

Associated Students Board of Finance

Humboldt State University

Nelson Hall East 106

Friday, October 11, 2019 at 9:00am

Special Meeting Agenda

- I. Call to Order
- II. Roll Call
 - a. Chair, Lizbeth Cano Sanchez
 - b. Yadira Cruz
 - c. Jeremiah Finley
 - d. William Weinberg
 - e. Joseph Reed
- III. Approval of the Agenda – **Action Item**
- IV. Public Comment
- V. New Business
 - a. Student Legal Lounge Budget Request – **Action Item**

The Student Legal Lounge [SLL] is requesting at least \$200 and up to \$500 more for Supplies & Services. SLL meant to but did not request an increase in their 2019- 20 budget request to A.S. in the spring so they could provide payment for lawyers to come onto campus to provide legal advice to students.
 - b. Expense Requests
 - i. CCAT [Campus Center for Appropriate Technology] payment to Ahn Bui for Gmail Storage Expense – **Action Item**

CCAT has been using a gmail.com account for business communication, organization and file storage. Gmail outside of the University's contract requires payment for file storage passed a certain threshold. The ccat@gmail.com account exceeded the base file storage and the 2018 Internal Co-Director, Anh Bui, input her credit card information for payment and was charged \$. This charge is recurring. CCAT is requesting to pay Anh for the charge and plan to move files onto ccat@humboldt.edu.
 - ii. A.S. Website Reconfiguration (MarCom) – **Action Item**

A.S. General Operations staff was directed by the 2018-19 Board to invest in website development. Over the summer, the website began reconfiguration. Staff requests \$1950 to pay the Marketing & Communications Dept. for the reconfiguration. Reference "Invoice for A.S. Website Reconfiguration (MarCom)"

iii. Jackets – Action Item

The A.S. Government coordinated the design of a group jacket. It was recommended by the Administrative Vice President to spend up to \$1500 for the purchase of the proposed A.S. Gov't jackets for Board members and A.S. Staff members. Please reference "A.S. 2019-20 Apparel Pre-Expense Approval" for the detailed proposals for consideration on this request to purchase from CustomInk.

VI. General Discussion

- a. A.S. Grant Applications and Hearing Communication, Process and Criteria

VII. Announcements

- a. The initial A.S. Funded Programs Committee meeting will convene on Friday, October 18, 2019 at 9am

VIII. Adjournment