

# Financial Concepts & CFS Data Warehouse Basics

**Patrick Orona, Director of  
Academic Resources**



# ➤ Agenda

- **Trainings Series Overview**
- **Resources**
- **Financial Terminology**
- **CFS Basics**

# ➤ Trainings Series Overview

- **Financial Concepts & CFS Data Warehouse Basics** – Jan 22, 2026, Thu 1 – 2:30pm LIB 121
- **Financial Summary Dashboard** – Jan 26, 2026, Mon 9 – 10:30am LIB 121
- **Transaction Detail Dashboard** – Feb 6 2026, Fri 10 – 11:30am LIB 121
- **CFS Datasets, Pivot Tables & Data Analysis** – Feb 12, 2026, Thu 3 – 4:30pm HGH 115
- **To Be Determined (Based on Participant Input)**

# ➤ Resources

- **Data Warehouse Website**
- **Resource Guide**
- **Drop-Ins Hosted by the Budget Office**
  - Every 2nd & 4th Tuesday of the month 10:00 AM - 11:00 AM

# ➤ **Financial Terms (as it relates to CFS)**

## **Primary Business Units (BU)**

- HMCMP - Cal Poly Humboldt (Stateside)
- HMADV - Foundation
- HMSPF - Sponsored Programs Foundation
- HMASB - Associated Students

  

- **ORIGINAL Budget Scenario** - More commonly referred to as BASE
- **Current Budget** = Base + Revised. Reflected as “Revised Budget” in OBI

# Financial Terms (as it relates to SFS) Department Tree = Organizational Structure

Dept Tree Name

Select “-” to bring up fund balance / balance sheet accounts (e.g. cash accounts)

Select “HM\_D部” for our current organization structure (Division/MBU/Department)

**Dept Level 1 = Campus-wide (Selection Not Required)**

## Dept Level 2 = Division

Dept Level 3 = MBU

Dept Level 4 = N/A

Dept Level 5 = N/A

Dept Tree Name	Dept Level 1	Dept Level 2	Dept Level 3	Dept
<input type="text" value="-;HM_DEPARTMENT"/> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 5px;"> <input checked="" type="checkbox"/> -  <input checked="" type="checkbox"/> HM_DEPARTMENT  <input type="checkbox"/> HM_DEPARTMENT_JUL2009         </div>	<input type="text" value="--Select Value--"/>	<input type="text" value="02 - UNIVERSI"/>	<input type="text" value="220 - MARKET"/>	<input type="text" value="--Se"/>

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# ➤ Financial Terms (as it relates to CFS)

**Account Type** - Assets, Liabilities & Fund Equity and Reserves are Balance Sheet Accounts. So remember the “-” in the Dept Tree MUST be selected :)



# ➤ Financial Terms (as it relates to CFS) Account Hierarchy

- **Account Type** - Assets, Liability, Reserves, Revenue, Expenses
- **Account Category** - A group of related accounts. Referred to as “Object Group” in OBI. Think all the salary related accounts (601)
- **Account** - What we all use on a daily basis for purchasing, billings, etc. Part of the chartfield string