

**Board of Finance
Humboldt State University
Minutes #8
Monday, March 3rd, 2008
2:00 p.m.
South Lounge Conference Room**

Call to Order

Foy called the Board of Finance meeting to order at 2:00 p.m. on Monday, March 3rd, 2008 in the South Lounge Conference Room.

Roll Call

Members Present: Terra Rentz, DaVonna Foy, Ryan Guy, Carol Hurley

Members Absent: Matt Herrera (unexcused)

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: GUY/RENTZ move to approve Agenda #8. APPROVED

Chair's Report

Foy reported that the current balance in unallocated is \$12,983.00 and reviewed the unallocated purchases through out the year.

Approval of the Minutes

MOTION: GUY/HURLEY move to approve the Board of Finance Minutes #7 dated February 18th, 2008. APPROVED

Old Business

A. Request from the Multicultural Center to transfer funds from their stipends line item to the work study line item to fund three Multicultural Center employees who qualify for work study in the amount of \$1,375.00 –Action Item
By allowing the Multicultural Center to transfer funds it will allow the Work Study students to receive an hourly wage and to help the Multicultural Center to stretch their budget farther.

MOTION: RENTZ/GUY move to approve the request for line item transfer from stipends to work study in the amount of \$1,375.00. APPROVED

Jerri Jones was present on behalf of the Multicultural Center. All three of the positions referred to are filled with work study students.

- A.2 Request from the Multicultural Center to transfer funds from their stipends line item to the hourly line item to fund hourly employees who plan and implement events for the Campus Native American Community.

MOTION: RENTZ/GUY move to approve the request for line item transfer from stipends to hourly in the amount of \$400.00 APPROVED

It was acknowledged that this item was left off of the agenda in error but was included in the request from MCC. The request is to transfer one stipend for Spring semester into MCC's hourly line-item. This is the stipend for the Native American Coordinator. MCC has been unable to fill this position and have been using student staff to plan and implement events for this community on campus.

- B. Request from the Eric Rofes Center from Unallocated for funds in an amount not to exceed \$900.00 for purchase of a Dell Computer. –Action Item
The Eric Rofes Center is a new AS Special Project program that recently acquired office space within the Warren House. The Dell Computer would be used for research and communication with other organizations pertinent to the success of the center.

MOTION: GUY/RENTZ move to approve the request from the Eric Rofes Center from Unallocated for funds in an amount not to exceed \$900.00 for purchase of a Dell Computer. APPROVED
AS AMMENDED

Amy Moore was present on behalf of the Eric Rofes Center. Moore stated that the computer that is going to be purchased will be useful for five years. Rentz asked Moore if the computer would be available for the AS programs that share the Eric Rofes Center office. Moore said that she would create a general users account so that others may access the computer.

MOTION: GUY/RENTZ move to amend the motion to fund the purchase from Capital Purchases Reserves. APPROVED

- C. Request from the Associated Students Government from Unallocated for funds in an amount not to exceed \$107.20 for purchase of food and supplies for the College of Arts Humanities and Social Sciences (CAHSS) college meeting and social. –Action Item
Council representatives are responsible for holding open meetings every semester for the college which they represent. Council members from the CAHSS are planning their college meeting for Monday, March 3rd 2008 and would like to include an ice cream social as part of the event.

MOTION: GUY/RENTZ move to approve the request from AS Government from Unallocated for funds in an amount not to exceed \$107.20. APPROVED

Guy reported that the College Social is tonight at 7:00 p.m. The current CAHSS Representatives have no available funds in their special projects. The money will be used to supply ice cream and coffee for the social.

- D. Request from the Associated Students Government from Unallocated for funds in an amount not to exceed \$200.00 for purchase of food and supplies for the College of Natural Resources and Sciences (CNRS) college meeting and social. –Action Item Council Representatives are responsible for holding open meetings every semester for the college which they represent. Council members from the CNRS are planning their college meeting for Wednesday, March 5th 2008 and would like to include hors d'oeuvres.

MOTION: RENTZ/GUY move to approve the request from AS Government from Unallocated for funds in an amount not to exceed \$200.00. APPROVED
AS AMMENDED

Tyler Smith, CNRS Representative, was present and gave a brief description of the event. The funding will provide food platter's for their mandatory college meeting.

