

Associated Students Board of Finance  
Humboldt State University  
Monday, January 30, 2012  
Nelson Hall East, Room 120  
Minutes #7

**Call to Order**

Rachel Brownell called the Board of Finance meeting to order at 2:00 p.m. Monday January 30, 2012 in the Nelson Hall East 120.

**Roll Call**

Members Present: Rachel Brownell, Bryan Kelly, Paul Yzaguirre, Stefan Kreid, Marshall Hendricks

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: HENDRICKS/KREID move to approve Agenda #7 APPROVED

**Chair's Report**

Brownell welcome the Board of Finance back for the Spring Semester. Brownell reported that Tyson, Kelly and she have been meeting with AS Programs to discuss their proposed 2012-13 Program Budget requests.

**Approval of the Minutes**

MOTION: YZAGUIRRE/KREID move to approve the Board of Finance Minutes #6 dated December 5, 2011 APPROVED

**Old Business**

- A. Request from the Women's Resource Center (WRC) for approval to spend an amount not to exceed \$1,400.00 from the WRC's Women's Herstory Month line-item and to expend funding in conjunction with a potential grant from the Activities Coordinating Board/ MultiCultural Center (ACB/MCC) Allocation Board to pay for costs associated with hosting Angela Davis as a speaker for Women's Herstory Month- Tabled Item
- The WRC is requesting to spend all funds allocated in the Women's Herstory Month line-item to host Angela Davis as a speaker for Women's Herstory Month. The funds would be included with potential funding from a Diversity and Inclusion Grant (\$2,400.00), MultiCultural Center (\$500.00), Department of Social Work (\$500.00), Department of Critical Race and Gender Studies (\$500.00), Fundraising (\$1,100.00) and a Clubs and Activities Small Grant (\$1,000.00).

MOTION: KELLY/YZAGUIRRE move to remove from the table and approve the request from the Women's Resource Center (WRC) for approval to spend an amount not to exceed \$1,400.00 from the WRC's Women's Herstory Month line-item and to expend funding in conjunction with a potential grant from the Activities Coordinating Board/ MultiCultural Center (ACB/MCC) Allocation Board to pay for costs associated with



Jahnna Morehouse, the Fiscal Coordinator for the WRC, was present on behalf of the request. Morehouse provided the Board of Finance with an updated memo that included changes to the original request. Davis will be presenting at HSU on May 2, 2012 if funds can be raised. Morehouse stated that the WRC has also received funds from the HSU Office of Diversity and Inclusion. Tyson asked for clarification on the costs involved with the Angela Davis event. Morehouse stated that the speaker fee is \$8,000.00, the cost of travel is \$500.00 and it is anticipated that a hotel will donate lodging for the speaker. Morehouse also plans to ask CenterArts for a donation of security personnel. Tyson informed Morehouse that if the MultiCultural Center intends to also fund the event, then they will need to also meet with the Board of Finance. Brownell asked how much the WRC has already fundraised. Morehouse stated that \$6,000.00 total has been fundraised and granted to the event and that the WRC will be hosting two additional fundraisers this week.

- B. Request from the Humboldt Film Festival for amendments to the Humboldt Film Festival 2011-12 FY budget. –Action Item

The Humboldt Film Festival is requesting changes to the 2011-12 line item and budget language. The Film Festival would like to take one stipend allocated for a Film Festival Co-Director and reallocate to multiple line items. The Film Festival is also requesting a change to the program budget language to offer higher honorariums to judges based on the number of judges they acquire.

MOTION: KREID/KELLY move to approve request from the Humboldt Film Festival for amendments to the Humboldt Film Festival 2011-12 FY budget APPROVED

Brittany White, festival co-director, was present on behalf of the request. Kelly asked what flexibility the Film Festival would like for judges per-diem. White stated that they anticipate having two judges rather than three and would like to split the per-diem intended for three judges between two judges instead. White also noted that the Film Festival received a grant from the CSU Media Center last week. White also stated that the amended budget will also allow for additional publicity for the Festival. White predicted that festival attendance revenue may be slightly lower than noted in the budget.

- C. Request from Associated Students Government from Unallocated for funds in an amount not to exceed \$265.00 for the purchase of refreshments for the 2012 AS Formal – Action Item

The Student Affairs Advisory Committee is planning a University Formal for February 4, 2012. The remaining cost of the Formal has been covered by a Small Clubs Activity Grant which precluded the purchase of food for the event.

MOTION: YZAGUIRRE/KREID move to approve the request from Associated Students Government from Unallocated for funds in an amount not to exceed \$265.00 for the purchase of refreshments for the 2012 AS Formal APPROVED  
AS AMENDED

Hayden Thomas, a member of the AS Student Affairs Advisory Committee, was present on behalf of the request. Thomas stated that the Committee is requesting funds for food and beverages for the event. A mocktail bar will serve non-alcohol drinks.

MOTION: YZAGUIRRE/KREID move to amend the motion by striking \$265.00 and replacing with \$415.00 to fund additional costs related to security personnel. APPROVED

Tyson asked that the motion be amended to provide funds of \$150.00 to fund the cost of security for the

event. HSU event policy requires that a professional staff member be present at campus concerts and dances. This funding will be paid to CenterArts to provide that support.

- D. Request from Associated Students General Operations from Facilities Reserve for funds in an amount not to exceed \$1,347.00 for costs associated with repairs to Associated Students maintained facilities – Action Item

The AS had work done on AS leased facilities House 91 (YES House) in the amount of \$564.67 and House 55 (MCC House) in the amount of \$782.01 for maintenance and repair issues.

MOTION: YZAGUIRRE/KREID move to approve the request from Associated Students General Operations from Facilities Reserve for funds in an amount not to exceed \$1,347.00 for costs associated with repairs to Associated Students maintained facilities APPROVED

Tyson stated that House 55 had some issues involving electrical outlets pointed out by the Fire Marshall that needed to be repaired. House 91 needed to have their gutters cleaned out. Tyson also stated that in the Reserve Policy the AS General Manager is allowed to make expenditures from the Facilities Reserve and must notify the Board of Finance in a timely matter of the expense made. Tyson stated that the amount billed will be taken out of the Facility Reserve account. Kelly asked if there are any foreseeable repairs to AS maintained facilities that Tyson is aware of. Tyson stated that she was unaware of any expenses on the horizon but that heavy rains may necessitate additional repairs.

### **Announcements**

Tyson announced that proposals from AS Budget Programs are due on Wednesday, February 8, at 12:00 p.m. Hendricks is selling tickets for a drawing on behalf of the Psychology Club for travel to the Western Psychological Association Conference.

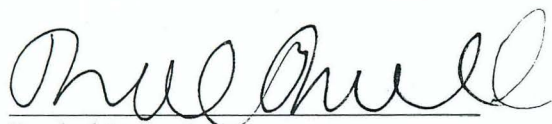
### **Adjournment**

Brownell adjourned the meeting at 2:25 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Council Assistant

Approved by:



Rachel Brownell  
A.S. Administrative Vice President  
Chair Board of Finance