

Associated Students Board of Finance
Humboldt State University
Wednesday, April 6, 2011
University Center, South Lounge Conference Room
Minutes #12

DRAFT

Call to Order

Stephanie Partlow called the Board of Finance meeting to order at 2:01 p.m., Wednesday, April 6, 2011 in the University Center, South Lounge Conference Room.

Roll Call

Members Present: Stephanie Partlow, Scott Meyers, Pam Ward, Tristan Caswell

Members Absent: Iban Rodriguez (unexcused)

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: WARD/MEYERS move to approve Agenda #12 APPROVED

Chair's Report

Partlow reported that she has a presentation at 4:00 p.m.

Approval of the Minutes

MOTION: WARD/CASWELL move to approve the Board of Finance Minutes #11 dated March 23, 2011 APPROVED

Old Business

- A. Request from the Women's Resource Center (WRC) for approval to spend an amount not to exceed \$1,500.00 from the WRC's Special Projects – In House line item and to expend Special Projects funding in conjunction with a grant from the Activities Coordinating Board/MultiCultural Center (ACB/MCC) Allocation Board – Action Item
The WRC's Budget Language #4 requires approval from the Board of Finance for any In House Project that shall result in a cumulative cost of more than \$500.00. The Board of Finance and the ACB/MCC Allocation Board must also approve expenditures of Special Projects – In House funds when used in conjunction with an ACB/MCC Allocation Board Grant.

MOTION: WARD/MEYERS move to approve the request from the WRC for approval to spend an amount not to exceed \$1,500.00 from the WRC's Special Projects – In House line item and to expend Special Projects funding in conjunction with a grant from the Activities Coordinating Board/MultiCultural Center (ACB/MCC) Allocation Board APPROVED

Liliana Gandarilla, Fiscal Coordinator for the WRC, was present on behalf of the request. Gandarilla explained that the WRC held an event called Ed Dia de las Mujeres on March 29 and received funds from the ACB/MCC Allocation Board in the amount of \$1,500.00. Gandarilla stated that she stated that the program will come in under the original estimated expense and it is likely that the WRC will not need to expend the entire amount of \$1,500.00 from their Special Projects-In House line item. Tyson explained to the Board of Finance that the WRC's budget language requires the program to seek approval from the Board of Finance when they plan to spend more than \$500.00 on a single event.

- B. Request from the Associated Students Government from Capital Purchases Reserve for funds in an amount not to exceed \$1,291.00 for the purchase of one new Dell OptiPlex 960 Computer – Action Item
The e-Mac computer in the Administrative/Student Affairs Vice President's office is seven years old and has lost major functions and is unable to be updated to a current operating system,

MOTION: CASWELL/PARTLOW move to approve the request from the Associated Students Government from Capital Purchases Reserve for funds in an amount not to exceed \$1,291.00 for the purchase of one new Dell OptiPlex 960 Computer
APPROVED
AS AMENDED

Kristy Eden, Student Affairs Vice President, was present to comment on the need for a new computer. Eden stated that she has tried to utilize the computer, but that the computer takes thirty minutes to load and is unable to operate multiple programs at once. Rob Christensen, the AS Council Assistant, provided information regarding the capabilities of the computer. Christensen explained that he placed an inquiry with Administrative Information Services (AIS) regarding the machines capabilities. AIS respond to the inquiry that the E-Mac runs on the Mac OS X 10.3 platform and that at most it could be upgraded to the OS X 10.4 platform. The current operating system for Mac's is OS X 10.7. Meyers asked what the balance was in the Capital Purchases Reserve. Partlow replied that the Capital Purchases Reserve has a balance of approximately \$89,000.00.

MOTION: WARD/MEYERS move to amend the motion to include additional language that the E-Mac machine is offered to campus programs who could continue to utilize the machine
APPROVED

- C. Request from the Associated Students Government from Capital Purchases Reserve for funds in an amount not to exceed \$1,291.00 for the purchase of one new Dell OptiPlex 960 Computer – Action Item
The Dell GX 270 computer in the Legislative Vice President/California State Student Association office is seven years old and is becoming less functional and is unable to have additional memory installed.

MOTION: MEYERS/WARD move to approve the request from the Associated Students Government from Capital Purchases Reserve for funds in an amount not to exceed \$1,291.00 for the purchase of one new Dell OptiPlex 960 Computer
APPROVED
AS AMENDED

Christensen explained that he consulted with AIS regarding the condition of the Dell GX 270. The Dell GX 270 was upgraded in 2008 to provide additional memory. There is no more space left in the computer to install additional memory. Users of the computer have reported that the computer freezes during use and is unable to operate multiple programs at once.

MOTION: WARD/MEYERS move to amend the motion to include additional language that the Dell GX 270 machine is offered to campus programs who could continue to utilize the machine APPROVED

Announcements

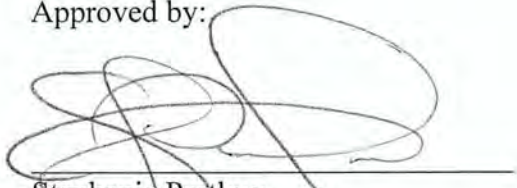
There were no announcements.

Adjournment

Partlow adjourned the meeting at 2:28 p.m. without objection.
Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:



Stephanie Partlow
A.S. Administrative Vice President
Chair Board of Finance