



# **California Garden Clubs, Inc. SCHOLARSHIP PROGRAM**

**APPLICATION DEADLINE: January 15th**

## **Details of the Award**

- The number of scholarships and their amount for each academic year will be determined annually. This year I am happy to say that we are granting **six** CGCI Scholarships, each in the amount of \$2,000.
- One-year scholarships are available to juniors, seniors and graduate students pursuing a master's degree or Doctoral program
- Equal Opportunity shall be provided to all applicants.
- Sophomores may make an application for their junior year.
- College/university must be accredited and listed on the official website of the U.S. Department of Education <http://ope.ed.gov/accreditation/Search.aspx>.

## **Applicant Eligibility**

Applicants under the following criteria are not eligible:

- International or Foreign Exchange Students.
- Study abroad on fellowships or internships.

Applicants must meet **all** the following criteria:

- Must be a US Citizen or Permanent Legal Resident of the State of California.
- Doctoral program students are eligible.
- Must be attending school full-time as defined by CGCI:
- Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
- Graduate students must be enrolled for a minimum of 9 graded hours of classes.
- Must have a cumulative GPA of at least 3.25 (on a 4.0 scale).
- Must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture
- Previous applicants may re-apply (whether awarded or not) a new and updated application must be submitted.

Must be majoring in one of the following fields of study:

- |                    |   |
|--------------------|---|
| ■ Agronomy         | ■ Plant Pathology/Science                                 |
| ■ Agriculture      | ■ City (Rural & Urban) Planning                           |
| ■ Education        | ■ Habitat or Forest/Systems Ecology                       |
| ■ Floriculture     | ■ Environmental Concerns (Management: Environmental,      |
| ■ Horticulture     | Horticulture Resource/Environmental Behavior)             |
| ■ Landscape Design | ■ Environmental Conservation (inc. Engineering, etc.)     |
| ■ Botany, Biology  | ■ Land Management and/or other related or allied subjects |
| ■ Forestry         | ■ Landscape Architect                                     |
| ■ Wildlife Science |   |

## Selection Criteria

- All applications received by the CGCI Scholarship Chairman will be judged by the Chairman and committee who will choose the **six** winning applications.
- The following Sample Scale of Points may be used for the evaluation of each application:

Academic Record	40%
Applicant's Letter	25%
Listing of Honors/Extracurricular Activities/Work Experience	13%
Financial Need	15%
Recommendations	5%
Conformance	2%

- Applications are evaluated and winners chosen by the California Garden Clubs Scholarship Committee, which consists of the CGCI Scholarship Chairman and members of the Board of Trustees.
- Winners are announced during the CGCI Winter Board Meeting. The CGCI Scholarship Chairman will notify all applicants in writing of the committee's decisions immediately following the NGC Convention.

## Description of Funds

- Checks for the winning applicant's scholarship will be mailed upon receipt of Current Enrollment Verification Certificate (or its equivalent) by the CGCI Scholarship Chairman from CGCI to the Financial Aid Office of the institution at which the student is enrolled. No funds will be sent directly to the student.
- All funds will be distributed by the Financial Aid Office according to the school's term system, unless the student has only one term remaining before the completion of the degree.
- In the event of a change in a student's major to one other than those listed above, or if the student withdraws from school, the balance of the funds must be returned to California Garden Clubs.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.

## Application Procedures

**DEADLINE: Received by January 15<sup>th</sup>**

**All questions must be answered.**

### NEW ON-LINE SUBMISSION

- Go to: <https://www.californiagardenclubs.com/scholarships/>
  - Complete and submit the online application, financial aid form and other required documents.
  - All required documents will be delivered directly to the CGCI Scholarship Chairman

### MAILED OR EMAILED SUBMISSION

- All documents are available at <https://www.californiagardenclubs.com/scholarships/>
- Submit documents by mail, in **one large envelope**. Do not place the documents in page protectors, in any sort of permanent binder, or staple the pages. (NO STAPLES)
- Applications must be submitted to the California Garden Clubs Scholarship Chairman.
- The following documents must be submitted. All forms to be **typed or computer generated**. (Front side only)

CGCI Application Form/Financial Aid Form		<ul style="list-style-type: none"><li>• Must be complete with all questions answered</li><li>• Financial Form must be signed by student.</li></ul>
Transcripts		<ul style="list-style-type: none"><li>• Transcripts must include the latest grading period.</li><li>• Graduate students must include undergraduate transcripts</li></ul>
Applicant Letter	Limit - 1 page	<ul style="list-style-type: none"><li>• Discuss background, financial need, future career goals</li></ul>
List of Activities	Limit - 1 page	<ul style="list-style-type: none"><li>• List to include only items for the <b>last 3 years</b></li><li>• Students returning to school after an absence can list work experience and activities</li></ul>
Letters of Recommendation	Limit – at least 2 Limit – 1 page each	<ul style="list-style-type: none"><li>• Discuss scholastic ability, personal character, work-related experience</li></ul>