

### Meeting Details

Date: December 12, 2025

Time: 1:00 – 2:30 PM

Location: CCR or Via Zoom:

<https://humboldtstate.zoom.us/j/85956225518?pwd=5cggotFS2afmRlZg2hVebSesUph7ZY.1&jst=3>

### Meeting Agenda

1. Review and approve the minutes from [November 7, 2025](#) and [November 21, 2025](#)
2. Review URPC [Balanced Budget Principles and Priorities](#)
3. Review [UBO Strategic Planning Update \(11-17-25\)](#)
4. What do we want the new administration to know about URPC, its values, and processes?
5. Preview schedule for Spring 2026

### URPC Charge for Academic Year 2025–2026

- [Charge](#)

### Senate Bylaws related to URPC

- The Committee shall make recommendations to the Senate and, within the policy guidelines established by the Senate, advise the President and appropriate administrative officers concerning the allocation of university resources and general budget policy.
- The Committee shall act as the deliberative body of the Senate on issues pertaining to university budgets, long term capital planning, and allocation of special funds.
- The Committee shall question, review, and evaluate resource allocations based on current fiscal priorities and strategies in support of the University vision and Strategic Plan and evaluate consistency of resource HSU Faculty Handbook Appendix F, Part 2 University Senate Bylaws and Rules of Procedure Updated: 1/2020 allocations (both budgeted and un-budget).
- The Committee shall review and make recommendations concerning new budget allocations (augmentations and reductions), cross-divisional budget allocations and allocations to special funds, and advise administrators on the use of those funds. It is not the role of this committee to interfere with internal division processes, but rather to review and evaluate the consistency of resource allocations with agreed upon budget priorities and the University's vision and strategic plan. The function shall not be construed as to in any way imply an authority with regard to specific personnel decisions, and at all times is constrained by contractual agreements of the University.
- The Committee shall receive quarterly budget reports to review how budgeted and unbudgeted funds are spent relative to agreed budget categories and priorities, and make relevant recommendations



## University Resources & Planning Committee

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- The Committee shall review reports on budget and expenditure outcomes and impacts; it shall receive, review and advise on annual reports from division leaders concerning achievements relative to projected goals and objectives
- The Committee shall serve as the consultative body on long term fiscal planning, reviewing patterns of previous expenditures and proposing changes as they may affect student success consistent with the University mission, and making general policy recommendations regarding present and future resource decisions including consultation on the development of proposals for non-traditional funding.

### Tentative Schedule for URPC and Planning Group for 2025–2026

#### Fall 2025

Fall 2025	URPC CCR & Zoom	Activities/Notes
	August 29 (week 1)	State of budget & enrollment
	September 12 (week 3)	Planning for divisional presentations
	September 26 (week 5)	Discussion of presidents charge
	October 10, 2025 (week 7)	TBD
	October 22, 2025 Budget Forum (week 9)	Forum   October 22   12:30 – 2:00   Goodwin Forum
	October 24, 2025 (week 9)	Divisional Presentations   Advancement, University Wide, Administration & Finance, Presidents Office
	November 7, 2025 (week 11)	Divisional Presentations   Enrolment Management & Student Success, Academic Affairs, Athletics & Recreation
	November 21, 2025 (week 13)	Quarterly reports Overview of scenario plans for AY 26/27 Review of budget oversight policy
	December 12, 2025 (week 16)	TBD

#### Spring 2026

Spring 2025	URPC CCR & Zoom	Activities/Notes
	January 23 (week 1)	UBO update on Divisional planning scenarios UBO update on Governors budget
	February 4th or 5th (week 3)	Budget 101 + Budget Update Open Forum (date and time TBD)
	February 20 (week 5)	Quarterly reports & Policy Reviews
	March 6 (week 7)	Divisional presentations
	March 13 (week 8) - Extra meeting	Divisional presentations
	March 20	Spring break, no meeting
	March 27 (week 10)	Recap divisional presentations Finalize budget recommendation
	Tuesday April 7 (SenEx meeting)	SenEx review of Budget Recommendation
	April 10 (week 12)	Working session on SenEx comments
	Tuesday April 14 (Senate meeting)	Senate First Read
	April 17 (week 13)	Working session on Senate Comments
	Tuesday April 28 (Senate meeting)	Senate Second Read
	May 1 (week 15)	Reserve for discussion of Senate comments
	May 8 (week 16)	Hold just in case



**University Resources & Planning Committee**

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