MOTION: GUY/RENTZ move to amend the motion to \$199.99 APPROVED

Guy suggested amending the motion to \$199.99 so that the event could be approved without further delay.

- E. Request from the Associated Students Government from Unallocated for funds in an amount not to exceed \$125.00 for purchase of food and supplies for the College of Professional Studies (COPS) College meeting and social. –Action Item Council representatives are responsible for holding open meetings every semester for the college which they represent. Council members from the COPS are planning their college meeting for Wednesday, April 2, 2008 and would like to include pizza and platters provided from the “J.”

MOTION: GUY/RENTZ move to approve the request from AS Government from Unallocated for funds in an amount not to exceed \$125.00.
APPROVED
AS AMMENDED

Christopher Lobo, COPS Representative, was unavailable to attend the meeting. Rentz reported that both Porscha Cobbs, the second COPS representative, and Lobo will be using their entire special projects to fund the event.

MOTION RENTZ/GUY move to approve 199.99 APPROVED

Rentz stated that allowing them to fund the amount at \$199.99 would give Lobo and Cobbs some extra funding if any additional expenditures were to be incurred.

- F. Request from the California State Student Association from Unallocated for funds in an amount not to exceed \$6,750.00 for costs associated in providing transportation for approximately 100 students to a student rally on the state capitol. –Action Item CSSA is organizing a rally at the State Capitol in Sacramento on April 21st. HSU Associated Students is anticipating bringing two busses of students to the rally. The request includes a \$250.00 reward to the campus organization that signs up the most students to go to the rally.

MOTION: RENTZ/GUY move to approve the request from the California State Student Association from Unallocated for funds in an amount not to exceed \$6,750.00 for transportation and \$250 award. APPROVED

Rodriguez was present on behalf of the California State Student Association. Rodriguez had originally planned to seek funding for four busses but found the cost to be prohibitive. Two busses would allow for close to 100 students to attend the rally. Dr. Richmond and Dr. Butler are funding \$1,000.00 to provide meals to students attending the rally. Rentz stated that this is AS's link to statewide action and that this is in the student's best interest to continue accessibility to the CSU system.

- G. Request from the Associated Students Government from Unallocated for funds in an amount not to exceed \$1,300.00 for purchase of 48 black fleece vests –Action Item Associated Students has a tradition of purchasing a shirt or vest for members to wear to increase visibility and recruitment. This purchase would be for both this years and next years AS Council.

MOTION: RENTZ/HURLEY move to approve the request from Associated Students Government from Unallocated for funds in an amount not to exceed \$1,300.00 for purchase of 48 black fleece vests. APPROVED

Rentz introduced the request and explained to the Board of Finance that this request would be for both this year's AS council and next year's AS Council. Guy voiced concern on spending such a large amount to purchase vests. Foy noted that the vests would have a very positive impact when AS is tabling and doing elections outreach.

- H. 2008-2009 Recommended Associated Students Budget – Action Item
Review and approval of the 2008-2009 recommended A.S. Budget.

MOTION: GUY/HURLEY move to approve the 2008-2009 Recommended Associated Students Budget. APPROVED

AS Program Budget Hearings were held on Saturday, March 1, 2008. After the hearings, the Board of Finance proceeded to discuss each programs request and developed a recommended budget for 2008-09. The recommended budget, with appropriate budget language was submitted for approval and will be distributed to the AS Council on Wednesday, March 26, 2008. AS Programs will also receive their recommended budget. The Council will take action on Wednesday, April 9 to approve the budget or to select the programs to appear at the next

meeting, April 23. Programs will also be given an opportunity to appeal their recommended budget to Council and Council will also be given an opportunity to call in a program if they have questions about the recommendation.

The recommended budget will be forwarded to President Richmond for approval. It is hoped that anyone that has questions or comments about the budget, or the process will contact any of the Board of Finance members prior to that meeting. A binder of the 2008-09 budget requests is available in the AS Council Office.

Tyson handed out an updated budget document reflecting recommendations made on March 1, 2008 and highlighted changes.

Announcements

There were no announcements.

Adjournment

Foy adjourned the meeting at 2:00 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Secretary

Approved by:

DaVonna Foy
A.S. Administrative Vice President