

Meeting Details

Date: April 3, 2026

Time: 1:30 – 3:00 PM

Location: CCR or Via Zoom:

<https://humboldtstate.zoom.us/j/83839698786?pwd=huMa3Qu4RRRF8OvWra7I2a6biYpauC.1&jst=3>

Meeting Agenda

1. USFAC space recommendations
2. Continue Budget Recommendation Discussion
 - a. [Rollforward Guidelines](#)
 - b. Budget Requests
 - c. [Reduction Planning](#)
 - i. [WORKING DRAFT Budget Recommendation](#) - If time permits, please review ahead of tomorrow's meeting. As a reminder, a draft is intended for submission to SenEx on Tuesday, April 7th.

Important Links

[URPC Charge for AY 25/26](#)

[URPC Balanced Budget Principles and Priorities](#)

Senate Bylaws related to URPC

- The Committee shall make recommendations to the Senate and, within the policy guidelines established by the Senate, advise the President and appropriate administrative officers concerning the allocation of university resources and general budget policy.
- The Committee shall act as the deliberative body of the Senate on issues pertaining to university budgets, long term capital planning, and allocation of special funds.
- The Committee shall question, review, and evaluate resource allocations based on current fiscal priorities and strategies in support of the University vision and Strategic Plan and evaluate consistency of resource HSU Faculty Handbook Appendix F, Part 2 University Senate Bylaws and Rules of Procedure Updated: 1/2020 allocations (both budgeted and un-budget).
- The Committee shall review and make recommendations concerning new budget allocations (augmentations and reductions), cross-divisional budget allocations and allocations to special funds, and advise administrators on the use of those funds. It is not the role of this committee to interfere with internal division processes, but rather to review and evaluate the consistency of resource allocations with agreed upon budget priorities and the University's vision and strategic plan. The function shall not be construed as to in any way imply an authority with regard to specific personnel decisions, and at all times is constrained by contractual agreements of the University.

University Resources & Planning Committee

- The Committee shall receive quarterly budget reports to review how budgeted and unbudgeted funds are spent relative to agreed budget categories and priorities, and make relevant recommendations
- The Committee shall review reports on budget and expenditure outcomes and impacts; it shall receive, review and advise on annual reports from division leaders concerning achievements relative to projected goals and objectives
- The Committee shall serve as the consultative body on long term fiscal planning, reviewing patterns of previous expenditures and proposing changes as they may affect student success consistent with the University mission, and making general policy recommendations regarding present and future resource decisions including consultation on the development of proposals for non-traditional funding.

Tentative Schedule for URPC and Planning Group for Spring 2026

	URPC CCR & Zoom	Activities/Notes
Spring 2025	January 23 (week 1)	UBO update on Divisional planning scenarios UBO update on Governors budget Meet Carvajal
	February 6 (Week 3)	Continue discussion on planning scenarios
	February 20 (week 5)	Quarterly reports Structure of Divisional Presentations Plan for Open Forum
	February 25 (Wednesday)	Budget Open Forum
	March 6 (week 7)	Divisional presentations (Admin Affairs, University Wide, EMSS, President)
	March 13 (week 8) - Extra meeting	Divisional presentations (Academic Affairs, Advancement, Athletics)
	Thursday, March 20	Spring break, no meeting
	March 27 (week 10)	USFAC Recap divisional presentations Discuss budget recommendation
	April 3 (week 11) - Extra meeting	Finalize budget recommendation
	Tuesday April 7 (SenEx meeting)	SenEx review of Budget Recommendation
	April 10 (week 12)	Working session on SenEx comments; 1:30-2:30 Time Certain for WSCUC Site Visit Preparation
	Tuesday April 14 (Senate meeting)	Senate First Read
	April 17 (week 13)	Working session on Senate Comments Tentative visit from WASC
	Tuesday April 28 (Senate meeting)	Senate Second Read