

# Financial Concepts & CFS Data Warehouse Basics

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Academic Resources**



# **Agenda**

- **Trainings Series Overview**
- **Resources**
- **Financial Terminology**
- **CFS Basics**

# ➤ **Trainings Series Overview**

- **Financial Concepts & CFS Data Warehouse Basics** – Jan 22, 2026, Thu 1 – 2:30pm LIB 121
- **Financial Summary Dashboard** – Jan 26, 2026, Mon 9 – 10:30am LIB 121
- **Transaction Detail Dashboard** – Feb 6 2026, Fri 10 – 11:30am LIB 121
- **CFS Datasets, Pivot Tables & Data Analysis** – Feb 12, 2026, Thu 3 – 4:30pm HGH 115
- **To Be Determined (Based on Participant Input)**

# **Resources**

- **Data Warehouse Website**
- **Resource Guide**
- **Drop-Ins Hosted by the Budget Office**
  - Every 2nd & 4th Tuesday of the month 10:00 AM - 11:00 AM

# ➤ **Financial Terms** (as it relates to CFS)

## **Primary Business Units (BU)**

- HMCMP - Cal Poly Humboldt (Stateside)
  - HMADV - Foundation
  - HMSPF - Sponsored Programs Foundation
  - HMASB - Associated Students
- 
- **ORIGINAL Budget Scenario** - More commonly referred to as BASE
  
  - **Current Budget** = Base + Revised. Reflected as “Revised Budget” in OBI



# ➤ Financial Terms (as it relates to CFS)

## Department Tree = Organizational Structure

Dept Tree Name

Select “-” to bring up fund balance / balance sheet accounts (e.g. cash accounts)  
Select “HM\_Department” for our current organization structure (Division/MBU/Department)

Dept Level 1 = Campus-wide (Selection Not Required)

Dept Level 2 = Division  
Dept Level 3 = MBU

Dept Level 4 = N/A  
Dept Level 5 = N/A

Dept Tree Name

--HM\_DEPARTMENT

☒ -  
☒ HM\_DEPARTMENT  
☐ HM\_DEPARTMENT\_JUL2009

Dept Level 1

--Select Value--

Dept Level 2

02 - UNIVERSI

Dept Level 3

220 - MARKET

Apply Filters

Reset Filters

# ➤ Financial Terms (as it relates to

**CES)**

**Account Type** - Assets, Liabilities & Fund Equity and Reserves are Balance Sheet Accounts. So remember the “-” in the Dept Tree MUST be selected :)

Account Type

<input type="checkbox"/> 50 - Revenues;60 - Expenditures	▼
<input type="checkbox"/> 10 - Assets	▲
<input type="checkbox"/> 20 - Liabilities	
<input type="checkbox"/> 30 - Fund Equity and Reserves	
<input type="checkbox"/> 40 - Budgetary	
<input checked="" type="checkbox"/> 50 - Revenues	
<input checked="" type="checkbox"/> 60 - Expenditures	▼

# ➤ **Financial Terms** (as it relates to CES)

## **Account Hierarchy**

- **Account Type** - Assets, Liability, Reserves, Revenue, Expenses
- **Account Category** - A group of related accounts. Referred to as “Object Group” in OBI. Think all the salary related accounts (601)
- **Account** - What we all use on a daily basis for purchasing, billings, etc. Part of the chartfield string