

Associated Students Board of Finance
Humboldt State University
Monday, October 29, 2012
Nelson Hall East, 120
Minutes #4

Call to Order

Paul Yzaguirre called the Board of Finance meeting to order at 2:00 p.m. on Monday, October 29, 2012 in the Nelson Hall East 120.

Roll Call

Members Present: Paul Yzaguirre, Ellyn Henderson, Jesse Carpentier, Stefan Kreid, Tony Lapid

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: HENDERSON/KREID move to approve Agenda #4 APPROVED

Chair's Report

Yzaguirre reported that the Board of Finance will now include Public Comment.

Public Comment

There was no Public Comment.

Approval of the Minutes

A. Approval of Minutes #3 dated October 15, 2012 – Action Item

MOTION: LAPIZ/CARPENTIER move to approve the Board of Finance Minutes #3 dated October 15, 2012 as corrected APPROVED

Christensen noted that the minutes incorrectly listed Tyson as absent.

Old Business

A. Request from the California State Student Association (CSSA) to amend CSSA Budget Language #5 to allow two trips to the State Capitol in the Spring semester – Action Item
The State Legislature is out of session until late January and little benefit would be gained from a lobbying trip in the Fall semester.

MOTION: LAPIZ/KREID move to approve the request from CSSA to amend CSSA Budget Language #5 to allow two trips to the State Capitol in the Spring Semester APPROVED

Lapiz was present on behalf of the request. Lapiz explained that the Legislature is not currently in session and that the funds would be moved to allow for an additional lobby trip in the spring.

- B. Request from Associated Students Government from Unallocated in an amount not to exceed \$150 for the costs associated with the purchase of 20 t-shirts for the AS Council– Action Item

The Associated Students Government would like to purchase white t-shirts that will be used to create program apparel for the 2012- 13 AS Council and Staff.

MOTION: HENDERSON/LAPIZ move to approve the request from Associated Students Government from Unallocated in an amount not to exceed \$150 for the costs associated with the purchase of 20 t-shirts for the AS Council APPROVED

Henderson was present on behalf of the request. Henderson stated that the shirts will be tie-dyed and the costs associated with tie-dye materials will be purchased with the Student Affairs Vice President's Special Projects funds. The Board of Finance advised that other options than tie-dye be made available.

- C. Request from Associated Students Government from Unallocated in an amount not to exceed \$948 for the costs associated with the purchase of a EZ-Up Canopy with custom graphics– Action Item

The Associated Students Government would like to purchase a EZ- Up Canopy with custom graphics to improve outreach efforts. The canopy would be available for use by AS Programs.

MOTION: HENDERSON/LAPIZ move to approve the request from Associated Students Government from Unallocated in an amount not to exceed \$948 for the costs associated with the purchase of a EZ-Up Canopy with custom graphics APPROVED

Henderson was present on behalf of the request. Henderson stated that she would like to invest in a canopy for the Associated Students to use while tabling at events. The canopy would be similar to canopies purchased by CenterArts and Center Activities. The canopy would come with a two year warranty.

- D. Request from the MultiCultural Center for suspension of AS Budget Language #14 to approve the purchase of Food for the 2012 Moon Festival in an amount not to exceed \$510 – Action Item
AS Budget Language #14 states: *Clubs and Programs that receive a Cultural Programming Grant may spend up to \$200 for food for that event. Food purchases must be an integral part of the program, not the sole purpose of the program/event (i.e., a dinner).* Funding has been approved by the AS Events Funding Board however the program requesting funds was unaware of the budget language.

MOTION: LAPIZ/HENDERSON move to approve the request from the MultiCultural Center for suspension of AS Budget Language #14 to approve the purchase of Food for the 2012 Moon Festival in an amount not to exceed \$510 APPROVED

Yzaguirre explained that the Board of Finance has received a request from Marylyn Paik-Nicely, Director of the MultiCultural Center, seeking an exception to AS Budget Language #14. In the

memo Paik Nicely explained that she made an oversight by not reading the changes to the budget language and apologized for the occurrence. Tyson explained that if the Board were not to approve this than Paik Nicely would only be able to receive a \$200 reimbursement. Lapiz asked why there was an inside limit on food purchases with funds from Cultural Programming Grants. Tyson explained that placing a limit on the amount of food purchases allow funding to be preserved for other grants. Lapiz asked if the budget language only applies to the MultiCultural Center. Tyson noted that the language applies to any club or program that receives a Cultural Programming Grant. Yzaguirre noted that clubs and programs are not limited to spending only \$200 on food purchases, but may only use \$200 in grant funds for food purchases.

E. Cancel or Reschedule Board of Finance Meeting: 2:00 p.m. Wednesday, November 14, 2012 – Action Item

The 2012-13 Board of Finance Meeting Calendar includes a meeting scheduled for Wednesday, November 14, 2012. Concern was risen that quorum may not be able to be met at the September 17, 2012 meeting. The Board may Cancel or Reschedule this meeting.

MOTION: LAPIZ/HENDERSON move to reschedule the Board of Finance Meeting originally scheduled for Wednesday, November 14, 2012 at 2:00 p.m. to 1:00 p.m. APPROVED

It was determined that a quorum would be reached for a meeting at 1:00 p.m. on Wednesday, November 14, 2012.

Announcements

Lapiz reminded the Board that the Federal Election is Tuesday, November 5.

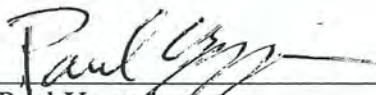
Adjournment

Yzaguirre adjourned the meeting at 2:33 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:



Paul Yzaguirre
A.S. Administrative Vice President
Chair Board of Finance