

**Board of Finance  
Humboldt State University  
Minutes #10  
Wednesday, April 14th, 2008  
2:00 p.m.  
South Lounge Conference Room**

**Call to Order**

Foy called the Board of Finance meeting to order at 2:00 p.m. on Wednesday, April 14th, 2008 in the South Lounge Conference Room.

**Roll Call**

Members Present: DaVonna Foy, Terra Rentz, Carol Hurley

Members Absent: Matt Herrera

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: RENTZ/HURLEY move to approve Agenda #10. APPROVED

**Chair's Report**

Foy reported that the current balance in Unallocated is \$866.81.

**Approval of the Minutes**

MOTION: RENTZ/HURLEY move to approve the Board of Finance Minutes #9 dated April 2nd, 2008. APPROVED

**Old Business**

A. Request from Y.E.S. to transfer funds in the amount of \$250.00 from the Youth Mentoring Program (YMP) line item to the Hand-in-Hand line item.–Action Item  
In previous years YMP has used funds from their line item to transport large groups of volunteers and mentees by bus. YMP has not used the money for that purpose this year and YES would like to make the funds available to Hand-in-Hand which has been active planning many activities for participants.

MOTION: RENTZ/HURLEY move to approve the request from Y.E.S. to transfer funds in the amount of \$250.00 from their YMP line item to the Hand-in-Hand line item. APPROVED

Mary Stuart, Operations Manager for YES, was present on behalf of the request. Stuart stated that YMP has a large amount of money available to it, but has been unable to utilize it this year and has not taken any large trip requiring transportation for its students and participants. Hand-in-Hand has been very active this year and Y.E.S. would like to provide the money for Hand-in-Hand's pending activities. Rentz asked if Y.M.P. will be using their funds allocated for next year. Stuart replied that Y.M.P. will continue to operate next year with new student directors.

- B. Request from the Multi Cultural Center from Unallocated for funds in an amount not to exceed \$840.00 for the purchase of a mobile white board. –Action Item  
The Multi Cultural Center's former whiteboard that was attached to the wall of their conference room was removed when the room became the Vine Deloria Room.  
Organizations that meet at the MCC would utilize the whiteboard.

MOTION: GUY/HERRERA move to approve the request from the Multi Cultural Center from Unallocated for funds in an amount not to exceed \$840.00 for the purchase of a mobile white board. APPROVED  
AS AMMENDED

Jerri Jones, Office Manager for the Multi Cultural Center was present on behalf of the request. Jones stated that the White Board would also be available for the Eric Rofes Center and the Women's Resource Center to use. The White Board will be moved across campus for events like food fundraisers and the Diversity Conference. Rentz asked for clarification if the request could be funded from Capital Purchases Reserves. Tyson stated that the request would be suitable for funding from the Operating Reserves . Money taken out of Operating Reserves must be approved by the Associated Students Council and President Richmond.

MOTION: RENTZ/HURLEY move to amend the motion to fund the request from Operating Reserves. APPROVED

- C. Request from the Campus Center for Appropriate Technology (CCAT) from Unallocated for funds in an amount not to exceed \$199.99 for the costs associated with conducting a roof assessment for the Buck House. –Action Item  
CCAT would like to have their roof professionally assessed by a local roofing company before installing new solar tubes. CCAT is also considering applying for funding from the Humboldt Energy Independence Fund to install a solar thermal system.

MOTION: RENTZ/HURLEY move to approve the request from (CCAT) from Unallocated for funds in an amount not to exceed \$199.99 for costs associated with conducting a roof assessment for the Buck House. APPROVED

Jocelyn Orr, CCAT co-director, was present on behalf of the request. Orr reported that the roof may have shifted during the movement of the house to its current location. The house is currently having mold and mildew problems that Plant Operations is looking into by creating additional venting. Rentz asked if there would be any labor issues on having an outside contractor assess the roof. Orr responded that Plant Operations has suggested that there wouldn't

be any issues, but CCAT will seek written approval from Tim Moxon, Director of Plant Operations, for final approval. Rentz suggested that CCAT seek a written memo from Plant Operations before proceeding with a roof assessment from an off campus contractor. Orr acknowledged that she will send a memo from plant operations to Tyson outlining the agreement.

### **Announcements**

There were no announcements.

### **Adjournment**

Foy adjourned the meeting at 2:17 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Secretary

Approved by:

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DaVonna Foy  
AS Vice President of Administrative Affairs