show Open Classes Only

▶ Additional Search Criteria (GE, Sustainability, Zero Cost Materials, Service Learning)

▶ Class Days and Times

▶ Class Unit Values

▶ Instructor Name

## **Something looks odd...**

If you and your advisee think the audit is not accurate, contact the Office of the Registrar, x4101. Ask for a transfer/graduation counselor.

**Office of the Registrar**

1st Floor SBS

Phone: (707) 826-4101

[records@humboldt.edu](mailto:records@humboldt.edu)

# **Review**

**Questions?**

**Thank you for attending!**

**Academic & Career Advising Center**

Lower Library 27

707-826-3341

email: [acac@humboldt.edu](mailto:acac@humboldt.edu)

web: [acac.humboldt.edu](http://acac.humboldt.edu)

