

Associated Students Board of Finance
Humboldt State University
Monday, November 9, 2015
Nelson Hall East, 120
Minutes #3

Approved
11-30-15

Call to Order

Juan Cervantes, Associated Students President, called the Board of Finance meeting to order at 3:03 p.m. on Monday, November 9, 2015 in Nelson Hall East 120.

Roll Call

Members Present: Juan Cervantes, Graciela Chipres, Joseph Mularky, Jonah Platt

Members Absent: Alexis Hernandez (Excused)

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: PLATT/MULARKY move to approve Agenda #3 dated November 9, 2015

APPROVED

Chair's Report

Cervantes will chair in Hernandez's absence. Hernandez could not attend because he is attending a National Association Student Personnel Administrators (NASPA) conference.

Public Comment

There was no Public Comment.

Approval of Minutes

MOTION: PLATT/MULARKY move to approve Minutes #2 dated October 26, 2015

APPROVED

Old Business

- A. Request from the Campus Center for Appropriate Technology from Unallocated in an amount not to exceed \$3,445 for costs associated with the purchase of an induction stove, range hood fan and the installation – **Action Item**

The Campus Center for Appropriate Technology would like a new gas stove because the current stove is unsafe and is not energy efficient.

Ivan Soto presented on the need for a new stove for Campus Center for Appropriate Technology.

Soto noted the current stove is a safety risk and was not up to building codes.

MOTION: CHIPRES/PLAAT move to approve the request from the Campus Center for Appropriate Technology from Unallocated in an amount not to exceed \$3,445 for costs associated with the purchase of an induction stove, range hood fan and the installation.

APPROVED
AS AMENDED

Tyson suggested the funds come from the Special Projects/Facilities reserve. Tyson noted it would be the appropriate funding source.

MOTION: CHIPRES/PLATT move to amend the motion by striking Unallocated and replacing it with the Special Projects/Facilities reserve.

APPROVED

B. Associated Students Budget Plan and Five-year Budget – Action Item

President Rossbacher has asked each auxiliary organization to provide her with our business plan and a five-year financial or budget plan. This should be developed with the input and support of our governing body. The due date is January 2, 2016.

Tyson discussed the document which includes items such as AS history and background, mission statement, funding, human resources, future plans and how those plan integrates with the University Strategic Plan and goals. Also included is a description of AS Programs and Services and how these programs and services supports the University's broader mission, who is our primary market, budgetary considerations, and regulatory restrictions. Also included is an AS Five-Year Financial Projections.

MOTION: CHIPRES/PLATT move to approve the Associated Students Budget Plan and Five-year Budget

TABLED UNTIL
November 30, 2015

Platt discussed how the HSU strategic plan is not always student centered. Mularky discussed in the future plans the Strategic Plan Objective 3.1 (Strengthen relationship and engage with local Tribal Nations and communities through authentic actions, specific planning, accountability, and true collaboration) does not have any content attached to it. Cervantes suggested having the "Resolution on the Creation of a Scholarship Trust for Native American Students" be included in that section. Platt also discussed students' rights be placed in the plan. Cervantes noted that the document represents what the Council has already done in accordance to the strategic plan.

Tyson also discussed the financial projections and the budget planning spreadsheet details. These financial projections is absolutely an evolving document and is not intended to be set in stone.

MOTION: CHIPRES/PLATT move to table the item to the Monday, November 30, 2015 meeting

APPROVED

C. Request from the Associated Students General Operations from Unallocated in an amount not to exceed \$705 for costs associated with the purchase of a color printer and ink. – Action Item

The Associated Students General Operations would like a color printer because of convenience and to reduce the long term costs associated with using third-party printing

services.

Tyson presented on the action item and explained the need for a color printer.

MOTION: CHIPRES/PLATT move to request from the Associated Students General Operations from Unallocated in an amount not to exceed \$705 for costs associated with the purchase of a color printer and ink. APPROVED

New Business

- A. DRAFT 2016-17 AS Budget Timeline and Application Materials – Information Item (Joan Tyson)
Materials will be briefly reviewed at the meeting. The AS Budget Timeline and Application Materials will appear as an action item on the November 30 Board of Finance Agenda for approval.

Tyson presented on the document. This will come back as an action item at the next meeting on November 30, 2015.

Announcements

No announcement

Adjournment

Cervantes adjourned the meeting at 4:00 p.m. without objection.

Recorded by:

Patric Esh
A.S. Council Assistant

Approved by:



Juan Cervantes
Associated Students President