

Associated Students Board of Finance  
Humboldt State University  
Wednesday, March 5, 2014  
Nelson Hall East, 120  
Minutes #9

Approved  
9-24-14

**Call to Order**

Ana Cortes, Administrative Vice President, called the Board of Finance meeting to order at 3:00 p.m. on Wednesday, March 5, 2014 in the Nelson Hall East 120.

**Roll Call**

Members Present: Forust Ercole, Ana Cortes, Taylor Mitchell, Jesse Hoskins

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: MITCHELL/HOSKINS move to approve Agenda #9 dated March 5, 2014

APPROVED

**Chair's Report**

Cortes reported that the Board of Finance met on Saturday to develop the AS 2014-15 Recommended Budget. The Board will be taking action on that document today.

**Public Comments**

There was no Public Comment.

**Approval of the Minutes**

MOTION: HOSKINS/MITCHELL move to approve the Board of Finance Minutes #8 dated February 17, 2014

APPROVED

**Old Business**

- A. Request from Associated Students from Unallocated in an amount not to exceed \$299 for costs associated with a Graduate-Undergraduate Mixer – Action Item  
The AS Graduate Representative is requesting funds for a mixer to promote interest among undergraduates about graduate programs and would provide the opportunity for undergraduate and graduate students to interact with each other.

Ray Alvarez, the AS Graduate Representative, was present on behalf of the request. Alvarez stated that he interested in creating a mixer that would allow for interactions between graduate and undergraduate students. Forestry, Wildlife, Academic Research, Psychology and Sociology Graduates have indicated that they are interested in assisting in the program. Alvarez is seeking funds to assist with the costs associated with catering of the event. Alvarez is seeking funds from the Vice Provost's office also.

*There was no Public Comment.*

MOTION: HOSKINS/MITCHELL move to approve the request from Associated Students from Unallocated in an amount not to exceed \$299 for costs associated with a Graduate-Undergraduate Mixer

APPROVED

Cortes asked if Alvarez had a date for the event. Alvarez stated that the event would be on March 26 in the University Center, South Lounge from 6:00 – 9:00 p.m. Ercole asked if the board wanted to consider approving additional funds for advertising for the event. Christensen replied that AS publicity funds have been traditionally used for that purpose. It was also recommended that all of the mixers that are around the same date be included in the one ad.

- B. 2014-2015 Recommended Associated Students Budget – Action Item  
Review and approval of the 2014-15 Recommended A.S. Budget.

Tyson reviewed the 2014-15 Fiscal Year Recommended Budget that was developed by the Board of Finance on Saturday, March 1. Tyson had incorporated the changes recommended by the Board of Finance in this process. Tyson noted that the large changes to the budget included an increase to the minimum wage for AS Programs. Tyson reviewed the Budget Language and noted that the amount that may be used for food purchases in budget language #14 has been increased from \$50 to \$100. Tyson stated that the AS General Operations budget may include a clause to allow for a change in the amount of the Administrative Business Service Fee line item; Tyson stated that she and Ercole are currently in a discussion with the UC Executive Director regarding the terms of this agreement. Tyson noted that the Campus Center for Appropriate Technology budget includes an additional \$1,500 in hourly wages for a student to provide support to Co-Directors for additional house management tasks. Tyson confirmed with the Board of Finance that they wanted to continue to keep budget language #4 in the Club and Program Support Budget that a workshop topic would include a presentation on how to be a good committee/board member. Tyson confirmed that the Board wished to change the name of Student Engagement and Leadership back to Student Life Support. The Board confirmed that they wanted to adjust the amount of the Unallocated to not more than \$7,500 and reduce the allocation amount from General Operations Reserve.

*There was no Public Comment.*

MOTION: HOSKINS/MITCHELL move to approve the Associated Students 2014-15  
Recommended Budget APPROVED

Tyson reviewed the process for the fee increase. Tyson will work with Cortes to draft a letter that is attached to the budget and the budget is handed to the Council at the next meeting. At the same time that the Council gets the budget it will go out to the programs. The letter will include information on appealing a budget.

### **Announcements**

Ercole announced that a student is needed to serve on the University Police Chief search.

### **Adjournment**

Cortes adjourned the meeting at 3:40 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Council Assistant

Approved by:

  
\_\_\_\_\_  
Ana Cortes, Administrative Vice President